

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 1, 2016

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts, Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline- President, Amy Botwright - Vice President, Paul Gruber, Joseph Wertz, Jr., Tara Kennedy-Kline, Clark Zimmerman, John Leshner, Richard Kepner - Mayor, Steve Savarese – Public Works Supervisor, Mike Dietrich – Wastewater Plant Operator, Gary Noecker – Zoning/Code Enforcement, Keith Mooney – Solicitor, Bradley Smith – Engineer and Melissa Wagner – Secretary/Treasurer.

Public Comment

Sean Kerschner (Freshlife): Has created a skateboard outreach program and would like to organize a skate park competition to be held on the same day as Children's Fair. He would like permission to hook up to the electricity at the pool, but the program will pay for everything else. There would be an entry fee, with the proceeds being divided between the program and the borough. He will submit a contestant waiver form to Ms. Kennedy-Kline for review.

*A motion is made by Mr. Leshner to allow Freshlife to use the borough's skate park for their competition to be held on Children's Fair day. Seconded by Ms. Kennedy-Kline, pending review of the waiver. Motion carried unanimously.

Richard Geschwindt (603 Reber St): Would like the water test results, with Ms. Wagner stating that Suburban tested the water on February 19 at the borough office and sewer plant and that all results met the necessary requirements. Mr. Geschwindt would like to know the status of the signage issue at the school, with Mr. Smith stating that not only did he verbally notify the school of the issue, but he placed it on the final inspection list as well.

Code Enforcement – Mr. Noecker – no report

Solicitor's Report – Solicitor Mooney

- **Property Maintenance Code:** The code is ready for adoption.
- **Fire Code:** President Kline asks **Solicitor Mooney to provide sample codes from other municipalities.**

Engineer's Report – report will remain on file in office

- **MS4:** A county representative attended the workshop meeting to discuss the borough's inclusion into the MS4 program and the required NPDES permit.
- **Water Tapping Fee:** As directed, ARRO is preparing an update to the tapping fee for water. Solicitor Mooney is researching a legal issue that came about during the process.

- **PTMA Interceptor:** ARRO has prepared a PSA for a proposed borough interceptor to connect to the PTMA proposed interceptor. Mr. Smith feels the borough would most likely have to a pay conveyance fee to PTMA.
- **Well #1 Treatment:** ARRO is awaiting technical data from Moyer Drilling. Mr. Wertz will send Mr. Smith the information that he has.
- **Sheetz Land Development:** The stop sign has been replaced on the south side of the parking lot.
- **Act 167 Stormwater Ordinance:** Mayor Kepner would like to see Council adopt the ordinance. Solicitor Mooney states that the ordinance was not previously adopted as it came to a standstill regarding the rates/fees. He will redistribute the ordinance to Council.

Secretary's Report/Correspondence – Ms. Wagner

The spring newsletter will be delivered on April 9. Ms. Wagner is to include information regarding summer employment for the borough in the newsletter.

Mayor's Report – Mayor Kepner

Mayor Kepner has received a request to purchase 32 badges for the fire fighter and fire police officers, for a cost of \$767.68.

*A motion is made by Mr. Leshner to purchase the badges, at a cost not to exceed \$900. Council discusses the donation already given to the fire company, as well as the cost per badge. President Kline reads the letter submitted, which states the request to replace broken and lost badges, as well as to provide several new badges. Seconded by Mr. Zimmerman. Council discusses the current donations to both the fire company and fire police. Mr. Wertz amends the motion to donate \$500 towards the cost of the badges. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Public Works Report – Mr. Savarese

Mr. Savarese references the quotes he received for new doors at the sewer plant and wells, as well as a prior quote for repairs to the blower room roof. Council and Mr. Savarese discuss the quotes and the condition of the doors, with Vice President Botwright suggesting the roof work be completed before the doors are installed. Mr. Savarese is asked to obtain an updated quote for the roof work.

*A motion is made by Mr. Wertz to authorize replacement of the doors at wells 4 & 5, at a cost not to exceed \$1,800. Seconded by Mr. Zimmerman. Mr. Gruber asks about the keying of the doors, with Mr. Savarese noting the locks and hardware from the current doors can be reused. Motion carried unanimously.

Mr. Smith will contact ARRO's structural engineer who specializes in concrete, for his thoughts on pricing of the blower room roof repairs.

Wastewater Operator's Report – Mr. Dietrich

WG Malden completed the meter calibrations at all of the wells and the water plant. Routine filter maintenance was completed at the water plant. Mr. Dietrich met with Suburban Lab to review the new site sampling plan, which will begin on April 1. The water main break along Schuylkill Ave. was repaired in a timely manner. All overdue reports have been completed.

Mr. Dietrich responded to an alarm call at the sewer plant last week. All raw pumps were on and working well. The manholes along Chestnut St., from Noble Ave. to the RV sales building were opened and inspected. Mr. Dietrich noted the majority of the issues found were minor. Manholes along Pigeon Creek were also opened and inspected. Penn Power performed the semi-annual service to the sewer plant's generator. The annual Form 43 sludge testing was completed on the belt press solids.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Mr. Leshner asks if the paperwork from the snow storm was submitted, with Ms. Wagner noting it was sent to the county.

Sewer Committee – Mr. Gruber

Mr. Gruber notes of the Penn Power quote received for belts and batteries. He states that taking the old batteries to DeKa and purchasing the new ones there as well may be less expensive. Discussion takes place on having the employees change the batteries. **Mr. Savarese is to obtain a new quote for just the belts.**

Mr. Savarese has received a quote from Captain Clog to video 485' of line for a cost of \$375. The borough will receive a copy of the videotaping.

*A motion is made by Mr. Gruber to authorize Captain Clog to video from manholes 15-14 to 14A-13, for a total of 485' at a cost not to exceed \$450. Seconded by Mr. Wertz. Motion carried unanimously.

Water Committee – President Kline

Mr. Savarese states that the swale will need to be addressed at the area of the recent water main break. It was also noticed during the break that Schuylkill Ave. is in poor condition and as such, he has requested a quote from Folk Paving to fill in the potholes and regrade the road.

President Kline will review the water plant control equipment information with Mr. Dietrich.

Mr. Dietrich and President Kline discuss the findings of the meter calibrations completed by WG Malden.

Parks/Recreation- Ms. Kennedy-Kline

*A motion is made by Ms. Kennedy-Kline to advertise for summer recreation staff. Seconded by Mr. Zimmerman. Motion carried unanimously.

Law/Planning/Zoning – Mr. Wertz

*A motion is made by Mr. Wertz to adopt the 2012 property maintenance code. Seconded by Vice President Botwright. Motion carried unanimously.

Solicitor Mooney states that the borough will need to keep three copies of the code and adopted ordinance on file in the office. **Ms. Wagner is to forward a copy of the ordinance to Mr. Noecker.**

Mr. Wertz states the committee is working on a care and keeping of pet ordinance and notes that the information will be forwarded to Solicitor Mooney upon completion.

Employee Relations – President Kline

Council discusses the hiring of crossing guards, with Mr. Gruber asking why the school does not hire their own guards. **Solicitor Mooney will research the statute as to whether or not the borough is the party responsible to hire the guards.**

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for February 2 & 16, 2016. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for March 1, 2016. Seconded by Mr. Leshner. Motion carried unanimously.

New Business

President Kline reminds all council members to read the meeting minutes and to take note of the action items that have been highlighted.

Mr. Gruber will forward the necessary employee information to Ms. Kennedy-Kline for the business cards.

Old Business

Mayor Kepner would like to advertise for part-time season employees in the near future, with President Kline stating that the matter was discussed at the workshop meeting, with Council discussing the number of employees needed and what the job duties would entail. Ms. Wagner is to forward copies of previously run ads to Council. Mr. Savarese is to send President Kline a list of job duties that would be expected of those employees.

Executive Session

The Board recessed into executive session at 7:58 p.m. to discuss personnel. Regular session reconvened at 8:10 p.m.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned at 8:11 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer