

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 15, 2016

Vice President Botwright called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:02 p.m.

In attendance: Amy Botwright – Vice President, Joseph Wertz, Tara Kennedy-Kline, Paul Gruber, and Brad Smith – Engineer – leaves at 8:00, after his report.

Absent from the meeting were Chris Kline, John Leshner, Clark Zimmerman and Mayor Richard Kepner.

Engineer's Report

Mr. Smith provides a map and summary list of what areas have been televised in the borough thus far. He also submits a list of recommendations from the 2011, 2012 and 2015 inspections. Total estimated cost for the listed repairs is approximately \$40,000. Council and Mr. Smith discuss the repairs, as well as the borough's capacity and I&I. Discussion takes place on televising lines and making repairs that would coordinate with road maintenance. **Mr. Smith will layout the plan on the borough sewer map.** Mr. Wertz notes Main St. to Miller St. in 2016, Apple Ln. and the interceptor in 2017, north of Noble Ave. in 2018, south of Noble Ave. in 2019, then further south in 2020. This will hopefully become a 5 year rotation. **Mr. Smith will create an estimate with specifications for televising this year.**

*A motion is made by Mr. Wertz to authorize Mr. Smith to put together a bid spec for the televising of Main St. Seconded by Mr. Gruber. Motion carried unanimously.

Mr. Smith notes that the Commonwealth Financing Authority has not yet been able to hold a meeting to discuss the grants. Mr. Smith states that if the borough were not to receive the grant, Council should still do the engineering, to show that the borough is working on the project. **Mr. Smith will e-mail Mr. Wertz the cost of the engineering work, as noted on the grant application.**

Mr. Smith is waiting to hear from Solicitor Mooney regarding the legal matter with the water tapping fee. Mr. Smith states their tapping fee calculation is \$1,924.50, which is lower than the current rate of \$2,442.

Mr. Smith will forward the free software for water rate calculations to Council. The borough could fill out as much as possible and then forward the information to ARRO for completion.

Mr. Smith spoke with Mr. Whitman, who will have a surveyor make sure the area is labeled and painted. Mr. Whitman will also see if there are any shots on the creek bottom, so that Mr. Smith can see if this would be feasible. It is Mr. Smith's understanding that PTMA is interested in the combined sewer line down Second St.

Mr. Smith provides a summary of the report he distributed on iron and manganese removal for well #1. The quote from Kappe Associates is for a Maris filter and the estimate from E&W Equipment is proposing a Yardley filter. Moyer Well Drilling proposes a softener to remove the contaminants. Mr. Smith notes that per DEP regulations, water softening is not an option for the borough, as there is too much manganese and iron in the water to allow for it to be removed by softening. On the 25 year lifecycle of the equipment, the total estimated annual cost of the Yardley filter is \$3,031.90, while the Maris filter is \$4,719.46.

*A motion is made by Mr. Wertz to authorize **Mr. Smith to develop an engineering cost estimate for the Yardley Well #1 treatment system.** Seconded by Mr. Gruber. Mr. Smith states this will be available for the April workshop meeting. Motion carried unanimously.

Mr. Smith spoke with the Perry Elementary School's project engineer, who stated that the County Conservation District will not be performing their final inspection until later in spring. Mr. Smith reiterated to them about the issues with the signs and the markers.

Mr. Wertz references Mr. Hess' letter regarding repair to the blower room roof. Mr. Smith states the letter describes the steps to be taken and the pricing for the project. DESCCO, Eastern Environmental and Derstine are contractors that could be contacted. **Once quotes are received, Ms. Wagner will forward them to Council.**

Property/Streets/Sanitation Committee – Vice President Botwright

Council discusses the quote from Pro Keystone Garage Door Co. for the insulated door at the garage.

*A motion is made by Ms. Kennedy-Kline to approve the quote from Pro Keystone Garage Door Co. for \$1,732 for the garage door. Seconded by Mr. Wertz. Motion carried unanimously.

Council discusses the quotes from Folk Paving, for work on Park St. and at 7th & Franklin Sts.

*A motion is made by Mr. Wertz to approve the Folk Paving proposals, one for \$695 for 7th & Franklin Sts. and \$440 for Park St. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Council discusses Mr. Savarese's request to have Hamburg Borough sweep the streets. **Mr. Savarese is to visit important/target areas in town to see whether the street sweeping would indeed be necessary, especially after the recent heavy rains.**

Sewer Committee – Mr. Gruber

*A motion is made by Mr. Gruber to approve the Duke's Root Control estimate, not to exceed \$3,340.37. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Gruber references his e-mail noting that the new owner of the car dealership on Route 61 is having a garage built and would like to install a drain inside. Mr. Smith had previously replied that there should be an application and a project to start, as well as a grit chamber installed, and possible other measures to prevent harmful substances. He should also have an oil/water separator installed. If after review it is agreed that the wastewater plant can accept the waste, then a tapping fee and permit would be needed. He has already been issued a permit from Perry Township. Mr. Gruber asks if there is anything the borough needs to do, such as enforcing them to install a grit chamber and the oil/water separator. Council discusses the situation. **Mr. Wertz offers to contact PTMA and ask how they plan to address the matter.**

Water Committee – Mr. Wertz

Mr. Savarese is to confirm how often the chemical test and mixer maintenance is to occur at the water tower.

*A motion is made by Mr. Wertz to approve Wiring by Wall to install a new VFD in well #4 for a cost not to exceed \$3,200. Seconded by Mr. Gruber. Motion carried unanimously.

Council discusses surge suppressors on borough buildings, in order to protect the equipment inside. **Ms. Kennedy-Kline will speak with Mr. Wall regarding this matter.**

Parks/Recreation- Ms. Kennedy-Kline

The Recreation Board meeting will take place on Sunday, with Vice President Botwright being in attendance.

Ms. Kennedy-Kline will be meeting with Mr. Wall to discuss the cameras and lights for the park.

Ms. Kennedy-Kline contacted a landscaper regarding the drainage at the park. There are several ways to address the issue, but the matter still remains of where the water run-off would go.

The Recreation Board is proposing an Earth Day event at the park on April 23, whereby people could come to clean up the park and perhaps rework the mulch. Mr. Savarese need to be contacted regarding any additional much that might be needed.

Although there has been no further word from Sean Kershner regarding the skate park event, Ms. Kennedy-Kline notes that the borough will not be splitting the proceeds, as the borough could then face liability issues. Therefore, if a fee will be collected for the event, Mr. Kershner would always have the option to make a donation to the borough.

Ms. Kennedy-Kline states there are grant opportunities available for maintaining the skate park and tennis courts. She further raises the idea that the skate park and tennis courts could also be rented out in the future.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz submits a sample pet ordinance that he and Ms. Kennedy-Kline have been working on. Mr. Wertz recommends two changes to what has been presented. One change would be that roosters and peacocks were not specifically excluded. Ms. Kennedy-Kline feels this could fall under the excessive noise clause. The second change would be to increase the limitation on the number of animals to two pounds of animal for every 200 sq. ft. of lot area. Council discusses the logic behind the ordinance. **Mr. Wertz will forward the draft to Solicitor Mooney for his review.** Mr. Wertz states the code enforcement officers would enforce this ordinance.

Mr. Wertz will invite Mr. Emes to the April workshop meeting, to discuss the possibility of him becoming involved with the borough's code enforcement process.

Mr. Wertz discusses Mr. Smith's proposal for the zoning ordinance.

Employee Relations – Vice President Botwright

Council discusses the proposed ad for a part-time employee that has been e-mailed. Council discusses Mayor Kepner's concern regarding having the employee also plow snow. It is agreed to leave snow plowing out of the advertisement. **Vice President Botwright will look into additional wording in the ad regarding the deadline/consideration date for applicants and forward the ad to Ms. Wagner for advertisement.**

Ms. Kennedy-Kline and Vice President Botwright discuss the combined ad for the summer seasonal staff.

Ms. Kennedy-Kline states the employee business cards have been ordered.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the bills payable for March 15, 2016. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Vice President Botwright states that Customer's Bank does not have a special form to be used for any upcoming projects. However, they have requested the results of the borough's 2015 audit when completed.

Demos will be set up for with the companies that have web options for accepting credit card payments. Vice President Botwright's goal is to have things up by mid-April, as she would like to put the website in the newsletter. She also set up a Facebook page as well, although it is not yet live.

New Business

Vice President Botwright states that she will research how to register for the internship program with Lafayette College. The intern could work on the water rate study.

Mayor Kepner provided Mr. Gruber with a letter from MADD, with them asking the borough to adopt a proclamation related to their Power Talk 21 Day program on April 21, which would encourage parent to speak with their children about alcohol.

*A motion is made by Mr. Wertz to authorize Mayor Kepner to issue the proclamation for April 21 as Power Talk 21 Day, subject to Solicitor Mooney's approval. Seconded by Mr. Gruber. Ms. Kennedy-Kline states that by accepting the proclamation, the borough would be asked to hold an event on that date, providing facilities with seating for a 15-30 minute parent workshop, to promote and advertise that workshop, provide refreshments and door prizes or a donation for that workshop. Council discusses if this would be beneficial to the community. Ms. Kennedy-Kline offers to contact the organization and to look into the program further, to determine the borough's obligations. Motion has been rescinded.

Old Business

Mr. Wertz updates Council on the situation at 535 Main St., where the owner referenced a large electrical line that was in danger of falling. Met-Ed stated the line has been in that condition for several years and they do not see it as a threat. Mr. Wertz feels the owner of the Sheet Metal School should receive a letter from Mr. Savarese, stating it appears that their building's gutters have been hanging down. If no action is taken, a follow up letter could be sent.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned at 9:13 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer