

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

April 19, 2016

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Clark Zimmerman, Tara Kennedy-Kline, and Brad Smith – Engineer – leaves after his report.

Absent from the meeting were John Leshner, Paul Gruber and Mayor Richard Kepner.

Engineer's Report

Mr. Smith states that the cost estimate supplied by the bridge inspector will not cover the cost for the work. **Mr. Smith is in the process of setting up a phone conference with the bridge inspector and ARRO's bridge engineer,** so that further discussion can take place on what needs to be done, so a fair price can be obtained. The engineer stated that what was noted in the report and what was specified to be done in the Multimodal Grant is not matching up with his experience. The ARRO engineer feels the deck needs to be replaced, however there is no mention of this in the inspector's report.

Mr. Smith distributes paperwork for the well #1 treatment and notes that the total cost for construction, which includes installing an exterior drainage pipe is \$63,467. President Kline and Mr. Smith discuss the cost and what work is to be included. Mr. Smith notes that although nothing but lawn will be dug, the borough will need a HOP. Mr. Smith states the borough may be able to purchase the filter system through COSTARS at a cheaper price.

Mr. Smith has reviewed the traffic light plans and notes that they will be installing LED lights. The only issue with this is that the lights do not produce heat, so in the winter, ice and snow will stick to the lights. A pedestrian cycle has also been added to the light.

Mr. Smith has obtained the stormwater fees for Leesport Borough and Bern Township. Council and Mr. Smith discuss the fees.

Mr. Smith spoke with Mr. Witman, who stated that they have bid the project but have not released it. They came in higher than expected and will perform value engineering to reduce the costs. **Mr. Smith will contact the borough surveyor to shoot elevations and the creek, to see if it would be feasible to connect.**

Mr. Smith did not bid the sewer televising, as he was made aware that a contractor could be found through COSTARS. He will confirm this with Ms. Wagner and if this is not the case, he will proceed with bidding.

President Kline referenced the new building to be constructed at the car lot on Route 61. He asks Mr. Smith what the borough is entitled to review, with Mr. Smith stating the borough would have to enforce anything through the agreement. There should be pretreatment requirements noted in the agreement. If not, those requirements should be added the next time the agreement is renewed. Mr. Wertz spoke with Curtis at the car lot and asked if a grit and oil separator could be installed. Curtis stated that all he needed to do was let the excavator know that the separator was needed, so an allowance for the hole could be made. Mr. Wertz will contact the excavator to discuss what is requested.

Mr. Smith has requested but has not yet received a set of drawings as bid, for the PTMA interceptor. **Mr. Wertz will follow up on this matter.**

Mr. Wertz notes that PTMA is requesting that Council waive the borough's review of their water line extension from Charles Estates to the Perry Golf Course development. Mr. Smith recommends that Council first see what they are proposing, before waiving the review. Council discusses the developments and water allotment.

Mr. Wertz spoke with Principal Berger regarding the school's electronic sign. They have attempted to modulate the color and intensity of the light as far as they can. Principal Berger has reached out to Ms. Padinske for some feedback, to determine if those signs changes have made an impact. Principal Berger has not heard back from Ms. Padinske. Council discusses the sign and the borough's light ordinance. **Mr. Smith will bring the light meter to the monthly meeting, in case a reading of the sign is requested.**

Property/Streets/Sanitation Committee – Mr. Zimmerman

Council discusses having a street cut moratorium. Mr. Wertz suggests contacting UGI, to make them aware of the borough's intention.

Council discusses street paving and how several streets were proposed under the financing. Vice President Botwright states that Main St. would be televised first, before the street repairs would be made. Council discusses the bidding process.

Sewer Committee – Mr. Wertz

Mr. Wertz spoke with Mr. Dietrich, stating that the new belts should be arriving this week.

Although PTMA did not respond, Mr. Wertz was able to speak with Curtis at the car lot. Mr. Wertz will contact the excavator.

Water Committee – President Kline

President Kline has reviewed the quotes with Mr. Wall, although has not had the opportunity to review them with Mr. Dietrich. The work could begin as early as May.

Parks/Recreation- Ms. Kennedy-Kline

*A motion is made by Ms. Kennedy-Kline for the borough to pay for port-a-potties for this year's Children's Fair, at a cost not to exceed \$250. Seconded by Mr. Wertz. Motion carried unanimously.

Ms. Kennedy-Kline will speak with Mr. Wall regarding the lights and cameras in the park. President Kline notes that lights are of the utmost importance, especially with upcoming events in the park occurring.

Law/Planning/Zoning – Mr. Wertz

Council discusses sidewalk specifications and acceptable ways to rectify sidewalk hazards. Mr. Wertz will ask Ms. Wagner to obtain a copy of Hamburg Borough's sidewalk ordinance.

Mr. Wertz notes that Jarrod Emes is interested and willing to move forward with him being involved in code enforcement within the borough. Council discusses what the job would entail and how much time would be required each week to fill this part time position.

Although Mr. Smith had sent a price to perform specific zoning ordinance changes, **Mr. Wertz will be contacting three firms to request proposals for a full zoning ordinance update**, as it may be more feasible to perform a complete update. He is planning to contact ARRO, SSM and Great Valley Consultants. President Kline also suggests contact McCarthy Engineering, as they are local.

Employee Relations – President Kline

President Kline notes that the crossing guard at 4th & Franklin Sts. has resigned. He states that there are only 1 ½ months left in the school year and asks if the borough is obligated to provide guards. Council discusses the crossing guard position.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the bills payable for April 19, 2016. Seconded by Mr. Zimmerman. Motion carried unanimously.

Vice President Botwright notes there are no set up fees with accepting credit card payments. The cost will be 2 ½ percent of the transaction, plus \$1 per transaction. As Council has no objections, **Vice President Botwright will move forward with the set up.**

*A motion is made by Vice President Botwright to adopt the Berks TCC Resolution, #98-2006. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt the updated FEMA Resolution, #97-2016. Seconded by Mr. Zimmerman. Motion carried unanimously.

Council briefly discusses the 2015 audit results.

New Business

Mr. Zimmerman states that the current trash & recycling contracts are due to expire on October 31, 2016, however the borough has the option to extend for one more year before placing them out for bids. Council decides to extend the contract for one more year.

Old Business

Vice President Botwright states that for the internship for Lafayette College, the individual may be paid or unpaid. The borough would need a written job description and a list of specific items that the intern would be responsible to complete. The intern would also need a supervisor to provide direction and feedback. President Kline states that the internship for Albright College operates in a similar fashion.

Executive Session

The Board recessed into executive session at 8:38 p.m. to discuss personnel. Regular session reconvened at 8:56 p.m.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Mr. Wertz. Motion carried unanimously. Meeting adjourned at 9:13 p.m.

Respectfully Submitted,

Melissa Wagner -Secretary/Treasurer