

**CHAMBER OF BOROUGH COUNCIL**  
**Shoemakersville Borough**

**May 17, 2016**

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9<sup>th</sup> St., Shoemakersville, PA at 7:05 p.m.

**In attendance:** Chris Kline – President, Joseph Wertz, Clark Zimmerman, Paul Gruber, Tara Kennedy-Kline, Bradley Smith – Engineer – leaves after the sewer committee report and Chad Zimmerman – Public Works Dept.

Absent from the meeting were Amy Botwright, John Leshner and Mayor Richard Kepner.

**Engineer’s Report**

Mr. Smith asks if anyone from Council will be attending the MS4 workshop, as he needs to attend with a client. Mr. Gruber states that he will attend the workshop with Mr. Smith on June 28.

Mr. Smith discusses his review letter of the water line extension. A copy of the hydrant drawing was forwarded to the fire chief, for his review. Mr. Smith feels a sample station should be placed at the end of the line, due to the revised total coliform rule. Council and Mr. Smith discuss the plans and the location of the booster pump. President Kline reads his response letter to PTMA, regarding the water line extension. PTMA is asked to review the engineer’s comments and to contact the borough with any concerns. The borough has no issue with the design.

Mr. Smith forwarded his preliminary review of the agreement to Solicitor Mooney. **He will speak with Mr. Witman on Wednesday.**

**Council will review the proposal for bridge work that Mr. Smith has supplied.**

**Public Works Report – Chad Zimmerman**

He asks if the E.M. Kutz quote for the spreader frame for the dump truck was approved, as Mr. Savarese was unclear if it had been.

\*A motion is made by Mr. Zimmerman to have the dump truck repaired, as per the E.M. Kutz quote, for a cost of \$600-\$800. Seconded by Ms. Kennedy-Kline. Ms. Kennedy-Kline asks if there is a not to exceed cost, with Chad Zimmerman stating that Kutz will most likely call if they feel the cost will exceed the \$800. Motion carried unanimously.

Chad Zimmerman asks about Dean Miller’s level of involvement with the water plant, as he still has keys to the building. **President Kline will contact Mr. Miller on the matter, with Mr. Smith stating he would see Mr. Miller on Thursday and can ask him at that time, as well.**

As Mr. Dietrich does not have an official municipal badge, **Ms. Wagner is to schedule an appointment to have this taken care of.**

Chad Zimmerman and President Kline discuss the mulch in the park. Chad feels he should be able to help the contractors with the mulch and have everything completed by the Children’s Fair.

Council discusses the cost of mulch. Mr. Wertz states the price he paid for mulch from A. R. Adam was around \$30/yard, which included delivery.

\*A motion is made by Ms. Kennedy-Kline to purchase mulch for the park at a cost not to exceed \$2,000. Seconded by Mr. Wertz. Motion carried unanimously.

Chad Zimmerman would like to purchase the yearly pH probes for the pool.

\*A motion is made by Ms. Kennedy-Kline to purchase the sensors/probes for the pool, one of each, at a cost not to exceed \$250. Seconded by Mr. Wertz. Mr. Gruber asks if shipping is included and what would happen if the probes wouldn't function properly. Chad Zimmerman states that shipping is included and the probes could be sent back if they do not work. Motion carried unanimously.

Chad submits camera options from the Northern Tool catalog that could be used for the park. Ms. Kennedy-Kline notes the quote from BK Computers for eight cameras with vandal-proof domes, installed, is \$2,000.

### **Property/Streets/Sanitation Committee – Mr. Zimmerman – no report**

#### **Sewer Committee – Mr. Gruber**

Mr. Dietrich is still obtaining quotes for the blower room roof repairs. Mr. Wertz will contact Mr. Dietrich for an update and if necessary, contact DESCCO for a quote.

President Kline discusses the water main extension and PTMA's option to either dedicate the line to the borough or for them to maintain ownership. He asks what steps would be needed if the line were to be dedicated to the borough. Council and Mr. Smith review the map. President Kline states PTMA was planning on running the line south, parallel to the borough's line. As the borough's line is small, PTMA was asked if they would consider digging up the line and replacing it. Mr. Smith had supplied quotes for the additional costs for that work and also to do the bypass pumping. The borough would pay for the added costs. Council and Mr. Smith discuss the lines coming into the sewer plant. Discussion on the agreement and contract takes place.

Council and Mr. Smith discuss the borough's comprehensive plan. Mr. Zimmerman believes there is one amendment to the plan. Mr. Wertz will look into this matter. The committee will review the scope of work for ARRO's zoning proposal.

#### **Water Committee – President Kline**

The committee will be contacting plumbers for their willingness to complete the water meter replacement project. This work would then need to be bid out.

#### **Parks/Recreation- Ms. Kennedy-Kline**

Wade & Associates is the new design firm for the pool and is willing to work within the budget.

BK Computers has submitted a quote to clean and replace the hard drive for the pool's DVR for a cost of \$271. Council discusses the matter, deciding that Ms. Kennedy-Kline will speak with Vice President Botwright to see if she feels the cameras need to be cleaned.

Council discusses the locations where camera systems are needed throughout the borough. Ms. Kennedy-Kline will obtain an updated quote from BK Computers, which would break out the labor cost for each location.

### **Law/Planning/Zoning – Mr. Wertz**

The animal ordinance was submitted to Solicitor Mooney, who replied that there are parts of the draft ordinance that conflict with the borough's current zoning ordinance. President Kline asks if the areas of conflict could be broken out and rewritten. Council discusses amending the ordinances. Ms. Kennedy-Kline feels that the animal control ordinance is a matter of public safety and should be treated as such. Mr. Wertz states that the zoning ordinance has a higher standing and has a certain process by which changes must be made, whether whole or in part. Upon questioning from Mr. Gruber, Ms. Kennedy-Kline and Mr. Wertz explain why there is a belief that preferential treatment is being given in this matter, which relates to the specific types of animals that can be considered pets, as well as the keeping and restraining of those animals. **President Kline states that Solicitor Mooney should be asked to advertise the animal control ordinance, as well as for a quote to modify the zoning ordinance.**

**Mr. Wertz will review the stormwater control ordinance fees.**

Mr. Smith forwarded a proposal for a zoning ordinance update. Mr. Wertz met with Stackhouse Bensinger, who recently modified the zoning ordinance for Robesonia. They will be forwarding a proposal. He has made little contact with SSM. President Kline spoke with McCarthy Engineering and will be requesting a proposal.

### **Employee Relations – President Kline**

The crossing guard for E. Noble Ave. & Chestnut St. has moved out of the borough and has not been at the spot for at least three days in a row. Ms. Kennedy-Kline tried to contact him and has received no answer. President Kline further notes that the crossing guard for Franklin & 4<sup>th</sup> Sts. has resigned, due to medical issues. Council discusses reaching out to the school district to explain the situation with the crossing guards, with the possibility of having school staff fill in where needed, for the remainder of the school season. **Ms. Kennedy-Kline will contact the school on the matter.**

Mr. Wertz spoke with Principal Berger regarding the letter that will be sent to the school, regarding the flashing on the school's electric sign. The principal asked how the flashing sign was approved in the first place. **Mr. Wertz will follow-up and obtain a copy of the zoning application.**

### **Approvals/Finance/Pension**

\*A motion is made by Mr. Zimmerman to approve the bills payable for May 17, 2016. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

President Kline asks that **Council review the employee medical insurance quotes.** A decision will need to be made before the July 1 renewal date.

### **New Business**

Council briefly discusses borough issued cell phones.

President Kline states that PennDOT submitted the revised traffic signal control diagram.

Mr. Zimmerman states that the car of someone living on the 800 block of Main St. was hit by a member of the softball team that has paid to use the Babe Ruth field. He states that past practice has been for the borough to pay the damages. President Kline spoke with the softball team's representative, who stated his phone number should be passed on to Mr. Weidenhammer. President Kline does not know the outcome of the conversation.

### **Old Business**

President Kline spoke with UGI regarding the Miller St. bridge project, scheduled to begin in spring of 2017. UGI would like to directional bore behind the borough property and under the river. They need a temporary right of way to put the boring equipment in place and to drill. They would also like to move the regulator station into a fenced in area. They would need an easement for this. Council discusses the easement and right of way.

### **Executive Session**

The Board recessed into executive session at 9:02 p.m. to discuss personnel. Regular session reconvened at 9:25 p.m.

\*A motion is made by Ms. Kennedy-Kline to approve the one-time approval of five additional vacation days for Mike Dietrich and Chad Zimmerman, to be used by the end of the year, once staffing and work levels return to normal. Seconded by Mr. Gruber. Motion carried by a vote of 4 yes to 1 abstain, with Mr. Zimmerman abstaining.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Mr. Wertz. Motion carried unanimously. Meeting adjourned at 9:27 p.m.

Respectfully Submitted,

Melissa Wagner  
Secretary/Treasurer