

**CHAMBER OF BOROUGH COUNCIL  
Shoemakersville Borough**

**January 17, 2017**

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9<sup>th</sup> St., Shoemakersville, PA at 7:02 p.m.

**In attendance:** Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Paul Gruber, Tara Kennedy-Kline, and Bradley Smith – Engineer – leaves after the street committee report.

Absent from the meeting were Clark Zimmerman, John Leshner and Mayor Richard Kepner.

**Engineer's Report**

Mr. Smith states ARRO is on schedule to review the B&X lot annexation for the February 7 planning commission meeting, to be advertised for 6:30 p.m.

Mr. Smith spoke with the Commonwealth Financing Authority regarding the Multimodal Grant. Having preliminary engineering will not dramatically increase the borough's score. The borough would have a better chance of increasing the score if the borough's matching grant amount were increased.

Mr. Smith states that the Main St. Bridge posting of 36 tons did not change during the recent inspection. The bridge could either be fixed and made unrated or replaced entirely in the next 10-20 years. There is another PennDOT grant that could potentially be opened up to include bridges. **Mr. Smith will keep watch over this.**

\*A motion is made by Vice President Botwright to approve **ARRO to apply for the Multimodal Grant** for the Pigeon Creek Bridge. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Smith and Council review the PennDOT intersection plans, in which PennDOT will be acquiring an additional 44' of right of way. PennDOT would be responsible to move any hydrants that are in the right of way. PennDOT will install the arrows, which would then be maintained by the borough. McMahon & Associates is asking if the borough will sign off on the signalization permit application. **Mr. Smith will forward a list of concerns to PennDOT**, to include; left turn signalization on Noble Ave. & Route 662, placement of backs on the signals to reduce glare on the Route 662 side and the addition of a left turn phase for east/west bound traffic.

Mr. Smith notes ARRO is running the drainage analysis model, which should be finished this week. Once the results are reviewed, they will calculate impervious percentages for the identified MS3s.

Mr. Smith presents a payment application of \$15,735 from Berks Sewer & Drain Services, to close out the televising project. All reports have been submitted satisfactorily. There are no structural defects that need to be dug up on Main St. – they can all be repaired internally. **ARRO is compiling a list of repairs that were indicated on the report and will be forwarded to Council upon completion.** Mr. Smith recommends having Duke's Root Control address the appropriate lines in the spring.

\*A motion is made by Vice President Botwright to pay Berks Sewer & Drain Services \$15,735 for the 2016 televising project. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

\*A motion is made by Mr. Wertz to amend the motion approving the payment of Berks Sewer & Drain Services to hold back \$3,000 until Council is satisfied that the inserts have been replaced. Motion seconded by Vice President Botwright. Motion carried unanimously.

Mr. Smith provides the map of the next area to be televised, as well as the bid sheet, technical specifications and the summary of items to be addressed, which can be submitted directly to Costars vendors. Council and Mr. Smith discuss the next area that should be televised, as well as manholes to be addressed. ARRO recommends areas to be air tested & grouted. These items can also be addressed through Costars vendors.

Mr. Smith states that Sheetz has not requested an escrow release. The borough has the right to demand that the line of credit be extended and increased, up to 10%. **Mr. Smith will speak with Solicitor Mooney on the matter.**

\*A motion is made by Vice President Botwright to authorize Solicitor Mooney to draft a letter to increase the line of credit escrow for Sheetz by 10%. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Smith refers to the Berks County Conservation District's letter concerning the memorandum of understanding. The borough would be authorizing the conservation district to enforce erosion control requirements on the borough's behalf. It is part of the MS4 to enforce those requirements. President Kline notes that they would provide the borough with documentation of what the borough needs to support for the MS4 requirements. If there are any third party complaints that are filed to the borough, they would need to be forwarded to the conservation district. If the borough were to issue any building permits for agriculture, they would first need to have a current erosion and sediment control plan and management plan.

\*A motion is made by Vice President Botwright to adopt the Berks County Conservation District Memorandum of Understanding. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Smith and Council review the results of the BART testing for well #1, #3 and the pool well, which showed any iron producing bacteria. If the bacteria can get under control, the iron and manganese could drop to a level that may not require treatment. DEP's limits of acceptable mineral content in water are discussed. If the limit can be reduced to below 1, then mechanical is not required and the sequestering process can be utilized.

\*A motion is made by Vice President Botwright to approve the purchase of well conditioner from Shannon Chemical for a cost not to exceed \$500. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Smith has not heard any feedback from Solicitor Mooney regarding the water agreement amendment. President Kline discusses the original agreement and the amendment, as well as the water tapping fee. An amended tapping fee ordinance and a reservation fee of 20% for 3 years are discussed. **President Kline will speak with Solicitor Mooney regarding the reservation fee.**

Mr. Smith and Council discuss ARRO's proposal for review of sludge dewatering technologies.

\*A motion is made by Mr. Wertz to authorize ARRO to perform the sludge handling feasibility study for a cost not to exceed \$10,500. Seconded by Mr. Gruber. Motion carried unanimously.

#### **Property/Streets/Sanitation – Ms. Kennedy-Kline**

Vice President Botwright spoke with Foreman Zimmerman regarding the budget and noted that Main St. and Apple La. will be part of the bidding process, so that he knows how to proceed.

Mr. Wertz refers to Mayor Kepner's e-mail regarding the condition of Park St., below 4<sup>th</sup> St. Mr. Wertz notes if the roadway had chip seal, it would be in better condition. It has no slope and he does not feel it needs to be paved.

**Sewer – Mr. Wertz**

President Kline notes that ARRO will be drafting the I&I priority list.

**Water – President Kline – no report**

**Parks & Recreation – Ms. Kennedy-Kline**

Ms. Kennedy-Kline met with Mr. Kerper regarding the additional cameras, which will need to be taken care of in the spring, as a trench essentially needs to be dug from the concession stand over to the light pole at the basketball court. Mr. Kerper suggests having someone other than he performs the trenching, due to his hourly rate. President Kline feels the part-time staff could trench the area with a ditch witch.

Ms. Kennedy-Kline will review the slide options for the pool and forward her recommendations to Vice President Botwright.

**Law/Planning/Zoning – Mr. Wertz**

Vice President Botwright forwarded her comments on the zoning ordinance revisions to Mr. Wertz.

Mr. Wertz spoke with several companies concerning code enforcement. The lowest cost was \$55/hr., as needed. He spoke with both Schwenk and Kraft, the two closest firms, neither of which had any issues with the borough having the initial letter of enforcement. They could perform zoning and maintenance inspections. He recommends Schwenk. Mr. Wertz states the Foreman Zimmerman or a Council Member could provide a proposed violation to Ms. Wagner, who would send the initial letter. If upon follow up the proposed violation is not addressed, the matter would then be turned over to Schwenk. Michael Schwenk will attend the February monthly meeting.

**Employee Relations – President Kline – no report**

Vice President Botwright notes that Foreman Zimmerman is interested in advertising for part-time seasonal help when the time comes.

**Approvals/Finance/Pension – Vice President Botwright**

\*A motion is made by Vice President Botwright to approve the minutes for January 3, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

\*A motion is made by Vice President Botwright to approve the bills payable for January 17, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Mr. Wertz. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted - Melissa Wagner, Secretary/Treasurer