

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

May 2, 2017

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:09 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Jr. Tara Kennedy-Kline, Clark Zimmerman, John Leshner, Richard Kepner – Mayor, Keith Mooney – Solicitor, Brad Smith – Engineer and Gary Noecker - Code Enforcement and zoning.

Absent from the meeting were Paul Gruber and Melissa Wagner – Secretary/Treasurer

Public Comment

Richard Geschwindt (603 Reber St.): Asks for the results of the water report, with President Kline stating the water was tested at the Kwik Shoppe and the sewer plant on April 5 and all results reported ok.

Mr. Geschwindt asks for clarification of the court case regarding tenants living in the same unit, with Solicitor Mooney reporting that it was a U.S. Supreme Court case.

Code Enforcement – Mr. Noecker

- **Permits:** Three permits were issued last month.
- **Enforcement:** Letters will be sent out for high grass and West Nile. Mayor Kepner states that several months ago a resident inquired about a mirror for backing out of their driveway. He notes that a new driveway was put in near the former driveway. Mr. Noecker will look into the matter.

Mr. Noecker asks if Mr. Wertz was able to determine what would classify as a suitable sidewalk repair, with Mr. Wertz stating he is still researching the matter.

Solicitor's Report – Solicitor Mooney

- **Pool Property:** Solicitor Mooney drafted bid specifications for the portion of property to be sold. It will be advertised on Thursday, with the bid opening on May 17 at 2:10 p.m. at the borough office.
- **Wolfe Dye & Bleach:** Working with Ms. Brenner on the pretreatment ordinance, which should be ready for the workshop meeting.

Engineer's Report – report will remain on file in office

- **2017 Road Project:** ARRO met with staff to review the road projects for 2017, which includes all of Apple Ln. and Main St., between 10th St. and the paving seam near Noble Ave. While with staff, ARRO also looked at 10th St., between Main St. and Apple Ln., Plum St. and Park St., between 3rd and 4th Sts. The following is a rough estimate of project costs:

-Main St. (2" milling, joint fabric, as needed base repair and 1.5" wearing course): \$220,000
-Apple Ln. (6" of base, 4" base repair and 1.5" wearing course): \$330,000

- 10th St. (Same as Apple Ln.): \$187,000
- Plum St. (Same as Apple Ln.): \$111,200 or \$5,500 if just southern end is done.
- Park St. (Same as Apple Ln.): \$73,700
- 8th St. from Reber to Park St: \$229,500
- Intersection of 8th and Chestnut Sts.: \$39,000

Council and Mr. Smith discuss the road repairs. Vice President Botwright states that the borough does not receive liquid fuels funding for Apple Ln., as it is not paved wide enough by about 6". Council and Mr. Smith discuss the potential liquid fuels income for Apple Ln. Work will not be completed on 10th St., Apple Ln. and Plum St., however the Plum St. end for \$5,500 is to be considered.

*A motion is made by Mr. Wertz to have ARRO prepare a bid package for Main St. paving, 8th St. paving and the intersection of 8th & Chestnut Sts. Seconded by Mr. Leshner. Motion carried unanimously.

- **MS4:** ARRO is completing the Pollution Reduction Plan and a cost estimate to present to Council this month. A reduction of 10% in sediment load is required within five years of the permit being issued.
- **Borough Boundary:** Earl Felty located a copy of the deed and plot of the borough's incorporation. The borough's maps are correct.
- **Penndot Route 61:** ARRO has been in contact with Penndot concerning the traffic signal at Route 61 and Noble Ave. ARRO is drafting a letter and gathering data to support a left turn phase in the east/west direction. Mr. Smith is instructed to not wait for the accident report and to send the letter upon completion. Mr. Smith notes that Penndot has submitted documentation requesting an additional right-of-way along Route 662 and an easement on Route 61. He suggests holding off on making a decision at this time. Mayor Kepner asks how Penndot plans to utilize the easement, with Mr. Smith stating there is a permanent drainage easement and a temporary easement during construction. President Kline explains the easement usage as was relayed to him by Mr. Herbein, the right-of-way liaison. There is concern expressed that the driveway easement near the water tower would remain grass, as the PA State Police utilize the pad for truck stops.
- **PTMA Interceptor:** Construction is ongoing but out of the borough's right-of-way. ARRO has scheduled a meeting with Witman Engineering to discuss cost sharing. Mr. Smith met with Witman Engineering and came to an agreement on some quantities and principal. Council and Mr. Smith discuss PTMA's cautionary analysis; 1. PTMA's request of \$4,000 back for the road opening permit. 2. PTMA incurred a construction delay by waiting for the borough to locate the water line on Franklin St. They wish to be reimbursed for their expenses to locate the line. President Kline suggests remitting the costs to locate the line, but not for the delay, as the borough had numerous delays at the sewer plant, as the contractors had to constantly move their trucks.

Mr. Smith and President Kline discuss PTMA's quote to pave 2nd St., as opposed to trench repairs. Ms. Kennedy-Kline notes that part of the original agreement was for PTMA to pave 2nd St. Mr. Smith agrees and notes that there should be no cost to the borough. President Kline notes that is why Council waived the street cutting fees for 2nd St., from the sewer plant to Main St., since PTMA would need to repave 2nd St.

Mr. Wertz notes of PTMA's additional funding request for the main cracking on Main St. Mr. Smith notes the cost for both connections to the sewer mains on both sides of Main St. would be \$7,500 which he does not find to be unreasonable. **Mr. Smith will forward his response to Council for approval.**

- **Sheetz Land Development:** Sheetz's engineer has contacted ARRO about closing out the project. As-built plan requirements were discussed along with administrative items. Sheetz was directed to contact the solicitor about amending the approved plan to account for the significant field change. Vent piping for the fuel tanks was not relocated and as such, parking spaces were lost.

Secretary's Report/Correspondence – President Kline

The right-of-way payment of \$17,589.27 was received from UGI.

Mayor's Report – Mayor Kepner

Finalizing a few items for the Children's Fair Parade. Per a request from staff, Mayor Kepner will be granting a temporary no parking zone on the bend on Main St. near the dairy, for a 90 day period, after which time it will be reviewed. **Staff will paint the curb.** Vice President Botwright would like to have letters sent to residents that could be affected.

Public Works Report – Foreman Zimmerman

Request to attend confined space training on June 1.

He would like to offer the part-time position to Rodney Barrell. Larry Miller is interested, however he would be seeking minimal working hours.

On May 16 Moyer Well Drilling will be pulling the well head at well #1. Treatment for the well is scheduled for the following week.

The organization that had been taking care of the memorial in the park has dissolved. Foreman Zimmerman believes the borough should continue to maintain the property and has asked to remove the three trees behind the memorial. The park committee has no issue with this.

The park upright freezer is no longer functioning. Foreman Zimmerman has scheduled to have this addressed tomorrow.

President Kline and Foreman Zimmerman discuss the underground lines at the park, in the area to be trenched.

Water and Wastewater Operator's Report – Mr. Dietrich

Hach performed their quarterly servicing of the testing equipment at the water plant. Filters were rinsed and backwashed and all routine maintenance was performed. The well #1 testing will be completed in May. The April test for SOC's cost \$4,000, but came back with good results, so the testing will not be due again before 2020, thanks to the waivers that Mr. Smith is working on.

In April, Axiom reinstalled the scum pump that was taken away for repair in December and has been working fine. Mr. Dietrich had a positive experience with USG, while they spent 7 days in the borough. Sludge samples were sent to NC and TX, to be studied for use with the thickening systems that are being considered. There has been no word from the manufacturer. The third process being considered did not require sludge to be sent, as they will be out to the plant in late July

Property/Streets/Sanitation Committee – Mr. Zimmerman

Streets have been finalized for the 2017 road project.

Ms. Kennedy-Kline has a quote for \$10,432 for 4 digital speed signs.

*A motion is made by Ms. Kennedy-Kline to approve the purchase of 4 radar speed signs at a cost not to exceed \$10,432. This is just for the signs, not the installation, which is to be completed by the borough. Seconded by Mr. Wertz. Mayor Kepner asks if the signs are portable, with President Kline stating the signs could be made portable by making bases, which would need to be secured. President Kline discusses features of the signs. Motion carried unanimously.

Sewer Committee – Mr. Wertz – no report

Water Committee – President Kline

The treatment for well #1 was briefly discussed.

Parks/Recreation – Ms. Kennedy-Kline

Representatives from On the Grind are present and submit their draft of the plans for the skate park renovations. They have met with the engineer to review the plans. Their hope is to have the half pipe completed by the June competition. Council discusses the plans. Ms. Kennedy-Kline suggests to OTG that they not move forward to the next phase unless they have the funding to complete that portion.

*A motion is made by Ms. Kennedy-Kline to authorize On the Grind to solicit grants and funding for the Shoemakersville Skate Park construction. Seconded by Mr. Wertz. Mayor Kepner asks if consideration has been given to partnering with the county. OTG will keep the borough informed as to where grant applications have been submitted. **Mr. Smith will scan copies of the plans and forward them to President Kline.** Motion carried unanimously.

*A motion is made by Vice President Botwright to approve and hire the current staff list for the pool and park for the 2017 season. Seconded by Ms. Kennedy-Kline. Motion carried by a vote of 5 yes to 1 abstain, with Vice President Botwright abstaining.

*A motion is made by Vice President Botwright to rent the port-a-potties for the Children's Fair, at a cost not to exceed \$250. Seconded by Mr. Wertz. Motion carried unanimously.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz will be meeting with Mr. Schwenk on Friday to discuss Mr. Schwenk's report, as well as to go around town to point out areas of concern. Mr. Wertz has found someone to docx the 1992 zoning ordinance for \$120. This should be completed by Friday. Solicitor Mooney states that in order to approve the updated zoning ordinance, the borough would need to start the 30 day review period with the borough planning commission and the county planning commission. The ordinance will need to be advertised twice, one a week for two successive weeks, and then adopted after the 30 day review period.

Employee Relations – President Kline

*A motion is made by Vice President Botwright to hire Rodney Barrell at the rate of \$11/hr. as a part-time seasonal employee. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to send Foreman Zimmerman and Mr. Dietrich to confined space training on June 1, at a total cost of \$99.98. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for April 18, 2017. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for May 2, 2017. Seconded by Mr. Leshner. Motion carried unanimously.

New Business

*A motion is made by Vice President Botwright to approve the list of per capita exonerations, as presented. Seconded by Mr. Leshner. Motion carried unanimously.

Council discusses the per capita tax, with Solicitor Mooney stating that often times the cost to track down former residents is less than the \$15 fee they were to pay. Vice President Botwright suggests having the date the individuals moved listed on the exoneration sheet as well as the tax period.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted

Melissa Wagner
Secretary/Treasurer