

CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough

May 16, 2017

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:03 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Tara Kennedy-Kline and Bradley Smith – Engineer – leaves after his report.

Absent from the meeting were Clark Zimmerman, Paul Gruber, John Leshner and Mayor Richard Kepner.

Engineer's Report

Mr. Smith would like to know Council's thoughts on the PTMA counteroffer that was distributed yesterday. He has not heard back from Mr. Witman regarding the breakdown of the tie-ins. Mr. Smith's estimate for the cost of the tie-ins is \$5,100 while Mr. Witman's cost was \$7,500. Mr. Smith notes of PTMA's \$2,800 charge for delay in locating the water line, which Council discusses. President Kline states that the contractor performed a PA One Call, but that the line was marked incorrectly by the borough. Mr. Smith suggests meeting with a PTMA representative to discuss the outstanding issues. Mr. Smith states that they dropped the \$4,500 permit requirement and accepted the backfill. Mr. Witman's reply to the restoration was that he would look for another solution to 2nd St. that would be acceptable to both municipalities.

President Kline had spoken with Mr. Witman regarding the surface area calculations, with Mr. Witman stating that since the road would pretty much be torn up, that he assumed the entire street would need to be done. **Mr. Smith will send an e-mail to Mr. Witman**, stating that the fee for the street cut permit was waived, since Mr. Witman stated PTMA would be paying for a new road. Mr. Wertz notes of his initial conversation with Mr. Koch, regarding the need for a street cut permit before the project began. President Kline states the street cut application for 2nd St. notes 463' x 28' main and laterals.

Mr. Smith discusses the borough's 2017 Pollutant Reduction Plan. The BMP for the borough would be a Bioswale, which would be installed across the well property and would treat sediment from the watershed and remove saltation. This would cost approximately \$40,000 and the borough would then meet the requirement. This would all be on borough property. Another option would be to place a Bioswale near the Bell Annexation Plan. Either option would need to be built and operating within the 5-year period of the permit. Council and Mr. Smith further discuss the options.

Mr. Smith will speak with Foreman Zimmerman regarding PTMA's schedule for their piping work at meter pit, so that the borough road work can be scheduled.

President Kline spoke with Robert Herbein regarding the Penndot project. Mr. Herbein was notified by the PA State Police that Parcel 44, the easement at the driveway to the water tower could not be completed, as that is a weigh station for the police. Council and Mr. Smith discuss the Parcel 41 proposal, as well as the borough's left turn phase request.

Mr. Smith and Council discuss the 2017 road projects and Penndot's involvement if liquid fuels funds are utilized.

Council discusses the placement of a swale at 9th & Park Sts. Mr. Wertz would like **Mr. Smith to spend about an hour** determining what would happen if Council would decide to move park water down to the north side of the pool and if it would affect the swale size or configuration.

Property/Streets/Sanitation – Ms. Kennedy-Kline – no report

Sewer – Mr. Wertz

Mr. Wertz spoke with Steve Cryts, who set up a meeting with Mr. Dietrich to discuss the blower room roof.

Water – President Kline

President Kline discusses the water bill for 401 Main St. The usage spiked in September and rose, dropping back to normal at the end of December. There were a few spikes in January, but the usage has since stabilized and remains between 400-800 gallons per day. Council discusses the bill, with **President Kline stating he will contact Ms. Wagner regarding a response.**

Parks & Recreation – Ms. Kennedy-Kline

Council discusses Foreman Zimmerman's request for playground mulch and the contractor's labor to help spread the material. President Kline states it would be approximately \$450-\$500 for the contractor's labor. A.R. Adams would deliver the mulch for \$28/cu. yard, for the 70 cu. yards.

*A motion is made by Ms. Kennedy-Kline to authorize Foreman Zimmerman to purchase the mulch and expense the contractor labor at a cost not to exceed \$3,000. Seconded by Mr. Wertz. Motion carried unanimously.

Ms. Kennedy-Kline notes that the macadam sidewalks in the park, namely the area in front of the pavilion, are in bad condition. **President Kline will speak to Foreman Zimmerman on the matter.**

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz forwarded everyone a copy of the draft ordinance. Changes have been passed on between the individual typing the docx file of the current zoning ordinance and Stackhouse Bensinger. Mr. Wertz is hopeful the ordinance will be ready by next month.

Mr. Schwenk toured the borough with Mr. Wertz, who pointed out areas of concern. Mr. Schwenk drafted and sent letters to all properties in question. The property at 17 Main St. is scheduled to be posted as unfit for human habitation. Paperwork will then be filed with the District Justice.

Employee Relations – President Kline

Council has no issue with the vacation requests from Foreman Zimmerman and Ms. Wagner. Vice President Botwright will ask Ms. Wagner to place the days on the internal Google calendar.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for May 2, 2017. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for May 16, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

New Business

Vice President Botwright states the current carrier for the borough's property & auto insurance is preparing a quote for the borough's renewal on June 1. Seltzer Insurance has submitted a quote for the insurance, at a cost of \$21,600. The borough's budget for the expense is \$20,818. Council will wait for the current carrier's quote to compare coverages.

Vice President Botwright notes the employee's medical insurance will renew on July 1. Strauss Insurance has submitted quotes from several companies. Council discusses the plans and will formalize a decision at the June meeting.

Executive Session

The Board recessed into executive session at 8:19 p.m. to discuss employees. Regular session reconvened at 8:21 p.m.

*A motion is made by Vice President Botwright to hire Lauren Hart as a lifeguard at \$8.50/hr, Keith Reitnauer as a lifeguard at \$8.75/hr, Jonathan Borton for snack bar at \$7.40/hr, and Jared Messner, Alexia McAllister and Anthony Billman for the snack bar at \$7.25/hr. each. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer