

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

June 6, 2017

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:09 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Jr. Tara Kennedy-Kline, Clark Zimmerman, John Leshner, Richard Kepner – Mayor, Keith Mooney – Solicitor, Brad Smith – Engineer, Gary Noecker - Code Enforcement and Zoning and Melissa Wagner – Secretary/Treasurer.

Absent from the meeting was Paul Gruber.

Public Comment

Wayne Johns (Leesport): Received a sidewalk letter for his rental property at 801 Chestnut St. He believes the sidewalk area in question is near where Captain Clog worked on the sewer. He feels the settling that took place was due to the sewer work that was completed. Captain Clog states the cast iron at the sidewalk had been replaced with PVC. Since the sewer work was what caused the settling, he would like to know if he or the borough would be responsible to repair the sidewalk. Mr. Leshner states that since the PVC is from the curb into the property, it would be the homeowner's expense. Solicitor Mooney reiterates that repairs to the sewer or water are the homeowner's responsibility from the curb line back.

Code Enforcement – Mr. Noecker

- **Permits:** Will be looking into the **length of time remaining on the zoning permit** for 702 Chestnut St.
- **Enforcement:** 22 letters were sent out last month.
- **Job Duties:** Mayor Kepner asks why no one spoke to Mr. Noecker regarding his job duties when Mr. Schwenk was hired. President Kline states that since his duties have not changed, no explanation was necessary.
- **Sidewalk Specs:** Mr. Wertz found two different examples of sidewalk specifications, which will be reviewed by Council and discussed at the June workshop meeting.

Solicitor's Report – Solicitor Mooney

- **Pool Property:** One bid for \$75,000 was received.
- **Wolfe Dye & Bleach:** Working with Ms. Brenner on the pretreatment ordinance, which should be ready for the June workshop meeting.

Engineer's Report – report will remain on file in office

- **2017 Road Project:** ARRO is preparing bid specifications and coordinating the paving with PTMA's water work. The paving project will include Main St., 8th St. from Reber to Park St. and the intersection of 8th & Chestnut Sts. No action has been taken by PTMA yet for the water work.

Council discusses PTMA's cost sharing request for the paving of 2nd St. and the \$14,000 cost. President Kline notes that the street cut permit was for all of 2nd St. and that the fee was waived, however the fee for the work on Main St. was not waived. President Kline calculated the street cut permit for 2nd St., if they would have only dug an 8' wide trench. The permit cost would have been \$28,000.

- **MS4:** ARRO has submitted a draft Pollution Reduction Plan for review. If acceptable, ARRO would like to **proceed with finalizing the plan for the upcoming public comment period.** A schedule and advertisement are attached to the report for review.

*A motion is made by Mr. Wertz to approve the Pollution Reduction Plan, using the Bioswale across the well properties. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

- **Multimodal Transportation Grant:** The grant application has been submitted. Action on the application is expected no earlier than this fall.
- **Miller Street:** Penndot is on schedule to start the project in December.
- **Penndot Route 61:** ARRO has been in contact with Penndot concerning the traffic signal at Route 61 and Noble Ave. ARRO sent a letter to Penndot and has called several times. ARRO is still waiting for an official response from Penndot.

Secretary's Report/Correspondence

The office will be closing at noon on Thursday and will be closed the week of June 12-16.

Mayor's Report – Mayor Kepner

Mayor Kepner asks if funds from the financing project could be used to start a part-time police force, with Solicitor Mooney stating the funds could not be used for that action. President Kline notes that the funds are strictly for infrastructure and would need to have a useful life.

Mayor Kepner heard no negative feedback on the Children's Fair. President Kline states the parade went well and that sponsorship was up. Mayor Kepner asks why the fair does not include mechanical rides, with President Kline stating pricing and potential damage to the park grounds are of concern.

Ms. Kennedy-Kline mentions the recent newspaper article regarding the changes at the skate park.

Public Works Report – Foreman Zimmerman

Received a quote of \$2,598.84 for a new fire hydrant from Exeter Supply. Mr. Leshar asks for an update with the insurance, with Ms. Wagner stating that once a complete list of expenses is drafted, she will forward that to the insurance company of the individual that hit the hydrant. Foreman Zimmerman notes that there was no noticeable damage to the residential sidewalk.

*A motion is made by Mr. Wertz to purchase the fire hydrant from Exeter Supply, for \$2,598.84. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Foreman Zimmerman states that the well #1 treatment is underway, with Herb Spencer to be onsite on Wednesday. They will be performing a BART test.

Foreman Zimmerman shut the water off at 17 Main St. He notes it would be difficult for anyone to cut the grass at the property, as there are several vehicles and numerous piles of junk in the yard. Council discuss the NOV and the condemnation notice that was placed on the property by Mr. Schwenk. President Kline suggests **obtaining three estimates to remove the building and clean up the lot**. Solicitor Mooney states that any of the vehicles would need to be towed, according to the borough ordinance.

Water and Wastewater Operator's Report – Mr. Dietrich

In the water plant, the filters were rinsed and backwashed as needed, routine maintenance was kept up to date and the monthly reports were submitted with no issues. Mr. Spencer will be onsite during part of the well #1 treatment, as they test and examine the water, to gauge any level of success. Mr. Dietrich, Foreman Zimmerman and Chris Wilson have been researching the cost of a backup LMI pump for the caustic soda at the water plant.

For wastewater, the April DMR was completed and submitted with no concerns, the chlorine cylinders were changed out, the chlorine system was checked for leaks and the pH probe in the lab was replaced. A large accumulation of rags was removed from the center of clarifier1. Clarifier 2 will be cleaned this month. Repairs to the blower room roof have begun. WG Malden should be out the second half of June to repair the flow meters in the blower room that sustained water damage in the past few months. Kline's provided an estimate to pump out the bottom of digester 1. The cost for the 6" belt press roller is \$4,244 plus shipping. The bearings for the roll are \$1,376 plus shipping.

*A motion is made by Mr. Wertz to approve Job #5772 for the compression roller for \$4,224 plus shipping. Seconded by Mr. Leshner. Motion carried unanimously.

A quote was received from Kline's to perform the cleaning of digester #1. Mr. Dietrich suggests having them spend an additional ½ hour there to vacuum any additional grease.

*A motion is made by Mr. Wertz to approve Kline's to vacuum digester #1 at a cost not to exceed \$1,800. Seconded by Mr. Leshner. Motion carried unanimously.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Mr. Zimmerman asks if the mirrors in the roadway at 212 Main St. had been researched, with Ms. Kennedy-Kline stating she spoke with Mr. Karasek to let him know it is a PennDOT issue, whether it is a private or a public road.

Sewer Committee – Mr. Wertz – no additional report

Water Committee – President Kline

President Kline is obtaining a quote to inspect/realign the filter beds at the plant. Mayor Kepner believes this may have been done a few years ago.

Parks/Recreation – Ms. Kennedy-Kline

Ms. Kennedy-Kline states that the ½ pipe at the skate park has been completed.

*A motion is made by Ms. Kennedy-Kline to hire Jessica Zeiner as a fill in lifeguard for \$8.75/hr. Seconded by Mr. Zimmerman. Motion carried unanimously.

Lifeguards are still needed at the pool.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz has found someone to digitize the zoning ordinance and to integrate in the recommendations from Stackhouse Bensinger. He asks Council to review the file and provide feedback by the July workshop meeting. Mayor Kepner requests a copy to review. Solicitor Mooney notes that the county has a 30 day review period. If there would be no changes, the ordinance would then be advertised for adoption.

Employee Relations – President Kline

Foreman Zimmerman, Mr. Mohn and Mr. Dietrich have requested to attend the free PA One Call Safety Conference in Oaks on June 20. Council discusses their concerns of having all three full time members leave the borough at the same time. Foreman Zimmerman states they would only be an hour away and would respond immediately to any emergencies.

*A motion is made by Mr. Zimmerman to allow the 3 staff members to be offsite to attend the conference in Oaks on June 20. Seconded by Mr. Leshner. Motion carried unanimously.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for May 16, 2017. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for June 6, 2017. Seconded by Mr. Zimmerman. Motion carried unanimously.

New Business

*A motion is made by Mr. Wertz to accept the \$75,000 bid and to authorize Solicitor Mooney to draft an agreement of sale for the pool property. Seconded by Ms. Kennedy-Kline. Mayor Kepner asks if an ordinance would be required for the sale of the land. Motion carried unanimously.

Old Business

President Kline notes of the rescind offer letter for parcel 44 of the Penndot project. Council discusses the requested resolution and decides to take no action at this time.

Council discusses the property and auto insurance quotes received from Tompkins Insurance and The Seltzer Group.

*A motion is made by Mr. Wertz to approve the Tompkins Insurance quote for \$19,427. Seconded by Mr. Leshner. Motion carried unanimously.

Council reviews the plan offers for the renewal of the employees' medical insurance.

*A motion is made by Mr. Wertz to renew the coverage with Highmark PPO 1500 Premier Gold. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned at 8:18 p.m.

Respectfully Submitted

Melissa Wagner - Secretary/Treasurer