

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

June 20, 2017

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:06 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Tara Kennedy-Kline and Bradley Smith – Engineer – leaves after his report.

Absent from the meeting were Clark Zimmerman, Paul Gruber, John Leshner and Mayor Richard Kepner.

Public Comment

Rusty Wagner (Shoemakersville Fire Co.): Mr. Smith states the only outstanding matter is the floodplain issue. He notes the borough's floodplain ordinance is written when going through the building process, not through land development. He briefly discusses the ordinance. Mr. Smith's concern for the fire co., is that they are in the floodplain. Chief Wagner states the fire co. does have flood insurance and that the addition itself would only be 6" in the floodplain. He also reviewed this with Bill Murphy. Mr. Smith states the borough could wait to see if they could obtain a LOMAR for the fire company. Her further notes that if the construction complies with the borough's FEMA approved ordinance, the fire co. should not be in jeopardy of losing any emergency funding for the community.

*A motion is made by Ms. Kennedy-Kline to approve the waiver request letters for the use of the SLCPP instead of reinforced cement pipe and for the 5' berm width, instead of 8'. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the OTM Shoemakersville Fire Co. sketch plan for record, contingent upon executed documents being supplied to the borough. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Tom McKinney & Don Mast (PTMA): Mr. McKinney voices his concerns on how the borough's quarterly sewer bills for PTMA are calculated, focusing on the pension line item. **President Kline states Council will look into the increased cost.** Mr. McKinney and Council discuss borough employee hours worked at the plant. Mr. McKinney is concerned about the rising costs of the operation of the wastewater plant, as well as the amount of sludge being produced and the associated costs.

Mr. Mast notes his concern over PTMA having overpayments for the last billing year. Mr. Smith states that this is a common issue when working with a projection and reconciliation. The overpayment is used as a credit towards the next period. Mr. Smith states that this is the current billing process that is noted in the agreement and that if Mr. McKinney has an issue with the procedure, it would need to be addressed within the agreement. Council and Mr. Smith discuss the reconciliation process. Mr. McKinney is invited to attend the next budget workshop to offer his input.

Mr. Mast will note which line items are of concern on the reconciliation and forward that information to Mr. Wertz. President Kline proposes having one or two PTMA members meet Mr. Dietrich at the sewer plant on a bi-monthly or quarterly basis, to discuss any plant concerns.

Engineer's Report

Mr. Smith received a letter from the HASD solicitor, referencing the \$4,500 stating that it was not what was agreed to in the field. He notes that is what was discussed in the field and wasn't Council decision.

Council and Mr. Smith discuss the costs for the ramp and driveway. If no action is taken, Mr. Smith states the school would not close out the land development, which would mean all of their improvements would remain theirs. President Kline notes the borough is asking the school district to pay for the borough's potential need to change the handicap ramp for work the borough may complete. Council further discusses the matter, noting that all of the other concerns with the project have been addressed by the school.

*A motion is made by Ms. Kennedy-Kline to accept the school's original offer of \$662 for the repair of the handicap ramp at Peach & 4th Sts. Seconded by President Kline. Ms. Kennedy-Kline and President Kline vote in the affirmative, with Mr. Wertz and Vice President Botwright voting opposed. Motion not carried.

The matter will be discussed at the next meeting.

Mr. Smith heard back from Mr. Witman, who stated PTMA will not be completing the piping tie-in work at their meter pit on the north end of Main St. Therefore, Mr. Smith is moving forward with the road project.

Mr. Smith spoke with Penndot regarding the right-of-way and mentioned that Council is waiting for written confirmation of the left turn lane. Mr. Smith will speak with Penndot's right-of-way division.

*A motion is made by Vice President Botwright to authorize the approval of Resolution 105-2017 pending notification of the left-hand turn request from the borough to Penndot. Seconded by Mr. Wertz. Mr. Wertz amends the motion; to the affirmative response to the left turn lane. Motion carried unanimously.

Mr. Smith states he has opened a special job number for billing, for the Route 61 betterment project, as the engineering costs are reimbursable.

Mr. Smith and Mr. Wertz discuss the solids handling study and note it will still be several months until concrete data is determined.

Vice President Botwright states that during the pre-bid pool meeting, there was a recommendation from both potential bidders that the borough break out the cost for the backwash line to be connected to the sewer. They would need to subcontract the work and have asked if the borough could do the work. Mr. Smith feels that specs for a bid would not be necessary. Mr. Smith and Vice President Botwright discuss the pumps for the backwashing.

Mr. Smith notes that the treatment for well #1 is working.

Property/Streets/Sanitation – Ms. Kennedy-Kline

The trash & recycling contracts expire on October 31. An RFP will be needed. Ms. Kennedy-Kline spoke with several residents who did not initially realize recycling was included with the cost of the trash. She suggests noting this on future bills.

Sewer – Mr. Wertz

The blower room roof repairs are complete. The railings from the previous contract were bolted into the side of the concrete roof, which was repaired, chiseled, sealed and further sealed with a liquid elastomeric coating. Mr. Dietrich is pleased with the work and has shown Cryts some other repairs that could be made at the plant.

Repairs were made to the flow meters.

Water – President Kline

Council discusses the well #1 treatment and the filtration.

Parks & Recreation – Ms. Kennedy-Kline

Vice President Botwright will be posting at the pool and on Facebook that the pool will not be opening until 4:00 p.m. on Sunday, June 25, due to staffing issues.

The new lifeguard is certified to teach swim lessons, which she has already scheduled to do.

Ms. Kennedy-Kline states that with the expansion of the half-pipe at the skate park, railings cannot be installed. The contractor is looking at alternatives.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz reminds Council to offer their feedback of the final zoning ordinance review for the July workshop meeting.

Mr. Wertz asks for Council's feedback of the sidewalk specs for the July workshop meeting.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for June 6, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for June 20, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

New Business

Council discusses the hazard mitigation plan, with Vice President Botwright noting it would be beneficial to have Mr. Emes attend to July workshop meeting to discuss the county's plan.

President Kline notes that the advance period for the financing ends on December 1, 2017. Customer's Bank would like to know if Council wishes to have a 6 or 12 month extension.

*A motion is made by Mr. Wertz to approve a 12 month extension to the Customer's Bank line of credit. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer