

CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough

September 5, 2017

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright –Vice President, Joseph Wertz, Jr., John Leshner, Tara Kennedy-Kline, Clark Zimmerman, Richard Kepner – Mayor, Keith Mooney – Solicitor – arrived at 7:16 p.m., Brad Smith – Engineer – arrived at 7:19 p.m. , Gary Noecker - Code Enforcement and Zoning and MelissaWagner – Secretary/Treasurer.

Absent from the meeting was Paul Gruber.

Public Comment

Richard Geschwindt (603 Reber St.): Would like to know when the fire hydrant on E. Noble Ave. will be replaced, with Foreman Zimmerman stating that pending approval from Penndot, the project is scheduled for the week of September 11. Mr. Geschwindt would like to know the results of the water tests, with Ms. Wagner stating Suburban tested the water at the Kwik Shoppe and the sewer plant on August 3 and that all results met the necessary requirements.

Larry Wagner (730 Franklin St.): Would like to know if the sidewalk repairs have been clarified and asks if residents will still be held to the October deadline for repairs. Mr. Wertz is still in the process of finalizing the repair list and feels the deadline should be extended until October of 2018. Upon questioning from Mr. Wagner, Mr. Wertz states that Mr. Wagner's repairs could be accomplished by either grinding down the concrete or topping off the ramp. Council and Mr. Noecker discuss sending letters to the remaining residents that have received the letters, letting them know of the deadline extension. Permit applications may be obtained at the borough office.

Chief Wagner (Shoemakersville Fire Co.): States everything is on task with the addition and has returned the signed municipal agreement.

Code Enforcement – Mr. Noecker

- **Enforcement:** Two violation notices were sent and one vehicle was towed. As Mr. Schwenk has been communicating with the residents at 372 Main St., he will be informed that the residents still have not obtained a zoning permit for their pool. A home on 3rd St. with high grass and weeds will also be addressed. Mayor Kepner received a complaint on 401 Pine St. Mr. Schwenk is reviewing that address as well.

Secretary's Report/Correspondence

The fall newsletter will be delivered on October 7 and will include any changes to the trash and recycling contract. The next Berks Co. Commissioner's breakfast meeting will be held on Friday, September 22 at the Shartlesville Fire Co.

Mayor's Report – Mayor Kepner

Mayor Kepner would like Council to declare September 2017 as Childhood Cancer Awareness Month. Council discusses the matter. Ms. Wagner will review the accompanying proclamation.

Public Works Report – Foreman Zimmerman

Pending approval from PennDOT, the hydrant on E. Noble Ave. is scheduled to be replaced the week of September 11. The water tower cleaning is scheduled for Wednesday, September 27. JPI will replace the PAX mixer with a new model. The tower will be down for one week at the most.

Foreman Zimmerman will contact Mr. Kerper regarding the additional security cameras for the park.

Foreman Zimmerman would like to rent the crack sealer and concentrate on curb lines, to reduce weeds, as well as major cracks in the roadway, at a cost not to exceed \$6,000.

*A motion is made by Ms. Kennedy-Kline to authorize Foreman Zimmerman to rent the crack sealer at a cost not to exceed \$6,000. Seconded by Mr. Leshner. Motion carried unanimously.

Foreman Zimmerman would like to purchase a new 2" water meter for well #1, with an estimated cost of \$1,300. This will aid in keeping an accurate account of the water coming out of the ground.

*A motion is made by Ms. Kennedy-Kline to purchase a 2" water meter for well #1, at a cost not to exceed \$1,300. Seconded by Mr. Wertz. Mayor Kepner voices his concern that Foreman Zimmerman may not be able to make the purchase if the cost is over \$1,300 as the motion is worded. Motion carried unanimously.

Foreman Zimmerman requests permission to purchase an LMI series B chemical pump from LB Water, at a cost of \$1,396.55.

* A motion is made by Ms. Kennedy-Kline to purchase the LMI Series B chemical pump for a cost of \$1,396.55. Seconded by Mr. Wertz. Motion carried unanimously.

Water and Wastewater Operator's Report – Mr. Dietrich

Mr. Dietrich adds to his e-mail from 10 days ago, stating that the belt press has been working well. He is still waiting for the new roller. The four blowers at the sewer plant were serviced. The air filters on the roof were dirty. President Kline suggests considering a pm schedule for the filters.

Mr. Dietrich visited the Sinking Spring Wastewater plant to view a demo of a new sludge process.

The water plant is running well. Well #1 is online and has been testing well.

Solicitor's Report – Solicitor Mooney

- **Pool Property:** Solicitor Mooney has forwarded the agreement of sale to Mark Koch for review.
- **Two Requests for Water Capacity:** The first company was told to make an official request to PTMA. The second company owns the Perry Shopping Center and is considered a direct customer of the borough, as they own the CVS building as well. Solicitor Mooney states that they already have their water edu's, but that more are needed for the expansion.

Engineer's Report – report will remain on file in office

- **MS4:** The MS4 package is being completed by ARRO. Copies of the Notice of Intent for the Stormwater NPDES permit will be delivered. ARRO will then submit the permit to PADEP. The application and package are due to PADEP by September 16, 2017.

- **Route 61 Betterment Project:** ARRO is completing utility relocation plans, specifications and estimates in compliance with the PennDOT agreement. The work includes the relocation of one water line, two fire hydrant replacements, the lowering of two water line crossings of storm sewer and sanitary sewer manhole adjustments.
- **NPDES Renewal:** PADEP representatives contacted ARRO in August with questions and additional data requests for the technical review. ARRO provided the information. The technical review is almost complete, with PADEP estimating that a draft permit will be issued in September.

ARRO staff discussed the potential additional requirements that may be imposed with the PADEP staff during the technical review process. It appears the renewed permit may include quarterly monitoring only of TN and TP. Effluent copper may be added to the limits imposed or at a minimum will have a monitoring requirement.

- **2017 Road Projects:** The low bidder is Ronnie C. Folk Paving, with a price of \$385,751.70. The next closest bid was \$495,577.90. The estimated cost for the project is \$490,000. Mr. Smith notes the only factors that could affect the price would be handicap ramps, which were itemized as a per item bid, and the asphalt index.

*A motion is made by Mr. Wertz to award the contract to Ronnie C. Folk Paving at a cost of \$385,751.70, plus any change orders. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

- **PADEP Drinking Water Act:** A new rule will be going into affect whereby those operating a water system will be required to pay an annual fee to run that system. The borough's fee would be \$3,000.
- **MS4 Budget Concerns:** There are several mandatory actions that will need to be taken to satisfy the 2017-2018 permit. The engineer's cost to perform some of these tasks would total \$21,500 although the borough may be able to complete some of the items in-house.

Property/Streets/Sanitation Committee – Mr. Zimmerman

*A motion is made by Mr. Zimmerman to advertise the traffic ordinance amendment regarding parking on the 200 block of Main St. Seconded by Mr. Leshner. President Kline asks if no parking signs have been posted. Foreman Zimmerman states that no signs have been placed in the area, although the curbs have been painted. Solicitor Mooney notes that the signs need to be in place in order to enforce the ordinance and fine any violators. Motion carried unanimously.

Vice President Botwright notes of several yellow curbs in town that people are parking at. Council and Mayor Kepner discuss the curbs, noting that state regulations are to be followed unless the borough has an ordinance stating otherwise. **Foreman Zimmerman will review the borough ordinance and make any necessary changes to the yellow curb marking at 507 Main St.** President Kline states that just looking at the state regulations, nothing at that area should be painted yellow. The rule is 20' from a crosswalk and 15' from a fire hydrant. The area in question is more than 20' from the Noble Ave. and Main St. intersection and there is no hydrant in the area.

Sewer Committee – Mr. Wertz

Mr. Dietrich is still working on the best way to keep leaves out of the clarifiers. DEP's inspection in 2016 was in November, so he would like to have the matter resolved by this November, as they will most likely be performing another inspection around that time.

Water Committee – President Kline

The water tank will be cleaned on September 27.

Parks/Recreation – Ms. Kennedy-Kline

Two recreation board members are needed, with one being able to be from Perry Township. Trunk or Treat will be held on Friday, October 27. Trick or Treat nights have been set for October 26 & 27.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz is still working on the sidewalk repair list. He also continues to review Council's comments on the zoning ordinance revisions.

Employee Relations – President Kline

Council reviews the crossing guard applications for the position at 4th & Franklin Sts.

*A motion is made by Ms. Kennedy-Kline to hire Cheyenne Miller as a crossing guard at a rate of \$15/hour. Seconded by Mr. Wertz. Mayor Kepner suggests hiring a substitute guard as well. Motion carried unanimously.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for August 1, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for September 5, 2017. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills for ratification for August 15, 2017. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the adjustment of the police plan actuarial assumptions from using the GA 1994 mortality table to the IRS 2017 static combined table for small plans. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the 2018 MMO for the non-uniform employee pension plan at \$19,568. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the 2018 MMO for the uniform pension plan at \$34,183. Seconded by Mr. Wertz. Motion carried unanimously.

Mayor Kepner asks how much the MMO increase from last year, with Ms. Wagner stating she will send him the information.

Council discusses the invoice received from PTMA for the interceptor cost sharing, which does not include the restoration of 2nd St. **Mr. Smith is not aware of a final resolution on the matter, but will investigate and report back at the workshop meeting. Mr. Wertz will contact Don Mast to discuss the open items, including the reconciliation.**

Vice President Botwright states the budget workshops will be held on October 17 & 24. She will forward Council the forms for the budget calculations by September 15 and asks that **any input be returned to her by October 9.**

New Business

Ms. Wagner notes that a resident has inquired about the borough installing the Hometown Hero banners on light posts. Pricing varies from \$70-\$110/per banner, with a minimum order of 15 banners.

Ms. Kennedy-Kline states the borough would not be able to have the banners, as the poles are owned by the utility company. There are several restrictions with this matter, as the borough could not use certain types of fixtures and that the banners could only be hung during certain times of the year. The borough would also be required to have a \$1M certificate of liability insurance.

Ms. Wagner states that President Kline's signature is needed on the PennDOT Utility Relocation Reimbursement Agreement. The \$10,000 ROW funds have been received and will be deposited under the sale of borough property line item in the general fund.

Old Business

*A motion is made by Mr. Wertz to ratify the action of Solicitor Mooney to advertise the bids specifications for the trash and recycling RFP. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Mayor Kepner asks if repairs will be made to the Pigeon Creek Bridge, with President Kline stating that there is no current action planned at this time.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Mr. Leshner. Motion carried unanimously. Meeting adjourned at 8:12 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer