

CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough

November 7, 2017

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, John Leshner, Tara Kennedy-Kline, Paul Gruber, Clark Zimmerman, Richard Kepner – Mayor, Keith Mooney – Solicitor, Brad Smith – Engineer, and Melissa Wagner – Secretary/Treasurer.

Absent from the meeting was Joseph Wertz, Jr.

Public Comment

Richard Geschwindt (603 Reber St.): Would like to know the status of the fire hydrant located at E. Noble Ave. & Chestnut St. Foreman Zimmerman stated that he is working on the revised paperwork and has been in contact with PennDOT representatives. Mr. Geschwindt would like to know the results of the water test, with Ms. Wagner stating that Suburban tested the water on October 5 at the Kwik Shoppe and the sewer plant and that all results met the necessary requirements.

Al DeGennaro (J.P. Mascaro): Would like Council to award option #2 for the processing and marketing of the borough's recyclable materials. He discusses his company's facility and their bid, and feels it would be cost efficient for J.P. Mascaro to be awarded the contract. Council and Mr. DeGennaro discuss single stream versus commingled recycling.

Code Enforcement – Mr. Noecker

- **Enforcement:** The matter of junk in the backyard of a home on Main St. will be addressed this week.
- **UGI Permit:** President Kline asks if the work proposed at 818 Main St. was completed, now that the road has already been paved. Foreman Zimmerman states the project was completed before roadwork began.
- **17 Main St.:** There is no status update for the property. President Kline will work with Solicitor Mooney to continue to move forward with the property.
- **Sidewalks:** There has been no update on the sidewalk specifications.

Solicitor's Report – Solicitor Mooney

- **Wolfe Contract:** Is continuing to work on the contract so that ARRO may provide services to Wolfe Dye & Bleach.
- **Sewer Pre-treatment Ordinance:** The ordinance is under final revision and should be ready for the next meeting.

Engineer's Report – report will remain on file in office

- **Route 61 Betterment Project:** ARRO has completed revisions to the utility relocation plans and specifications as directed by PennDOT. The work includes the relocation of one water line, two fire hydrant replacements, the lowering of two water line crossings of storm sewer and sanitary sewer adjustments.
- **NPDES Renewal:** A copy of the final NPDES permit is expected. Upon receiving the permit, it should be reviewed. The borough should expect to do the following:
 - Borough must develop and submit a Pollutant Monitoring Plan for PCB's within 12 months of the effective date of the new permit.
 - Once approved, the borough must implement the plan within 60 days of approval.
 - Once approved, the borough must submit an annual report to PADEP and DRBC.
- **2017 Road Projects:** ARRO is processing a payment application and verifying ramp construction. A change order is needed to balance out the quantities. Mr. Smith recommends payment with a 5% withholding, in addition to anything that needed to be retained in case the ramps at 6th & Main Sts. do not pass inspection. **Borough staff should inspect the ramps.** Ms. Kennedy-Kline notes her concern of the dips in the road created by UGI. Repair costs should be covered under UGI's permit. Foreman Zimmerman states that Folk Paving was waiting for UGI to deliver a riser. When they did not, the paving company completed the roadwork. **Foreman Zimmerman will contact Folk Paving on the matter.**
- **Solids Handling:** ARRO has received information that some of the proposed pilot test units are not available until spring of 2018. The remaining pilot tests for the study will be scheduled pending equipment availability. President Kline and Mr. Dietrich discuss the remaining vendor's access to the property, with relation to the fence issue.
- **Clarifier #2 Repairs:** Blooming Glen is the low bidder. DESSCO has indicated that they will provide repairs to the I-beam mounting hardware at no cost to the borough.
- **Evaluation Report Update:** ARRO will have a preliminary update to the 2014 WTP/WWTP evaluation report by November 10.

Secretary's Report/Correspondence

The insurance company has made safety recommendations for borough policies and the park equipment. Council discusses a few of the recommendations. Foreman Zimmerman has already begun handling the park equipment recommendations. President Kline notes they are recommending a lease agreement with a hold harmless clause be created between the borough and the baseball association. **The park committee will be updating the park rental form and will submit it to Solicitor Mooney for review.** Ms. Wagner is to research how often the hood system in the park kitchen is inspected.

Mayor's Report – Mayor Kepner

Correspondence from Senator Argall states that if the borough wishes to control/prohibit satellite casinos in the borough, a resolution will need to be passed. Council discusses the matter.

Public Works Report – Foreman Zimmerman:

\$2,000 is requested to be spent to replenish the modified stone reserve.

*A motion is made by Ms. Kennedy-Kline to purchase modified stone at a cost not to exceed \$2,000. Seconded by Vice President Botwright. Motion carried unanimously.

Foreman Zimmerman states that when the office boiler was inspected, it was noted that several upgrades need to be made in order to bring it up to code. Tri-County Heating & Cooling was contacted and provided an estimate of \$600-\$900 for the changes.

Foreman Zimmerman notes that the freezer in the park most likely needs a new compressor, at a cost of \$604. Total cost for parts and installation would be \$1,000-\$1,200. Council discusses the matter and decides to address the issue in the spring. **President Kline** discusses the use of a chest freezer as opposed to an upright freezer. **He will speak with the Lion's Club to see if they would be willing to donate funds.**

Operator's Report – Mr. Dietrich

The water tower mixer replacement is finished, DEP's testing requirements were met and the tower is back in service. At the water plant, only filter 2 is able to be utilized, as a valve is being repaired on filter 1. Monthly reports were submitted.

A technician from Malden reset set points for the raw sewage pumps, so they turn off in reverse order of how they start. Digester 1 was cleaned and put back in service. The belt tracking mechanism on the press was fixed in-house and is operational. The chlorine contact tank was drained and washed. One of the floor drain valves had to be excavated and replaced when it broke, stuck in the closed position. The roof drains on the filter press building were cleaned. Route maintenance was kept up to date.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Council discusses option #2 for the recycling contract.

*A motion is made by Mr. Zimmerman to award option #2 for the recycling contract to J.P. Mascaro & Sons. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Mr. Zimmerman to have the office boiler repaired at a cost not to exceed \$900. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Mr. Zimmerman to adopt ordinance #448-2017: no parking on a portion of the 200 block of Main St. Seconded by Mr. Leshner. Motion carried unanimously.

Vice President Botwright states that at 6th & Main Sts. at the church, the handicap ramp goes around the rise for the storm drain. There is only a ramp into Main St. and not in the other direction, on the other side of 6th St. Foreman Zimmerman notes that a handicap ramp does not need to be at that location, as it would have to go back to the telephone pole, which would interfere with the resident's steps. ADA requirements are such that people would only need access through Main St.

Ms. Kennedy-Kline asks if the cracked curbs during the recent road project have been repaired, with Foreman Zimmerman stating the curb at 8th & Franklin Sts. has been repaired. He will look into the curb at 6th & Main Sts.

Sewer Committee – President Kline

Clarifier 2 is down and qualifies as an emergency repair. Three quotes were received, with Blooming Glen being the lowest.

*A motion is made by Mr. Zimmerman to have low bidder Blooming Glen repair clarifier 2, at a cost of \$23,905. Seconded by Mr. Leshner. Mr. Gruber asks if work had been recently completed on the clarifier, with Mr. Dietrich discussing the repairs. Some of that work was not completed as well as it should have been. Ms. Kennedy-Kline asks if the prior inefficient work could have affected the repairs need at this time,

with Mr. Gruber and Mr. Dietrich feeling the issues would not be directly related. Vice President Botwright asks if all 3 bids were for the same scope of work, as Blooming Glen's quote is much lower. President Kline states yes and believes the quote may be lower because Blooming Glen might be manufacturing some of their own parts, while the other firms would need to buy them. Motion carried unanimously,

Water Committee – President Kline

New control valves are needed on the filter system. President Kline has received a quote from Exeter Supply and notes that the work will be included in the 2018 budget.

Ms. Wagner notes of the will-serve water letter request for the Shoemakersville Plaza, as well as the water request from Core 5. Council and Solicitor Mooney discuss the projects, noting that the Shoemakersville Plaza is a direct customer of the borough. **Solicitor Mooney will contact Mark Koch to verify the property in question for the Shoemakersville Plaza. President Kline will speak with Solicitor Mooney and Mr. Smith regarding the Core 5 project.**

Parks/Recreation – Ms. Kennedy-Kline

*A motion is made by Ms. Kennedy-Kline to appoint Heather Barth to the Recreation Board for a 5-year term. Seconded by Mr. Zimmerman. Vice President Botwright asks where she lives, with Ms. Wagner noting Ms. Barth is a Perry Township resident. Motion carried unanimously.

Council will discuss the park freezer in the spring.

President Kline would like to see an additional post light be installed either near the park bathrooms or a bit closer to the sheds and the borough office, as suggested by Vice President Botwright. Council is in agreement.

Law/Planning/Zoning - no report

President Kline notes that Mr. Wertz is expected back in the area by November 21.

Employee Relations – President Kline

One application has been received for the crossing guard spot at E. Noble Ave. & Main St.

*A motion is made by Vice President Botwright to hire Linda Crist as the new crossing guard. Seconded by Mr. Zimmerman. Motion carried unanimously.

Foreman Zimmerman's vacation request for December 26 is approved.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for October 3, 2017. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for November 7, 2017. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills for ratification for October 17, 2017. Seconded by Mr. Leshner. Motion carried unanimously.

Vice President Botwright distributes updated 2018 budget worksheets. She notes that the \$175,000 sewer headworks repair will probably not occur, and that those funds could be used for the \$135,000 dumpster-veyor project.

Executive Session

The Board recessed into executive session at 8:08 p.m. to discuss employee relations. Regular session reconvened at 8:23 p.m.

*A motion is made by Vice President Botwright to advertise the 2018 borough budget as presented. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

New Business

Council discusses the possibility of sending out an additional Code Red message regarding the changes to the trash pick-up day. Council discusses the Code Red system.

There being no further business, a motion is made by Mr. Zimmerman to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned at 8:26 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer