

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

January 16, 2018

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Tara Kennedy-Kline, Steve Gilbert and Dustin Remp – Mayor.

Absent from the meeting were Clark Zimmerman and John Leshner.

Public Comment

Charlie Courtney & Josh Hoffman (Core 5): Proposing the Lehigh West Logistics Center, which has received conditional plan approval from Perry Township. One of these conditions relates to obtaining water service for their estimated water capacity of 3,200 gpd. They ask if the borough has any capacity to offer. President Kline suggests a similar action to what the borough provided for Key Development Group. He proposes signing a letter of intent to PTMA for the capacity, after which Solicitor Mooney would modify the agreement to include the service area. The tapping fee would also be addressed at that time. Vice President Botwright and President Kline discuss the remaining water capacity if the residential development were to be built. Everything appears to be in order with the sewer capacity.

*A motion is made by Mr. Wertz to authorize **President Kline to send the letter of intent and for Solicitor Mooney to amend the agreement with PTMA to expand the service area to include the Core 5 development.** Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Engineer's Report – Mr. Smith not present

President Kline will be signing ARRO's PSA for the Pigeon Creek Bridge work, through the multimodal grant.

President Kline discusses the agreement for ARRO engineering services for Wolfe Dye & Bleach.

*A motion is made by Mr. Wertz to authorize President Kline to sign the agreement for engineering services between the borough and Wolfe Dye & Bleach. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

President Kline discusses the pre-treatment ordinance.

* A motion is made by Ms. Kennedy-Kline to advertise the sewer pre-treatment ordinance. Seconded by Mr. Wertz. Motion carried unanimously.

Mayor's Report

Mayor Remp has a meeting scheduled with Tom Moran of the PA State Police, to create a more open line of communication between the Mayor and the troopers. Mayor Remp offers his thoughts on potential police regionalization with the Northern Berks Police Dept. He is also interested in forming a Crime Watch.

He has also spoken to Supervisor Adam of Perry Township, regarding the street sign entering the borough from the township, as Mayor Remp would like to see it reduced to 25 mph. President Kline discusses the intersection rule in relation to speed limit signs.

Mayor Remp would like to be able to potentially offer residents bulk pricing on front porch cameras, in order to have residents become more vigilant.

Mayor Remp would like to see the borough hold a yearly event, similar to the hamburger festival. He also plans to speak with local businesses owners on how to draw people to the borough. He is interested in the Hometown Heroes banners, which Council discusses. **Mayor Remp will contact Hamburg Borough** to discuss their process for installing the banners. He also discusses his thoughts on the borough having an organization similar to Hamburg's "Our Town Foundation."

He would like to see a dog park in the area near the pool. Council discusses ownership of the property. Mayor Remp is to forward any information for the website and newsletter to either Vice President Botwright or Ms. Wagner. He would like to see short bios of the Council and himself in either the newsletter or on the website. Vice President Botwright can make Mayor Remp an administrator on the Facebook page, but cautions that any information posted should relate to borough business and remain non-political. He can also be added to the Google calendar.

Mayor Remp would like to see yellow curb markings and no parking on E. Noble Ave., next to bank's parking lot exit. President Kline notes of the regulations for such an act. Mr. Wertz notes of the recent ordinance passed regarding no parking in the 200 block of Main St. **Mayor Remp is to speak with Foreman Zimmerman on the matter.**

Mayor Remp discusses a recent Facebook experience he had with a resident regarding a dog being left outside in cold weather.

Public Works Report

President Kline references the snow emergency called for that evening.

Property/Streets/Sanitation – Ms. Kennedy-Kline

Ms. Kennedy-Kline states the dumpster and POD ordinance is incomplete, as it does not include the fees. Vice President Botwright notes that the fees could be in a resolution, so that if they were to change, you would not need to amend the ordinance. President Kline notes the permit section is also missing. Ms. Kennedy-Kline would like to have the permit fee at \$25 for 30 days. If an extension is requested, it would be \$25 for an additional 30 days thereafter, up to a total of 90 days total. Council discusses the permit and whether or not the fee should apply to dumpsters on private property. Under the time limit section, President Kline suggests adding information to include special circumstances, as approved by the code enforcement officer. **President Kline will contact Solicitor Mooney on the updates.**

Sewer – Mr. Wertz – no report

Water – President Kline

The well #5 pump was pulled and cleaned. The solids in the water are clogging the pipes. Mr. Wertz discusses the gpd on the wells, with President Kline suggesting pulling the wells every few years to have them cleaned. Council discusses the cleaning of the wells.

Foreman Zimmerman contacted Utility Services Group regarding the rust on the water tank. They will be onsite when the weather warms to clean the rust, as the new paint could flake off in colder weather.

President Kline sent an e-mail to Mark Koch, asking for justification for the 500 gpd water request for Perry Plaza.

Parks & Recreation – Ms. Kennedy-Kline

The committee will review the fee structure for park rentals. Council discusses what is included in the park rental, as well as the use of the ball fields.

Law/Planning/Zoning – Mr. Wertz

Council will forward their comments on the sidewalk specifications and ordinance to Mr. Wertz.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for January 2, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for January 16, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

New Business

President Kline notes that the owner of 372 Main St. had a water leak in his home. He has a meter pit on his property and turned off the ¼ turn shut off valve. When doing so, he turned the valve and sheared off the head. He later contacted the borough to have the water turned back on. Foreman Zimmerman was later able to turn the water back on, but the valve is damaged and needs to be replaced. President Kline sent a letter to the property owner stating that they would be responsible for the cost of the valve's replacement, as well as the associated water tests. Ms. Kennedy-Kline feels residents should officially be notified, whether it is on the website or in the newsletter, that if someone experiences a water issue to their home that is on the borough's end, that their first step should be to contact the borough office or a plumber. The resident does not have the authority to work on borough property.

*A motion is made by Mr. Wertz to appoint Chad Zimmerman as a zoning and code enforcement officer. Seconded by Ms. Kennedy-Kline. Vice President Botwright asks for confirmation if the position is for both code enforcement and zoning, as she wants to be certain the ordinances allow for Council to appoint both positions at will, with Mr. Wertz responding his motion is to include both. Council discusses the ordinances, with President Kline stating he is uncertain as to whether or not the ordinance permitting Council to appoint Mr. Zimmerman as code enforcement officer would allow for his appointment to zoning as well. Mr. Wertz states that the zoning ordinance would allow Council to appoint Mr. Zimmerman to the position of zoning officer. Council discusses Mr. Zimmerman's compensation. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the 2017 borough per capita exonerations as per the list provided. Seconded by Ms. Kennedy-Kline. Mayor Remp asks for clarification, with Vice President Botwright stating that the individuals on the list would be exonerated from paying that tax, for the reasons stated on the sheet. Motion carried unanimously.

Vice President Botwright has set up the e-mails for Mayor Remp and Mr. Gilbert and provides them with their password and e-mail access instructions. She further states that the e-mail capacity limit has almost been reached. It would cost \$75/year to double the capacity. Council agrees to double the capacity.

Executive Session

The Board recessed into executive session at 9:00 p.m. to discuss employee relations. Regular session reconvened at 9:20 p.m.

*A motion is made by Mr. Wertz to remove Gary Noecker as zoning officer and code enforcement officer effective immediately. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer