

CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough

February 6, 2018

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, John Lesher, Tara Kennedy-Kline, Joseph Wertz, Jr., Clark Zimmerman, Steve Gilbert, Dustin Remp – Mayor, Keith Mooney – Solicitor, Brad Smith – Engineer, and Melissa Wagner – Secretary/Treasurer.

Public Comment

Richard Geschwindt (603 Reber St.): Asks for the water test results, with Ms. Wagner stating that Suburban tested the water on January 5 at the water plant and New Era Logistics and that all results met the necessary requirements.

Mr. Geschwindt asks if the borough receives any results regarding the environmental clean-up that took place at the former gas station at Route 61 & Noble Ave. He is concerned if this would affect the borough's water. Foreman Zimmerman states that the company only went down 60' and that the borough's water table is 200'+. They check to be sure nothing is seeping in the water. The DEP tests will continue indefinitely.

Code Enforcement – Foreman Zimmerman

- **Enforcement:** Foreman Zimmerman will follow up on any notices sent by the former officer.

Solicitor's Report – Solicitor Mooney

- **Core 5:** The water will serve letter has been drafted. The developer will need to contact PTMA regarding sewer capacity. Solicitor Mooney and President Kline discuss the letter.
- **Sewer Pre-Treatment Ordinance:** Has been advertised and is ready for adoption.
- **Pool Agreement of Sale:** Solicitor Mooney will contact Mark Koch for an update.

Engineer's Report – report will remain on file in office

- **Wolfe Dye & Bleach:** Color and TDS results continue to be very high. Since the new NPDES permit has been issued, the sewer plant also has an effluent color limit of 200 units. **President Kline will be contacting Mark Wolfe to answer any questions he has on the agreement.**
- **Small Project Grant:** The estimated cost of the project is \$479,000. The grant will provide \$407,575 to the borough for design, bidding and construction of the solids handling project. A letter of support has been received from Representative Knowles.
- **Route 61 Betterment Project:** ARRO attended a preconstruction meeting on January 23. The contractor is New Enterprise Stone & Lime Co., which has retained Wexcon Inc. to complete the water and sanitary sewer relocation work.

The borough will be eligible for 75% reimbursement of the costs associated with the relocation work. The work is schedule to start this spring and will continue to October 2019.

- **Solids Handling:** Two additional pilots will be scheduled: two screw presses will be tested, a Schwing Bioset the week of March 12 and a Huber Technology the week of April 16. Fees for the tests have been waived. Mr. Dietrich and Mr. Smith discuss whether or not a tractor trailer will need to access the property.

Secretary's Report/Correspondence

The office will open at 11:00 a.m. on February 14.

Mayor's Report – Mayor Remp

He will be attending the next Perry Township meeting to discuss the possible speed limit change coming into Shoemakersville at the north end of Main St. Penndot may need to be involved.

He will be meeting with the new PA State Police Commander of the Hamburg barracks in March, to discuss having more police presence in the borough. Mayor Remp would like more police coverage in town, whether it is a local department or regionalization.

Mayor Remp has obtained a copy of Oxford Borough's ordinance regarding no parking on sidewalks. He would like the borough to adopt a similar ordinance. Council discusses the ordinance.

Public Works Report – Foreman Zimmerman

Foreman Zimmerman would like to advertise for part-time seasonal help, as well as place notice on the borough's website and Facebook page. Vice President Botwright states an ad could be placed in The Merchandiser as well.

Foreman Zimmerman would like Mayor Remp to enact temporary no parking for 90 days on the south side of E. Noble Ave., next to the bank. Foreman Zimmerman states it would be a length of 50' to be painted yellow. Mayor Remp states the bank manager is in favor of the no parking, while the garage across the street has no feelings either way. President Kline and Foreman Zimmerman discuss the process.

Foreman Zimmerman and Mr. Smith discuss the bridge inspection report, with Mr. Smith noting that Foreman Zimmerman's concerns on the replacement of the expansion joint will be addressed in the bridge repair project.

Operator's Report – Mr. Dietrich

Two water main breaks occurred in January. The filters at the plant were rinsed and backwashed and the monthly reports were filed.

Blooming Glen completed the repairs to clarifier 2 at the sewer plant. The scum collection trough was not quite level, but their crew returned to correct the issue. A sprayer bar for the belt filter press was made and installed. Additional in house improvements and repairs are scheduled for the press this month.

The annual DRBC effluent report was submitted by ARRO. Nester's hauled out the sludge dumpster, the December 2017 DMR was completed and submitted, the chlorine contact tank was drained and washed and all routine maintenance was kept up to date.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Ms. Kennedy-Kline states there is no procedure for processing handicap parking spaces within the borough ordinances. She has reviewed Hamburg's ordinance regarding handicap parking regulations. She states that the parking application would be reviewed and the area inspected by the borough foreman.

Recommendations would be forwarded to the streets committee and presented to Council. She states the majority of the regulations are in accordance with the state motor vehicle law. **She will forward the information to Solicitor Mooney**, who states that the ordinance would need to be in place in order to enforce the handicap parking regulations. Council discusses fees involved.

*A motion is made by Mr. Lesher to authorize **Solicitor Mooney to draft a handicap ordinance** for Shoemakersville. Seconded by Ms. Kennedy-Kline. Ms. Kennedy-Kline asks if the handicap ordinance should be included in the amended parking ordinance. Solicitor Mooney and President Kline discuss repealing any prior ordinances and including all of the updates in a new ordinance. Mr. Lesher feels the handicap ordinance should remain separate. **Solicitor Mooney will forward a stop/standing/parking ordinance to council, for discussion at the workshop meeting.** Motion carried unanimously.

Sewer Committee – Mr. Wertz – no report

Water Committee – President Kline

President Kline will be contacting Utility Services for further details on a well remediation project. Costs for the project are discussed.

Parks/Recreation – Ms. Kennedy-Kline

The park rental agreement has been revised, breaking up the rentals into service areas. The will be one fee for use of the pavilion, stage and bathrooms, as well as a fee to include use of the kitchen. Fees for residents and non-residents was noted, as well as a separate charge for exclusive use of the basketball court, skate park and ball fields, provide a schedule of field use is presented by the baseball association. Several of the changes made regarding insurance, etc. were required by the borough's insurance carrier. Foreman Zimmerman notes that the borough does not own any bases, with President Kline stating they may bring their own and that the field will be rented as is. Vice President Botwright states the security/key deposit is set at \$50, plus an additional \$50 if they wish to utilize just the baseball field and/or the skate park. Foreman Zimmerman states that the \$50 would be sufficient to cover any clean up costs. **Vice President Botwright will incorporate any new changes and send to Council for feedback at the workshop meeting.** Council and Foreman Zimmerman discuss use of the overflow lot for the rentals.

Vice President Botwright discusses change orders for the pool renovations. The payment application form lists winter pool covers for \$25,000. The borough never wished to have the cover, which was then noted as a \$14,000 deduction. Upon questioning, Vice President Botwright was told that the line item included more than just the cover. Mr. Smith suggests requesting an itemization or a schedule of values.

Law/Planning/Zoning - Mr. Wertz

Ms. Kennedy-Kline states there is a resolution which notes all water bills are to be sent to the property owner. She feels that potential shut off notices should be addressed to the property owner as well, with the tenant being copied on the notice. This would keep the borough out of any landlord/tenant issues. Council and Solicitor Mooney discuss shut off procedures and how USTRA regulations would apply to the situation. **Solicitor Mooney will forward a memo noting how the USTRA regulations would apply.** President Kline suggests reviewing the memo and the borough's current procedures, to ensure compliance with the law.

President Kline notes that Mayor Remp was notified of a public access issue, located in the area between the 100 blocks of 6th & 7th Sts. There is a 20' wide public access strip that is not located on any deed. The owner of 130 7th St. has stated he owns that area and has vehicles parked on the property, such that the resident at 621 Franklin St. cannot access his garage. Council discusses what can be done, with President Kline stating this would be a neighbor dispute, but that the borough could **send a notice to the property owner, stating that the area is public use and that it should be kept open and clear.** Solicitor Mooney notes that if the area was never dedicated to the borough, ownership would revert back to the property owners on either side, with each essentially owning 10' on either side along the length of their property. It could then be considered trespass if a property owner is parked on the other side, which would then become a civil matter.

President Kline will forward his comments on the sidewalk ordinance to Mr. Wertz.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for January 16, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for February 6, 2018. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt Resolution 108-2018, designating the borough officials for the PA Small Water and Sewer paperwork. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt Ordinance 450-2018 for sewer pretreatment. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the per capita exoneration for Dylan Smith, as he has moved. Seconded by Mr. Wertz. Motion carried unanimously.

New Business

Solicitor Mooney will amend the water agreement to cover the Core 5 capacity and forward a copy to Mark Koch. President Kline and Solicitor Mooney discuss redefining the service areas.

Mr. Smith has received the source water protection questionnaire for the DEP program, for protection of the wells.

*A motion is made by Mr. Wertz to authorize **ARRO to work with borough staff to complete the source water protection questionnaire.** Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned at 8:33 p.m.

Respectfully Submitted,
Melissa Wagner - Secretary/Treasurer