

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

January 19, 2016

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Joseph Wertz, Tara Kennedy-Kline, Clark Zimmerman – arrived during Visitor portion and Brad Smith – Engineer – leaves after his report.

Absent from the meeting were John Leshner, Paul Gruber and Mayor Richard Kepner.

Visitors

Jarrold Emes (EMC): Mr. Emes and Mr. Wertz had a previous conversation regarding Mr. Emes' duties with the borough. Since Mr. Emes is already involved with the borough as the EMC, he would be interested in helping with code enforcement matters as well, by assisting in whatever capacity Council deems appropriate. Council and Mr. Emes discuss the current borough codes and how they are enforced. Mr. Emes suggests adopting the current code standards for uniform enforcement throughout the borough. President Kline asks **Mr. Emes to submit a scope of services for the position**, which should note how he would approach the enforcement process. Council and Mr. Emes would then discuss a fee structure. Council and Mr. Emes discuss the UCC, IFC and other associated codes.

Mr. Emes has updated the EOP, with no significant changes being made. The bugs have been worked out with Code Red and the system is working well. As Mr. Wertz has been communicating with Mr. Emes, he will be the main point of contact for Mr. Emes.

Vice President Botwright suggests developing a borough Facebook page for information only, whereby residents could obtain borough news, but not post comments.

Engineer's Report

Mr. Smith states the school district has requested a final inspection of Perry Elementary. He has already informed them of the sidewalk matter at Peach & 4th Sts., as well as the issue with their signs. Mr. Smith states that the signs were not on the school's plans and that they need to comply with the zoning ordinance. The signs are in violation of the site triangle. The project would fail any final inspection, until all issues are resolved.

*A motion is made by Mr. Wertz to authorize **ARRO to conduct the requested final inspection of the Perry Elementary School**. Seconded by Mr. Zimmerman. Motion carried unanimously.

Mr. Smith asks if Council plans to begin the design process for headworks at the wastewater plant this year, with President Kline and Mr. Wertz stating that this has not yet been decided.

Mr. Smith states that both vendors for the well #1 treatment project have been to the site and felt they needed to do some additional research to determine if their technology would fit. He is awaiting their response. Mr. Smith discusses the vendors' products. Mr. Wertz believes there is information on the well pump in a book, with him stating it may be 7.5 hp. **Mr. Wertz will research information on well #1**. President Kline suggests obtaining a quote to perform an inspection and de-scaling on well #1, similar to what was completed for well #6. Mr. Wertz has begun discussions with Scott on this process for well #4.

Mr. Smith states there are two types of Multimodal grants, administered by two different bodies. PennDOT maintains a list of applications, however, the borough applied for the DCED grant, for which a list is not kept.

Council discusses the drainage issue on 9th St. and at the park, with President Kline noting that a pipe was never installed on 9th St.

Mr. Wertz and President Kline met with representatives from PTMA, to begin discussions on a revised water agreement. Issues were identified that require further discussion by both parties. President Kline discusses several items reviewed at the meeting.

Vice President Botwright notes of Solicitor Mooney's e-mail regarding PTMA's request for support with their Pennvest application for the Pigeon Creek Interceptor. Their application would rate higher if they obtained a statement from the borough, stating willingness to tie the homes served by the borough's current 10" line into their new line. Mr. Smith notes that during a previous discussion, it was noted there were issues with PTMA having their own line on Second St. He asked if they would consider tapping into one of the borough's manholes on Main St., to carry the flow. The plan shows PTMA replacing the borough's line. Council and Mr. Smith discuss the plan, potential line replacement and PTMA's request for a letter of support.

*A motion is made by Mr. Wertz to submit a letter to PTMA, showing the borough's potential willingness to tie into the interceptor, if it is deemed economically and technically feasible. Seconded by Vice President Botwright. Motion carried unanimously.

President Kline asks **Mr. Smith for a class 3 estimate for the demo portion of pulling out the 8" line for bypass pumping.**

Council discusses Solicitor Mooney's draft of the property maintenance code ordinance. He added wording for a table to reference for setting penalties. Mr. Wertz discusses his main concerns with the ordinance, focusing on Section 111.2 (to be revised to a different committee), Section 112.4 (failure to comply) and section 302.8 (dealing with non-motorized vehicles on a grass covered surface.)

Council decides on the law/planning/zoning committee for Section 111.2 and \$100-\$500 for Section 112.4. Further discussion takes place on the number of non-motorized vehicles on a grass covered surface, with Council deciding on the wording of "no more than three non-motorized vehicles may be kept on any residential property."

*A motion is made by Vice President Botwright and seconded by Mr. Wertz to advertise the property maintenance code ordinance, per the changes discussed tonight. Motion carried unanimously.

President Kline will contact Mr. Savarese regarding the request to include the following week's plan on the supervisor and operator reports, as well as the number of no parking signs on hand.

President Kline states the lighting at the park work will most likely take place this spring, as it is currently too cold to perform the work. He would like to see LED lights placed in the stage pavilion. Vice President Botwright discusses obtaining additional quotes for security cameras at the park. **President Kline will forward Ms. Kennedy-Kline the information he has on the park lighting and security cameras.**

Ms. Kennedy-Kline would like to see Council enforce a pet ordinance that is applicable to the area and the residents. She discusses having residents obtain a permit if they wish to have an exotic animal.

Ms. Kennedy-Kline will review the current ordinance, as well as sample ordinances she has obtained and report back to Council.

*A motion is made by Vice President Botwright to adopt Resolution 94-2016, authorizing the signers for the borough bank accounts. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Wertz references a letter regarding chickens on his property, which he received from Mr. Noecker. Council discusses the matter, with President Kline suggesting **Mr. Noecker be informed that they are in the process of reviewing and revamping the ordinance and that a hold be placed on the matter for a period of two months.**

President Kline is proposing to remove the safety committee and add sanitation to the property/streets committee. He would like to place safety matters under the direction of the Mayor. Mr. Kimmel was removed from the committee list, with Ms. Kennedy-Kline being placed on the parks/recreation and property/streets/sanitation committee. President Kline will forward the proposed list of committees to Council for their review.

President Kline states that per Mr. Schlesinger's suggestion, Council should meet with Customer's Bank and adopt a form noting any upcoming projects. **Vice President Botwright will contact the bank on the matter.**

*A motion is made by Vice President Botwright to approve the WG Malden quote for \$1,000 to calibrate the five water meters. Seconded by Mr. Zimmerman. Motion carried unanimously.

Mr. Zimmerman leaves the meeting.

As Mr. Emes has requested that the borough adopt the **fire code, Mr. Wertz will research the matter and report back to Council if this would be beneficial to the borough.**

President Kline spoke with a structural engineer regarding the leaning park pavilion. The engineer stated that the building would not fall over and that the back wall actually acts a stiffener. The building could be pushed straight with tie rods being used for tension.

Council discusses the drainage issue at the park and some possible resolutions. **Ms. Kennedy-Kline will look into having a landscaper offer suggestions on dealing with the matter.**

Vice President Botwright will forward her proposed employee review form to Council.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer