

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

February 2, 2016

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts, Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline- President, Amy Botwright - Vice President, Paul Gruber, Joseph Wertz, Jr., Tara Kennedy-Kline, Clark Zimmerman – arrived at 7:03 p.m., John Leshner, Richard Kepner - Mayor, Mike Dietrich – Wastewater Plant Operator, Gary Noecker – Zoning/Code Enforcement , Keith Mooney – Solicitor – arrived at 7:01 p.m., Bradley Smith – Engineer and Melissa Wagner – Secretary/Treasurer.

Public Comment

Scott Ulrich (333 Main St.): Asks why the snow was not plowed from the 100-300 blocks of Main St., but was taken care of on the remainder of the street. There are five businesses in one block in his area and they have no place for their customers to park. He further asks why the snow was not plowed curb to curb on the snow emergency route and why plow trucks were driving around with their plows up.

David Hamm (706 Franklin St.): States that on the Sunday of the snow storm, borough trucks were driving around with their plows up. He was told by his neighbor that Main St. is a state road and that the borough does not need to plow it. He asks who will be paying Folk Paving for the snow removal on the state roads. Mayor Kepner stated that a portion of Main St. is state owned, but that PennDOT pays the borough for winter maintenance. President Kline notes that the diesel truck broke down during the storm, which put the borough crew behind.

Richard Geschwindt (603 Reber St): Asks for the water report, with Ms. Wagner stating she does not currently have it. Mr. Geschwindt notes that during the snow storm, a Perry Township truck drove through town and dropped their plow on Noble Ave.

Mr. Geschwindt states that before the Sheetz renovations, a stop sign was at the south end of the Sheetz parking lot, but that now it is not there. Mr. Zimmerman states the sign had been replaced, but that it has since disappeared.

Mr. Geschwindt asks what will happen with the liens that the borough placed against the laundry mat, since they withdrew the action. Solicitor Mooney states that the liens will remain on the property and would be addressed if/when the laundry mat would be sold.

Code Enforcement – Mr. Noecker

- **Enforcement:** One letter was sent for a vehicle on 7th St.

Solicitor's Report – Solicitor Mooney

- **Property Maintenance Code:** The code will be advertised and ready for adoption at the March meeting.

Engineer's Report – report will remain on file in office

- **PTMA Interceptor:** ARRO has estimated the additional cost of \$18,568 to PTMA for rerouting the interceptor to replace the existing borough sewer line in Main & Second Sts. Mr. Smith, Mr. Wertz and President Kline discuss the estimates.
- **Well #1 Treatment:** Vendors are preparing a detailed drawing and cost estimate for the installation of their equipment. Mr. Wertz notes that Moyer Well Drilling would like to provide a quote and will forward their information to Mr. Smith.
- **Sheetz Land Development:** Mr. Smith will speak with Sheetz regarding the missing stop sign.
- **HASD Elementary School:** ARRO has contacted the school's engineer and is coordinating a site visit with them and the Berks Co. Conservation District. The visit is expected to occur in late February. Council is to forward any issues regarding the construction to ARRO.
- **Revised Total Coliform Rule:** Effective April 1, 2016, the borough will need to comply with the RTCR for the EPA. The borough will be receiving a letter from PADEP requesting the submission of the sampling plan within 30 days of receipt of the letter.
- **Municipal Separate Storm Sewer System (MS4):** The borough will be required to obtain an NPDES permit for storm water by 2018. A representative from the Berks County Planning Commission will be present at the February workshop meeting to provide an overview of the program.

Secretary's Report/Correspondence – Ms. Wagner

The borough office will be opening at 11:00 a.m. on Wednesday, February 10. Ms. Wagner requests to work a ½ day on Friday, February 12.

Mayor's Report – Mayor Kepner

Ms. Wagner is completing paperwork for PEMA, for possible reimbursement of funds spent for the winter storm.

Mayor Kepner notes the fire company will be holding a lights and sirens parade on September 10.

*A motion is made by Mr. Zimmerman to allow the fire company to hold their parade on September 10. Seconded by Mr. Leshner. Vice President Botwright asks for the time of the parade, as well as the route that will be taken. Mr. Leshner states the parade will be held around 5:00 p.m. Mayor Kepner states the route in the borough will begin at the north end of Main St., will travel south and turn east onto Church Ave. to Franklin St., turning north on Franklin St. and heading to 5th St., where the parade will continue to Reber St., then 9th St., turning onto Chestnut St. and then continuing to 4th St., with the parade ending on 4th St. Motion carried unanimously.

Wastewater Operator's Report – Mr. Dietrich

The monthly reports for each entry point to the system were submitted. Seaquest is being added at well #3, with the dosage and ratio testing at the target range. WG Malden will calibrate the meters this week. This week the Hach Company will perform their annual service, calibration and maintenance work to the meters and equipment.

Mr. Dietrich hand delivered the RTCR site sampling plan to the local DEP office. The new monthly distribution system sampling procedures go into effect on April 1 and will be handled by Suburban lab.

The annual DRBC report was submitted with no serious issues. A second block of grease fighting material was added to the raw influent pit. There has been a slight reduction in the amount of visible grease throughout the plant. The chlorine leak alarm was tested as needed. Axiom was able to get the influent valve to VLR 1 in working order.

Vice President Botwright thanks Mr. Dietrich for forwarding the information on the plants, which will be included on the borough website.

Property/Streets/Sanitation Committee – Mr. Zimmerman

*A motion is made by Mr. Zimmerman to pay Manderbach Ford \$3884.00 to repair the diesel truck transmission. Seconded by Mr. Leshner. Motion carried unanimously.

Mr. Leshner states that an itemized invoice from Folk Paving should be requested, as it will be needed for the PEMA reimbursement paperwork. *Ms. Wagner is to contact Folk Paving regarding the invoice.*

President Kline states that PennDOT will be performing an improvement project on numerous signalized intersections where there has been a history of crashes. They will be adding buttons, a countdown timer and a pedestrian signal sign. There will be no cost to the borough for the project, although the borough will need to continue maintaining the light. The borough needs to fill out the application and sign the resolution form. When the plans are submitted to the borough and approved, they will be signed and sent to PennDOT, along with the application and resolution. *Mr. Zimmerman will provide Ms. Wagner with the initial letter from PennDOT on the traffic signal repairs.*

*A motion is made by Mr. Wertz to pass the resolution for the submittal of the TE-160 application to PennDOT for the Route 61 traffic improvements. Seconded by Vice President Botwright. Motion carried unanimously.

*A motion is made by Mr. Leshner to purchase new front loader tires for the backhoe from Kantner's Tire, at a cost not to exceed \$700. Seconded by Mr. Zimmerman. Motion carried unanimously.

Sewer Committee – Mr. Gruber

Mr. Gruber commends Mr. Dietrich for his work and communication with Council. Mr. Gruber would like to order business cards for Mr. Dietrich, which should include his license and operator's number. Council discusses business cards and feels that cards should be ordered for all employees. The cards would note any license and operator's numbers. Vice President Botwright and Ms. Kennedy-Kline will work together on the cards.

*A motion is made by Mr. Gruber to order business cards for all employees. Seconded by Mr. Leshner. Mr. Leshner states this should be for a cost not to exceed \$100. Motion carried unanimously.

Council discusses the status of the dissolution of the Shoemakersville Municipal Authority, noting there are several implications that would need to be addressed. Solicitor Mooney states that since there are implications, Council needs to make a plan and other arrangements for those customers outside of the borough. The agreement with PTMA would need to be amended. Mr. Gruber would like to meet with Mr. Wertz to further discuss the matter.

Water Committee – President Kline

President Kline and Mr. Smith briefly discuss the quotes for the well #1 work.

Parks/Recreation- Ms. Kennedy-Kline

The Rec. Board's next meeting will be held on February 21.

*A motion is made by Ms. Kennedy-Kline to donate six bikes, at a cost not to exceed \$500, for the Children's Fair raffle on June 4. Seconded by Mr. Leshner. Motion carried unanimously.

Ms. Kennedy-Kline will be obtaining a quote from Wiring by Wall for the security cameras in the park and at the plants. Council discusses the two quotes that have already been received.

*A motion is made by Vice President Botwright to appoint Ms. Kennedy-Kline as the borough representative to the Rec. Board. Seconded by Mr. Wertz. Motion carried unanimously.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz has reviewed the fire code and asks Council to also take a look and offer their thoughts. Council would not need to adopt the entire code, but could adopt portions that would apply to the borough. Solicitor Mooney states that samples of what other municipalities have done can be found at ecode360.com.

Ms. Wagner is to have Chief Wagner contact Mr. Wertz to discuss the fire code.

Employee Relations – President Kline – Requests an Executive Session

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for January 4 & 19, 2016. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for February 2, 2016. Seconded by Mr. Leshner. Motion carried unanimously.

Vice President Botwright asks Council their thoughts on whether or not customers should be charged the service fees for using their credit cards for payments. There is discussion on the matter, which includes the potential cost of the fees. Council agrees to have the borough pay the service charges.

New Business

Mr. Gruber has a television he would like to donate if Council would agree to have cable service at the borough garage, so that the employees could monitor the weather during emergencies. Vice President Botwright states that there is no cable or internet hook-up at the garage. Mr. Zimmerman states that the line of site from the sewer plant would not work. *President Kline will look into the matter.* There will be further discussion at the workshop meeting.

Ms. Wagner states that the tenants at 372 & 374 Main St. are in a rent to own situation and are considering consolidating the two units into one. This matter will be dealt with in the same manner as the request was at 148 7th St.

Ms. Wagner states that Council has been invited to speak at the fire company's housing and block party to be held on September 10.

*A motion is made by Mr. Leshner to sign the annual agreement with the Animal Rescue League. Seconded by Mr. Wertz. Motion carried unanimously.

Executive Session

The Board recessed into executive session at 7:54 p.m. to discuss personnel. Regular session reconvened at 8:20 p.m.

*A motion is made by Vice President Botwright to suspend Scott Grim with pay, through Friday, February 5, pending termination. Seconded by Mr. Gruber. Motion carried by a vote of 6 yes to 1 no, with Mr. Wertz voting opposed.

There being no further business, a motion is made by Mr. Leshner to adjourn the meeting. Seconded by Mr. Zimmerman. Motion carried unanimously. Meeting adjourned at 8:21 p.m.

Respectfully Submitted -Melissa Wagner - Secretary/Treasurer