

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

July 5, 2016

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline- President, Amy Botwright - Vice President, Joseph Wertz, Jr., Tara Kennedy-Kline, Clark Zimmerman, John Leshner, Chad Zimmerman – Public Works, Mike Dietrich – Plant Operations, Gary Noecker – Zoning/Code Enforcement , Keith Mooney – Solicitor, Kelly Brenner – Engineer and Melissa Wagner – Secretary/Treasurer.

Absent from the meeting were Paul Gruber and Richard Kepner – Mayor.

Public Comment

Deb Driesbach & Aimee Adams (TNR Program): Represents No Nonsense Neutering, an organization that can partner with the Council to spay-neuter cats within the borough. The resident would need to trap the cat and take it to one of the neutering locations. The cost per cat is \$35, with the borough either paying the entire amount or a portion of the amount, with the resident paying the remainder. Council discusses the program, with Ms. Kennedy-Kline suggesting that a budget for the program be set up. She will be the point of contact with Ms. Driesbach.

Richard Geschwindt (603 Reber St): Would like to know the results of the water tests, with Ms. Wagner stating that Suburban tested the water at the Kwik Shoppe and the sewer plant on June 8 and that all results met the necessary requirements. Mr. Geschwindt would like to know the status of the school signs within the site distance. President Kline reports that the matter has not yet been resolved.

Code Enforcement – Mr. Noecker

- **Enforcement:** The grass was mowed at the Pine St. property. *Letters will be sent regarding low hanging trees on Franklin St.*
- **Vehicles:** The vehicle located near the park has been moved. Mr. Noecker is still dealing with the car that is intermittently parked at the north end of the park.
- **Sidewalks:** Mr. Noecker would like to know if any progress has been made with the sidewalk specifications. No new information has been obtained.

Solicitor's Report – Solicitor Mooney

- **Third Amendment to Sewer Agreement:** No feedback has been received from the PTMA solicitor, as he has been out of the office. The majority of the main points have been addressed.
- **Street Cut Moratorium:** Information has been forwarded to Council.

Engineer's Report – report will remain on file in office

- **Sewer Televising:** ARRO has received the agreement, bonds and insurances from Berks Sewer & Drain Services. All items were found to be in order. ARRO recommends signing the contract. The specifications require that the televising be done when ground water levels are sufficiently high to detect I&I. Previously, the borough contacted the contractor directly, when flows were expected to be high. **Mr. Dietrich will reach out to the contractors.**
- **Miller St.:** Plans, specifications and a cost estimate for the water line relocations and sanitary manhole adjustments were sent to Penndot. All requirements for milestone 2 have been met by the borough. The next milestone will be for the borough to sign and return an agreement with Penndot by September 26, 2016.
- **Well #1 Treatment:** ARRO is finalizing the design for the PADEP permit application. There are several items that need to be addressed in order to finalize the application for PADEP:
 - The capacity of the existing well pump needs to be determined.
 - PADEP has recommended that a new well cap be installed and that the walls be rebuilt. A portion of the ceiling needs to be removed for the new treatment. Council agrees to have this work incorporated into the project.
 - The treatment units will be in front of the new window. ARRO recommends that the window be demolished and the opening closed with masonry.
 - The borough could purchase the treatment unit through COSTARS. Ms. Brenner recommends having the contractor purchase the unit, as then there would not be any issues with storage or warranties.

Council discusses the checklist items. Ms. Brenner states the estimate for \$950 for the step test for well #1 should be completed. The estimate for \$2,195 to pull the pump and measure the settings is to obtain the proper information for the well and is not necessarily imperative. President Kline asks if pulling the pump would satisfy the requirements for the permit. **Ms. Brenner will look into this.** This matter will be further discussed at the July workshop meeting.

- **MS4:** The borough will need to apply for an NPDES permit for stormwater discharge. Some information needs to be gathered soon, in order to meet the deadline for the permit application, which is September 16, 2017 and waiver request on December 31, 2016. ARRO requests this matter be placed on the agenda for the workshop meeting.
- **Sheetz Land Development:** A letter has been sent to the developer concerning the remaining items to be completed to close out the project.
- **HASD:** A letter has been sent to the school district concerning the remaining items needed to be completed to close out the project.
- **Proposals:** Three proposals are currently under consideration by the borough. One for bridge design and the other two for rewriting the zoning ordinance.

Secretary's Report/Correspondence – Ms. Wagner

The office will be closed from July 11-15. Vice President Botwright and Chad Zimmerman discuss setting up the voice mail on the garage phone, rather than using the answering machine, so that the messages can be checked from any location. Both Mr. Zimmerman and Mr. Mohn are on vacation that same week as well.

Public Works Report – Chad Zimmerman

To have the cameras in the park installed, Mr. Kerper needs a check for \$1,794.05 to purchase the equipment. Work can begin in two weeks.

Four water meters are left in stock, with Mr. Zimmerman requesting to purchase more. **He is to obtain a quote from Exeter Supply to purchase 300 meters.**

The PA State Police have spoken to the parents of persons of interest with the recent graffiti. Since then, the graffiti has stopped. Mr. Leshar suggests looking into the borough's insurance coverage, in order to re-coop some of the funds spent for clean-up of borough property.

Wastewater Operator's Report – Mr. Dietrich

All route maintenance and testing at the water plant was kept up to date, as was the rinsing and backwashing of the filters. The monthly reports were submitted. The DEP inspection of the system took 5 ½ hours to complete, but went well. Mr. Dietrich met with ARRO at well #1, to view and discuss placement of iron and manganese treatment equipment.

The May DMR was completed and submitted with no issues. Monthly maintenance was completed, taking note that the Penn Valley Pump in the press building is making a continuous tapping sound and should be looked at. The clarifiers and chlorine tank were washed and cleaned and the lab was set up and collected the DRBC wet weather PCB semi-annual sample last week. The LRM Company completed their annual site visit to the plant, at which time the regulators that feed the chlorine gas to the plant effluent were cleaned and serviced.

Mr. Dietrich received an estimate from DESCCO for the blower room roof repairs. **He will forward the estimate to the sewer committee.** He is also waiting to hear back from Eastern Environmental for a quote as well. Council discusses the roof and the necessary repairs.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Mr. Wertz discusses the potential grant and repairs for the Pigeon Creek Bridge. A decision has not yet been made for the award of the grants.

Ms. Kennedy-Kline asks if Penndot will be replacing the turn arrows on Noble Ave. **Chad Zimmerman will contact them tomorrow for clarification.**

Sewer Committee – Mr. Wertz

A quote from DESCCO was obtained for the blower room roof. Eastern Environmental will also be submitting an estimate.

Water Committee – President Kline

Work continues on the water agreement with PTMA. A meeting to discuss water concerns will be set up with the solicitor for King's Development Group.

Parks/Recreation- Ms. Kennedy-Kline

Cameras will be installed in the park. Ms. Kennedy-Kline notes of the light post that was knocked down last fall. **President Kline will be placing the test light fixture atop one of the poles and will take light readings.**

Ms. Kennedy-Kline states that members of FreshLife have volunteered to clean and repaint over the vandalism at the skate park. She suggests having the borough pay for the paint. Mr. Leshner recommends obtaining an estimate to submit to the borough's insurance company.

Ms. Kennedy-Kline notes of renewed resident interest in forming a Crime Watch. This will be discussed at the July workshop meeting.

Law/Planning/Zoning – Mr. Wertz

*A motion is made by Mr. Wertz to engage Stackhouse Bensinger for a cost not to exceed \$8,500 to update the zoning ordinance. Seconded by Ms. Kennedy-Kline. Solicitor Mooney asks if they will be addressing the recent changes in tower legislation, with Mr. Wertz replying that they will. Mr. Wertz states this proposal was exceeding lower than the other quotes, as Stackhouse made a request that the borough provide a list of items to be updated, rather than having multiple meetings with the firm. Stackhouse Bensinger will be able to use their recent experience updating Robesonia's zoning ordinance. Motion carried unanimously.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for June 7 & 21, 2016. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for July 5, 2016. Seconded by Mr. Wertz. Motion carried by a vote of 5 yes to 1 abstention, with Vice President Botwright abstaining.

Vice President Botwright discusses the updated electricity quotes that were received. Council discusses the quotes and the borough's electricity usage. Revised quotes will be obtained for the July workshop meeting.

Executive Session

The Board recessed into executive session at 8:15 p.m. to discuss employee relations. Regular session reconvened at 8:27 p.m.

*A motion is made by Vice President Botwright to promote Chad Zimmerman to Road Crew Foreman at a rate of \$20/hr. Seconded by Mr. Leshner. Motion carried by a vote of 5 yes to 1 abstention, with Mr. Zimmerman abstaining.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Mr. Leshner. Motion carried unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer