

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

July 19, 2016

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:04 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Clark Zimmerman, Joseph Wertz, Tara Kennedy-Kline and Bradley Smith – Engineer – leaves after his report.

Absent from the meeting were John Leshner, Paul Gruber and Mayor Richard Kepner.

Engineer's Report

Mr. Smith distributed the paperwork for the estimate of \$61,436.81 for the Miller St. project. With Penndot agreeing to pay 75% of costs, the borough would owe \$15,359.20 at the end of the project. Council and Mr. Smith briefly discuss the project timeline. President Kline signs the agreement with Penndot.

Mr. Smith presents the resolution that is needed for the multimodal grant.

*A motion is made by Ms. Kennedy-Kline for Mr. Smith to complete and submit the paperwork for the multimodal grant. Seconded by Mr. Zimmerman. Motion carried unanimously.

*A motion is made by Mr. Zimmerman to adopt Resolution 100-2016 for the multimodal grant. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Smith states the borough will need to comply with the lead & copper rule. The plan notes the borough is required to test the municipal water system for lead, which is already happening. President Kline states the update consists of a requirement to include residential sampling as well. Mr. Dietrich should already be aware of this. Council and Mr. Smith discuss the multiple tiers of testing, as well as who would be responsible for upgrading any plumbing.

Mr. Smith notes there is a DEP entry point testing rule that needs to be complied with by the end of the year, although this may not affect the borough.

Mr. Smith was informed that the borough may wish to switch out the pump at well #1, so the pump would be able to deliver 35 gpm. If this is the case, a flow study will not need to be completed. The capability of the pump is discussed. **Mr. Smith will contact Duane Moyer for the brand names of the pumps in the other wells.**

Mr. Smith notes of the borough's need to comply with MS4. The borough will need to apply for a general permit by September 16, 2017. Mr. Smith and Council discuss the timeline and requirements to comply with this program, as well as the potential waiver from the PCBs. Mr. Smith and Council discuss the flowchart, which notes if the borough would be eligible for the waiver. **Mr. Smith will send President Kline a pdf of the CAD file he received from the county.**

*A motion is made by Vice President Botwright to apply for the early decision waiver for the MS4 requirements. Seconded by Ms. Kennedy-Kline. Vice President Botwright asks if there is a cost estimate for this, with Mr. Smith stating it should be minimal, if the borough will be working on the map. They are informing existing clients that a pollution reduction control plan will cost \$25,000-\$35,000. An estimate for

ARRO to apply for the waiver is approximately \$500-\$1,000. Vice President Botwright amends the motion that the application will be at a cost to not exceed \$1,000. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Mr. Wertz asks for the status of the sewer televising contract, with Mr. Smith stating the contracts have been sent out. **Mr. Dietrich is to contact the contractor when the water tables are high enough.**

Mr. Wertz references Mr. Smith's revised list of I&I repairs. He asks what the borough needs to do in order to start the process. Mr. Smith recommends that the borough go through CoStars, as the costs of engineering and bidding would be avoided. Mr. Wertz asks if **Mr. Smith could prioritize the I&I list by degree of severity.**

*A motion is made by Mr. Wertz to authorize ARRO to spend up to \$750 to prioritize the existing I&I repair list. Seconded by Vice President Botwright. Motion carried unanimously.

President Kline and Mr. Smith discuss the use of a centrifuge, with relation to the belt filter press. Mr. Smith states when a centrifuge is installed a dryer may also be needed. **Mr. Smith will have ARRO's environmental engineer forward an estimate for a centrifuge for the borough's size plant.** Council discusses sludge disposal costs.

Mr. Zimmerman informs Mr. Smith that well house #3 was hit by a vehicle. Mr. Smith will contact the structural engineer to visit the site tomorrow. President Kline shows pictures that he took of the building.

*A motion is made by Mr. Zimmerman to authorize ARRO's structural engineer, John Mott, to assess the damage on well house #3. Seconded by Mr. Wertz. Motion carried unanimously.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Vice President Botwright notes that Wexcon needed to access the Perry Interceptor through the borough's manhole at the north end of Main St. Mr. Wertz states that they installed the new meter.

President Kline will speak with Foreman Zimmerman to see if an internet hook-up would be beneficial at the garage.

Sewer Committee – Mr. Wertz

Mr. Wertz states that a fourth estimate for the blower room roof repairs will be obtained from Eastern Environmental.

Water Committee – President Kline

The cost for 300 water meters from Exeter Supply is \$66,000. Council discusses financing of the meters as well as the time frame to install those meters, which could be completed by the part-time seasonal employees. President Kline states that as the meters are replaced, there could be documentation of any issues such as nonoperational shut off valves.

*A motion is made by Mr. Wertz to purchase 50 3/4" water meters and gaskets from Exeter Supply, based upon their quote, not to exceed \$11,000. Seconded by Mr. Zimmerman. Motion carried unanimously.

President Kline is scheduling the water plant control work, anticipating that the engineer will be at the site next week.

Parks/Recreation- Ms. Kennedy-Kline

President Kline is obtaining a quote for 8 lights in the park. President Kline is also looking at an LED vandal proof wall pack to light up the front of the bathrooms. He also suggests placing a wall pack at the peak of the pavilion, to light up behind the bathroom, as well as two under the pavilion. He plans to speak with the Shoey Baseball Association to ask permission to install wall packs on either side of their concession stand, to light up the Boyer's side and the batting cage areas.

Ms. Kennedy-Kline states the cameras have been purchased and are scheduled to be installed next week.

Vice President Botwright states that the swim-n-dance at the pool is Wednesday, July 27.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz would like to discuss how to deal with sidewalks that are out of level and determine what criteria Council wishes to use. He suggest 1 ½". Council discusses management of how the sidewalk issues are to be addressed. Mr. Wertz will contact Solicitor Mooney to modify the ordinance.

Mr. Wertz requests a short list of zoning ordinance improvements from Council's perspective, with a deadline of the August 16 meeting. He has already asked Ms. Wagner to contact Mr. Noecker and Chief Wagner for their thoughts. Accessory structures, fences, vehicles and yard sales are mentioned.

Employee Relations – President Kline

President Kline states currently, overtime is anything over 40 hours worked in one week. Council discusses how overtime and vacation time hours are to be handled. Council decides to count vacation time as time worked, but sick time and bereavement time as time off. A call-out would be considered hours worked, until the 40 hour work week is reached. President Kline will draft a modification to be added to the employee handbook.

*A motion is made by Mr. Wertz to define hours worked for purposes of payroll, to include hours that are on the clock plus vacation time. Seconded by Ms. Kennedy-Kline. Mr. Wertz amends the motion to become effective for the pay period beginning July 18. Seconded by Ms. Kennedy-Kline. Motion carried by a vote of 4 yes to 1 abstain, with Mr. Zimmerman abstaining.

Approvals/Finance/Pension

*A motion is made by Mr. Zimmerman to approve the bills payable for July 19, 2016. Seconded by Mr. Wertz. Motion carried unanimously.

Vice President Botwright discusses the electricity bids, stating that during the last bidding period, better prices were obtained at the end of August. She suggests waiting another month to review updated prices.

New Business

Ms. Kennedy-Kline states that a trooper from the PA State Police will be attending the August 2 meeting to discuss the Crime Watch Program, although she will not be present. Vice President Botwright will also be unable to attend.

Ms. Kennedy-Kline states that No Nonsense Neutering has sent the contract. She suggests setting the borough budget for this at \$250/year.

*A motion is made by Ms. Kennedy-Kline to approve a budget of \$250/year towards the cost to spay/neuter cats, with the borough covering \$25 of the \$35 cost. Seconded by Mr. Wertz. Motion carried unanimously.

Old Business

Ms. Kennedy-Kline has not heard back on whether or not Penndot will be repainting the line markings. Ms. Wagner will ask Foreman Zimmerman to contact the Penndot maintenance office.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer