

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

August 16, 2016

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President – leaves meeting at 8:00 p.m., Clark Zimmerman, Joseph Wertz, Tara Kennedy-Kline, Chad Zimmerman – Public Works Foreman – leaves after his report and Bradley Smith – Engineer – leaves after his report.

Absent from the meeting were John Leshner, Paul Gruber and Mayor Richard Kepner.

Public Works Report – Foreman Zimmerman

The paint sprayer for painting curbs is not working properly. He requests renting a paint sprayer for \$60/day, to see if there is an issue with the borough sprayer or paint. Council has no issue with renting the sprayer.

Foreman Zimmerman states PennDOT will not be placing a straight/right turn arrow at the traffic light, as they feel there was none there before. Discussion takes place on whether or not the arrow was there. **Foreman Zimmerman will review prior invoices for the line painting that took place a year ago, to see if the turn arrow was painted at that time.** Mr. Smith states this work could be noted on the signal permit plan that was recently signed. **The signal permit plan will be reviewed.**

Foreman Zimmerman received complaints from Grube Dairy and a resident, regarding the corner of Plum Lane and Yoder Drive. The road is in poor condition and is getting washed out. Mr. Wertz states the road has been patched several times. Mr. Wertz and Foreman Zimmerman discuss possible options to repair the road. President Kline notes the latest quote to repair Yoder Dr., from Plum Lane to Main St. was \$10,000. **President Kline will forward copies of the prior road repair quotes from Folk Paving, for Foreman Zimmerman to verify which projects have already been completed.**

President Kline and Foreman Zimmerman discuss the issue with an overload on one of the raw pumps, which occurred Friday morning.

Engineer's Report – Mr. Smith

Mr. Smith presents copies of the proposal for the sludge sampling study. Action on the proposal will take place at another meeting.

Mr. Smith put together a packet of the requirements for MS4 for Mr. Wertz.

Mr. Smith notes that any water and wastewater projects, small projects to improve well & water supply and sanitary sewer systems, which are not less than \$30,000 and no more than \$500,000 are eligible for the PA Small Water & Sewer Grant, which is a 15% match. Deadline for applications is October 31. Council and Mr. Smith discuss possible projects. President Kline reads a list of eligible projects from the grant list. Mr. Wertz and President Kline will meet to discuss possible projects.

Mr. Smith notes of an MS4 workshop on Developing Your Own Pollutant Reduction Plan, which will take place in September, in either King of Prussia or Harrisburg. Mr. Smith will be attending one of the sessions.

Mr. Smith notes that the county may be developing a source water protection plan, which municipalities may be eligible to become a part of. The plan quantifies risks to wells and is optional at this point.

Mr. Smith spoke with architect Mr. Leinbach, who stated they are addressing the comments regarding the school project and will submit a complete package to the borough. They do not wish to perform the driveway repairs, but Mr. Leinbach stated he has resolved the issue about the signs around the school with Mr. Noecker. Council discusses the school's electronic sign.

Employee Relations – President Kline

Vice President Botwright and Council discuss the crossing guard applicants.

*A motion is made by Mr. Zimmerman to appoint Tom Adam to the crossing guard position at Main St. and Noble Ave., to hire Charles Stewart for the stop at 4th & Franklin Sts. and to hire Jennifer Bachert for the crossing stop at Chestnut St. & Noble Ave., at pay rates of \$15/hr. Seconded by Mr. Wertz. Motion carried unanimously.

President Kline notes that during the course of a work day, Mr. Adam fell from the mower and hit his head on a weed wacker. Mr. Adam is doing fine. Mr. Karasek was working with him at the time and reported the incident to Foreman Zimmerman.

Approvals/Finance/Pension

Vice President Botwright states Conrad Siegel was the only firm that submitted a proposal for actuarial services. A decision will be made at the next meeting.

Vice President Botwright notes that electricity prices are still dropping and suggests waiting one more cycle to make a final decision on the supplier.

*A motion is made by Vice President Botwright to approve the bills payable for August 16, 2016. Seconded by Mr. Wertz. Motion carried unanimously.

Property/Streets/Sanitation Committee – Mr. Zimmerman

Mr. Zimmerman would like to see the repairs made on Yoder Dr.

Ms. Kennedy-Kline references the complaint letter received regarding the condition of property at 372 Main St. President Kline notes that the tenants living there do not own the property and suggests mailing the notice to the property owner, as well as posting the property. Council discusses prior notices sent to the property. **President Kline suggests taking photos of the property, listing all of the violations and drafting violation letters, one for each violation.**

Sewer Committee – Mr. Wertz

Mr. Dietrich provided Mr. Wertz with the 4th bid for the blower room roof repairs. Only one of the bids addressed the relocating of the railing. **Mr. Wertz will contact the other companies to provide bids for the railing as well.** Council discusses the railings.

Mr. Wertz states that 4 not 2 grease fittings for the Penn Valley Pump were missing; 2 external and 2 internal. Penn Valley upgraded the pump, so the suction has improved. This was provided at a greatly reduced cost, as Penn Valley took some responsibility for the issue. Mr. Wertz discussed belt press operations.

Water Committee – President Kline

President Kline plans to replace the starts for the raw pump that did not go online properly.

President Kline would like the invoice for the 50 water meters that were ordered to be billed from the financing.

President Kline will be looking into two residential water bills, where the usage seems to have spiked at one point, but then dropped back down to their typical usage. Both residences have the radio read meters.

Parks/Recreation- Ms. Kennedy-Kline

Vice President Botwright has not heard back from Wade & Associates regarding a timeline for the pool plans.

Ms. Kennedy-Kline notes that two more cameras need to be installed in the park. President Kline states the new lights for the park have been ordered and should arrive the beginning of September.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz feels the zoning ordinance needs improvement with a few definitions, such as professional occupations and kennels. He would like to revise the ordinance to allow for fewer conflicts and more uniformity. President Kline would like to see parking spaces based off of the ITE. He would also like driveway width and distance to the side lot line addressed. Satellite dishes also need to be considered. Ms. Kennedy-Kline feels the ordinance should be brought to current borough standards. Council further discusses the zoning ordinance. All information will be forwarded to Stackhouse, with them responding back once changes are addressed.

Council discusses the sidewalk work that was completed on the 800 block of Main St. The contractor did not apply for a permit for the work.

Ms. Kennedy-Kline has several notes she would like to discuss with the committee on the animal ordinance. President Kline forwarded an animal ordinance from another municipality to Ms. Kennedy-Kline. This ordinance breaks animals down by unit, not by pound. The deadline for Council's feedback on the ordinances has been extended to next Friday, August 26.

New Business

*A motion is made by Mr. Zimmerman to approve the minutes for August 2, 2016. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

President Kline notes the complaint letter regarding the Arndt property has been received and that a violation notice will be sent.

Ms. Kennedy-Kline states **Foreman Zimmerman should be contacted to determine if the tree branches by the 25 mph sign at the south end of town have been cut back.**

President Kline notes of the County Commissioner's breakfast meeting to be held on September 9.

There being no further business, a motion is made by Ms. Kennedy-Kline to adjourn the meeting. Seconded by Mr. Zimmerman. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted
Melissa Wagner - Secretary/Treasurer