

CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough

September 6, 2016

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the St. Luke's Church Hall, 5th & Franklin Sts., Shoemakersville, PA at 7:03 p.m.

In attendance: Chris Kline- President, Amy Botwright – Vice President, Joseph Wertz, Jr., John Leshner, Tara Kennedy-Kline, Richard Kepner – Mayor, Chad Zimmerman – Public Works Foreman, Mike Dietrich – Plant Operations, Keith Mooney – Solicitor, Brad Smith – Engineer, Gary Noecker - Code Enforcement and Melissa Wagner – Secretary/Treasurer.

Absent from the meeting were Paul Gruber and Clark Zimmerman.

Public Comment

Jerry Blecker (Hamburg Commerce Park): Represents King's Real Estate and would like to know how Council is progressing with the DEP paperwork to bring well #1 online, as well as the water agreements with PTMA. Mr. Smith will be submitting the paperwork for DEP. Solicitor Mooney drafted a will serve letter, with contingencies related to the water agreement with PTMA. **President Kline will be forwarding his comments to Solicitor Mooney.** Mr. Blecker states that an escrow has been set up with Perry Township and that they have a reservation agreement for sewer EDUs. They are anticipating gallonage of 10,000-30,000.

Larry Hoffman (802 Main St.): Is concerned about several items in the borough; speeding cars on Main St., kids in the park after dark, the overflowing dumpster for the apartments on the 700 block of Main St. and junk on property. President Kline states that there are cameras in the park to deter trouble. Foreman Zimmerman notes that he has reviewed the cameras and states that there is more traffic heading towards the skate park. Discussion occurs on placing chains near the skate park as well, in order to deter vehicle traffic. A resident who did not sign in asks how much trouble has decreased since the cameras have been added, with President Kline stating nothing has been quantified, but that several area residents have observed fewer occurrences. The resident asks if Council would consider reinstating a police department or instructing Mr. Noecker to issue citations. President Kline states that a borough police force will not occur, due to the expense.

James Heckman (806 Main St.): Would like if some of the issues occurring with the residents at the apartments on the 700 block of Main St. could be considered the responsibility of the property owner. President Kline states the borough could deal with the overflowing trash receptacle, but that the borough could not hold a landlord accountable for any incidents at the park. Mr. Heckman asks Council to consider a landlord responsibility ordinance. Discussion on the matter takes place between Mr. Heckman, Mr. Hoffman and President Kline. Solicitor Mooney states that such an ordinance may be illegal. **President Kline will review the ordinance that Kenhorst has in place.**

Nicole Hubler (807 Main St.): Agrees with the previous residents that there are several ongoing issues with the residents in the apartments. She also notes of an abandoned vehicle that has been parked in front of 801 Main St. for the last two weeks. Mr. Noecker will look into the silver Honda Civic in question. Ms. Kennedy-Kline states that additional lighting will be added in the park this week, in order to deter vandalism. She further notes of a crime watch program that could be started. More community involvement is needed, as well as a meeting to be set up with the PA State Police. A meeting will hopefully be set up in the near future, as the State Police were unable to attend last month's meeting.

Richard Geschwindt (603 Reber St.): Would like to know the status of the signs at the school. Mr. Smith states he is waiting to hear back from the school district regarding the punch list of items that was sent to the school board and the architect in July. He spoke with AEM approximately two weeks ago. Mr. Geschwindt asks for the water report, with Ms. Wagner stating Suburban tested the water at the Kwik Shoppe and the sewer plant and that all results met the necessary requirements.

Scott Ulrich (333 Main St.): Approximately 4-5 hours after the borough last flushed hydrants, the sprinkler system for his business went off. The fire protection company, who yearly inspects the line, feels that the system tripped due to a pressure spike in the borough's water lines. He submits a bill for the work that was completed. Foreman Zimmerman and President Kline discuss the flushing process and the system. President Kline states Council will review the invoice.

Joe Mullen (300 Church Ave.): Is president of the fire company and submits a general plan for an addition to be added on to the fire company. This will occur either by the end of 2016 or in spring 2017. The addition will be 40' x 90' and 30' x 60' and will house the currently owned ATV and boat trailers. The 30' x 60' portion will house a second floor and will be used for training.

Rusty Wagner (300 Church Ave.): Notes that Mr. Murphy will be contacted for all permits regarding the addition. Mr. Murphy will perform all necessary inspections, with L&I being able to complete spot inspections up to one month after completion. This will be an all steel structure.

Code Enforcement – Mr. Noecker

- **Permits:** Two permits were issued last month.
- **Enforcement:** All but one resident on the 300 block of Franklin St. has addressed the issue of the low hanging trees. He will be sending out grass/weed notices later this month. He is still in the process of reviewing the property maintenance ordinance.
- **6th Street Grates:** A resident reported to him that one of the grates slid down and that he has requested the borough help move it back.
- **17 Main Street:** President Kline notes that several letters were sent regarding the collapsing wall, abandoned vehicles and overall condition of the property. He spoke with Mr. Murphy, who feels the wall is structurally unsound. Mr. Wertz volunteers to review the property maintenance code, to see which sections would apply, so that Mr. Noecker can draft a letter. If fining the property does not create results, Mr. Noecker would then rule the structure uninhabitable.
- **School's Electronic Sign:** Ms. Kennedy-Kline spoke with Principal Berger and notes that the ongoing issues with the sign have been addressed.
- **Sidewalk Matters:** Mr. Noecker confirms with Council that the specification for sidewalk deviation will be one inch.

Solicitor's Report – Solicitor Mooney

- **King's Development:** Forwarded a draft of the will serve letter with contingencies and a copy of a reservation ordinance. He has requested that **Ms. Wagner calculate the average water bill for a Perry**

Township resident. This will be needed for the reservation fee. Council and Solicitor Mooney discuss the reservation fee.

- **Interceptor Agreement:** Solicitor Mooney states the agreement is close to completion. Solicitor Mooney and Mr. Wertz discuss the meters outside of the borough. Those outside customers would be made customers of PTMA. Solicitor Mooney feels that the interceptor matter and the meters in question are two separate issues and should be separate agreements. Solicitor Mooney, Mr. Wertz and President Kline discuss the matter. **Mr. Wertz will forward the latest copy of the agreement to President Kline, for his review.**

Engineer's Report – report will remain on file in office

- **Solids Handling PSA:** ARRO submitted a proposal to conduct a study on various technologies for dewatering solids at the wastewater plant.
- **Bridge on Main St.:** ARRO has submitted a PSA for work and can assist as directed.
- **PA Small Water and Sewer Grant:** The grant provides up to 85% of the cost for a water or sewer project between \$30,000 and \$500,000. This grant application is due by October 31. Council discusses criteria for project approval.
- **Multimodal Transportation Grant:** The borough may wish to consider proceeding with the preliminary engineering this year, to improve the scoring for next year's application.
- **PTMA Interceptor:** Council discusses the amount of involvement ARRO should have with oversight of the installation. Full-time, part-time and spot checks are discussed. President Kline feels someone should be present to perform a spot check during backfill. Council discusses the street cut application and fees for PTMA's application.
- **MS4:** Mapping is to be completed by the end of September.

Secretary's Report/Correspondence – Ms. Wagner

The right to know request was fulfilled by PTMA. The borough office will be closed Thursday and Friday. The borough newsletter will be delivered on September 17. Deadline to include content is September 13.

Mayor's Report – Mayor Kepner

Halloween will take place on October 27 & 28. The fire company parade is this Saturday at 4:00 p.m., with their flower sale being held the following weekend. Mr. Noecker will be giving a power point presentation of the founders of Shoemakersville at 2:00 p.m. on Sunday, September 25 at the Heritage Center.

Public Works Report – Foreman Zimmerman

Requests to place stone in the area of the water main break that occurred behind Folk Paving. Council discusses stone, barriers and chain for the area. Foreman Zimmerman is moving along with the water meter project. He has reviewed the traffic signal plan, which notes that the straight ahead and right turn lane arrows were not on Penndot's plan.

Curb painting in the borough continues. In addition to borough ordinance, Foreman Zimmerman is also following Title 75 of the Manual on Uniform Traffic Control Devices, which notes of the requirements for yellow curb painting. He notes of the driveway at 8th & Main St., which has never been painted yellow,

however the crosswalk is painted. He is instructed to follow regulations and paint the driveway opening yellow.

Water and Wastewater Operator's Report – Mr. Dietrich

The monthly water reports were completed and submitted. Monthly maintenance was completed, which included rinsing and backwashing the filters as needed. A signed copy of the water system inspection report was forwarded to the local DEP office. The Emergency Response Plan updating should be completed next week. Mr. Dissinger will need to make an improvement to the well cap at well 6, to address the security concerns noted in the inspection report.

One additional 2"x20' flexible hose was ordered and received for the submersible pump at the wastewater plant. Digester 1 is being pumped down and there is 7' of sludge currently in the tank. The July DMR was submitted on time with no issues. The sludge dumpster was hauled out twice last month, totaling over 28 tons of pressed solids. Elevated flows have not been sustained long enough to begin the televising project.

Property/Streets/Sanitation Committee

*A motion is made by Mr. Leshner to charge the full amount of the street cut fee to PTMA. Seconded by Vice President Botwright. President Kline asks to consider the fact that PTMA will be milling and paving all of Second St., which is why they asked the fee to be waived. Ms. Kennedy-Kline feels PTMA should be responsible to pay a portion of the fee, as the borough will be incurring some expense during the project. She feels the fees should be negotiated. President Kline discusses the engineering fees. Mr. Smith states that additional information is still needed on the project; detailed specifications and street restoration and overlay. Solicitor Mooney states the fees should encompass the inspection time and costs. He suggests having Mr. Smith write a letter to PTMA, stating that Council voted to waive the fees, except for the engineering fees associated with whatever items they chose. Council further discusses the project and the curb cuts. Solicitor Mooney notes Council could request payment of \$9,000 for the cuts and waive the \$97,000 in fees, but that PTMA would pay all inspection costs incurred by the borough. All vote no. Motion not carried.

*A motion is made by Ms. Kennedy-Kline to charge \$9,000 for the street cuts and ARRO's inspection fees for the project on Second St. Seconded by Mr. Wertz. President Kline clarifies that this will be for ARRO to inspect the work per ARRO recommendation and borough standards. Mayor Kepner asks if Mr. Smith will mention the \$9,000 in his letter to PTMA. President Kline states this would be included in a separate letter to address the street cut application. Motion carried unanimously.

President Kline notes that Plum and Yoder Dr. are in poor condition. Council discusses the quotes that were received for the street repairs.

Sewer Committee – Mr. Wertz

Contractors will be contacted for updated blower room roof repair quotes, to include the railings, to be sure all quotes are bid for the same work.

Mr. Wertz notes that several maintenance issues at the plant will be forwarded to Council in the next few weeks.

Water Committee – President Kline

Foreman Zimmerman is to inform Council when the 50 ordered water meters are almost installed, so that more can be ordered. Council discusses the project and asks Foreman Zimmerman to update his notice to residents, to state that the meter replacement is mandatory.

President Kline will meet with Mr. Dietrich to discuss the water plant control equipment.

Foreman Zimmerman states the brick has been repaired at well #3 and that one more mortar joint needs to be re-grouted.

Parks/Recreation- Ms. Kennedy-Kline

The additional lighting for the park will be installed this week. Doggie Dip Day at the pool will be on Saturday, September 10 from 10:00 – 3:00.

President Kline thanks Foreman Zimmerman for placing a lock on the breaker box at the park. The garage telephone number will be placed on the box if an emergency should arise.

Trunk or Treat will take place on Friday, October 28.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz asks for a final listing of input from Council on the zoning ordinance updates. President Kline and Vice President Botwright will forward information to Mr. Wertz.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for August 16, 2016. Seconded by Mr. Leshner. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for September 6, 2016. Seconded by Mr. Leshner. Motion carried by a vote of 4 yes to 1 abstain, with Vice President Botwright abstaining.

Vice President Botwright notes that Conrad Siegel's actuary prices will be \$6,600 on odd numbered years and \$3,000 on even numbered years, for an average of \$4,800 each year. The borough has been paying \$4,250 each year. Council discusses the fee. Solicitor Mooney states that Council would need to make the appointment at the reorganization meeting.

*A motion is made by Vice President Botwright to approve the 2017 MMO for the non-uniform pension plan at \$13,182 and the uniform pension plan at \$37,028. Seconded by Mr. Leshner. Mayor Kepner asks how much state aid was received, with Ms. Wagner noting that state aid will not be received until October. Motion carried unanimously.

Vice President Botwright states Ms. Wagner will forward budget figures to her by the end of next week, with budget workshops being held in October.

Vice President Botwright discusses PTMA's request of relief from providing a financial guarantee for street restoration. Council discusses the matter and the possibility of being listed as an additional insured on the bond. Council and Solicitor Mooney further discuss the request.

*A motion is made by Vice President Botwright to deny the request for relief from providing a financial guarantee for street restoration for the PTMA street cut application. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

New Business

Solicitor Mooney and Ms. Wagner discuss the price renewal for the trash/recycling contract. Ms. Wagner will forward the calculations with the meeting minutes.

*A motion is made by Ms. Kennedy-Kline to approve the proposal to repair Yoder Dr., at a cost not to exceed \$10,000. Seconded by Mr. Wertz. Council discusses if Yoder Dr. was including in the financing package. President Kline asks if there is any link between Plum and Yoder Dr., with Foreman Zimmerman noting that that there should not be an issue, except for water run-off onto the newly paved road. Motion carried by a vote of 4 yes to 1 no, with Mr. Leshar voting opposed.

*A motion is made by Mr. Leshar to exonerate 2016 per capita taxes per the borough secretary's list. Seconded by Mr. Wertz. Motion carried unanimously.

Foreman Zimmerman will find out if the Perry Township water meter was connected.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned at 9:07 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer