

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 20, 2018

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Tara Kennedy-Kline, Steve Gilbert, Dustin Remp – Mayor, and Brad Smith – Engineer – leaves after his report.

Absent from the meeting were Clark Zimmerman, Joseph Wertz, Jr., and John Leshner.

Engineer's Report

Mr. Smith notes Council will need to pass a resolution which would authorize the borough to apply for the Multimodal Fund Grant. There are two construction options for Apple Lane; the first is for a mill and overlay, with a 3" wearing course for \$81,000., and the second is essentially a total rebuild, removing 10" of existing material and compacting 5" 2A subbase, for \$150,000. The entire length of the road may not need to be completed, as the area near the water plant is in decent condition.

*A motion is made by Ms. Kennedy-Kline to approve Resolution 109-2018 to apply for the Multimodal Grant and to authorize the Council President and Vice President to sign any necessary documentation. Seconded by Vice President Botwright. President Kline asks if there is a limit on the grant, with Mr. Smith stating it would be around \$3M. Motion carried unanimously.

Mr. Smith distributes notes from the March 8 sewer plant action meeting, which includes the project schedules for the clarifier #1 rehabilitation and the scum pump replacement.

Ed Overberger is contacted via speaker phone to discuss the schedules for the clarifier and scum pump projects. He recommends purchasing the pumps from Costars, so that the installation can be placed out for quotes, which should run under the \$20,100 threshold. Three phone quotes could be obtained for the clarifier work. John Hartman is ARRO's designer and will have the most oversight of the projects. Council and Mr. Overberger discuss the projects and timelines.

President Kline further explains the issues that led to the necessary repairs. He feels ARRO's oversight of the projects will help the employees and keep the projects on task.

Mr. Smith briefly discusses the televising project.

Mayor's Report

Mayor Remp is waiting to hear back from Mark Stitzel, regarding a meeting on the speed limit sign.

Mayor Remp continues working on scheduling a meeting with the PA State Police Commander.

Mayor Remp expresses interest in starting a Junior Council Person Program. The borough would need to register with PSAB.

*A motion is made by Vice President Botwright to authorize the **Mayor to proceed with the Junior Council Person Program**. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Mayor Remp would like to see more community involvement and suggests having a day where residents could tour the water and sewer plants. He would also be interested in seeing a trail from the pool to the park, in an effort to have more residents out and about. Vice President Botwright states the Schuylkill River Trail Organization has shown interest in including more of the borough.

Mayor Remp has received several comments that the borough's website is not user friendly. Council discusses the website.

Mayor Remp would like to see the Council's names listed in the borough newsletter.

Mayor Remp makes note of the old police cruiser parked near Kuzan's that is for sale. Outfitting the car and vehicle storage is discussed.

Public Works Report – Foreman Zimmerman

Foreman Zimmerman requests to attend the PennDOT Municipal Road Maintenance and Safety Symposium in Hershey from April 22-24, at a cost of \$65.

*A motion is made by Vice President Botwright to authorize the road crew supervisor to attend the PennDOT Road Maintenance Symposium, at a cost of \$65. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Foreman Zimmerman obtained a quote to have the filter beds tested. The results would determine the condition and potential useful life of the units.

*A motion is made by Ms. Kennedy-Kline to authorize Hawk Mountain Labs to perform an analysis of the filter beds for a cost not to exceed \$1,135. Seconded by Vice President Botwright. Motion carried unanimously.

Foreman Zimmerman notes of an issue with wells #4 and #5. When well #4 is off, well #5 will produce 45-50 gpm. When well #4 is on, well #5 only produces around 18-20 gpm. Mr. Smith believes it could be a head pressure issue. President Kline agrees and suggests running well #4 out the door, to see if the rate increases. If the rate does not increase, it is not a head pressure issue.

Foreman Zimmerman states that the company purchasing 17 Main St. has received approval to remove the abandoned vehicles at the property. As the bank does not own the property and their client will not provide an authorization letter, they have asked if the borough would assist, as there is a code violation. Foreman Zimmerman and Council discuss the removal of the vehicles and the salvage titles that would be required. Foreman Zimmerman notes that most tow companies would not remove a vehicle unless there is a salvage title. **Ms. Kennedy-Kline will contact the purchasing company's representative to discuss the matter.**

Foreman Zimmerman spoke with the owner of 302 Main St., who will be repairing the front of his building when the weather clears. He further notes that when the Miller St. project is complete, the land where the homes were torn down will revert back to the property owners. The owners of 19 Miller St. do not wish to maintain the land and will be turning it over to the Steeleys at 302 Main St. The owners of 16 Miller St. are not interested in the land.

Foreman Zimmerman submits quotes to build a brick and mortar structure for the ADA bathroom at the pool. The previous quote for a pre-manufactured bath house was around \$18,000 and did not include the site preparation and delivery. Council discusses monolithic pour versus block footers. Mr. Smith notes that with the block, there would be a crawl space which would contain air, and would get cold and need to be vented.

Foreman Zimmerman states that with the condition of the baby pool, it would be best to pull out the coping stones, fill in with concrete and make it into a play area. He spoke with Ms. Runzer from Stoneridge to discuss the timeframe for the completion of the contracted work, and how the work to be completed by the borough will fit into the schedule. To have the parking lot completed and lined, the bath house built, the staff trained, and the pool cleaned, Stoneridge's deadline for completion should be mid to late April, so staff would not have to work around the contractors. Foreman Zimmerman and Council discuss the electric line that runs to the pump house that was exposed when the contractor tore out the concrete pad next to the concession stand. As such, there is no power to the pump house. The contractor feels it would be the borough's responsibility to replace the line. Council discusses the matter.

Executive Session

The Board recessed into executive session at 8:14 p.m. to discuss personnel issues. Regular session reconvened at 8:26 p.m.

*A motion is made by Vice President Botwright to hire Fred Gordon and William Keim at a rate of \$11/hr for part-time seasonal employment, contingent upon passing all required testing and after having a phone interview with the road supervisor. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Vice President Botwright states that the Recreation Board would like to hold a park clean up day on Earth Day, April 22 and asks Foreman Zimmerman to let her know if there are any specific items that the volunteers could address.

Property/Streets/Sanitation – Ms. Kennedy-Kline – no report

Sewer – President Kline

Foreman Zimmerman submits a quote for a new gas meter with a sampler pump at the sewer plant. The fire company has the same pump and several members are certified to test and repair the pump, if the borough were to have any issues.

*A motion is made by Vice President Botwright to purchase a gas meter from S.M. Moyer at a cost not to exceed \$2,100. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Vice President Botwright to authorize ARRO Engineering to move forward on the rehabilitation of clarifier #1, the scum pump replacement, and the rehabilitation of VLR #2 projects. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Water – President Kline

President Kline states that a branch fell on the lines behind wells #4 and #5 during last week's power outage. This created a surge, which destroyed the drive at well #4, which has since been replaced. A circuit breaker was bad and some wiring was charred. The cost to replace the drive and cabling was around \$2,500. The borough has a \$1,000 insurance deductible, so a claim could be made for the remaining \$1,500. President Kline will draft a report of what occurred and what specific repairs were made, to forward to the insurance company.

Parks & Recreation – Ms. Kennedy-Kline

Vice President Botwright notes of the Recreation Board's scribble tournament on April 13 and the park clean up day on April 22. Due to the theme of the Children's Fair, having a water based play item at the park after the parade is discussed.

Council discusses rental rates for the softball field, for an organization who would like to rent the field each Sunday from mid April to the end August. Through her research, Vice President Botwright notes that

\$60/game appears to be the average charge. Foreman Zimmerman discusses the condition of the field and surrounding area after the group's prior uses. Ms. Kennedy-Kline states that they should be required to pay \$50/game, as anyone else renting the field would be required to pay \$50 per rental. Council discusses the \$75 deposit required. If the field is cleaned up after the game, the deposit could potentially be carried over to the next field rental day. If employees spend time cleaning up, that amount will be deducted from the \$75 deposit and another \$75 deposit would be required for the next rental.

As the baseball association has put money towards maintaining the ball fields, Mr. Gilbert feels they should have the first opportunity to use the fields, before they could be rented out. Vice President Botwright states that once the association's schedule is set, a copy should be forwarded to the borough, so that staff is aware of when the fields will be in use and be unavailable for rental. Mr. Folk will be forwarding a copy of the schedule upon completion. Council and Foreman Zimmerman discuss maintenance of the fields.

Law/Planning/Zoning – Vice President Botwright – no report

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for March 6, 2018. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for March 20, 2018. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

New Business

Mr. Smith will set up the required source water protection meeting to take place at the May workshop meeting.

President Kline will contact Solicitor Mooney to obtain an electronic copy of the sample stop, standing, and parking ordinance.

Old Business

Mayor Remp notes that a white truck continues to park on the yellow curb that was painted near the bank. Foreman Zimmerman's only recourse is to contact the PA State Police to ticket the vehicle. Mayor Remp will speak with the vehicle owner.

Michael Adam contacted Mayor Remp regarding the property at 130 7th St. Mr. Adam purchased the property and lane in 1993. The garage at 621 Franklin St. was built after the fact, with the owners fully aware of the property belonging to Mr. Adam. He granted permission for vehicles to be stored at the location but did not want constant vehicle traffic over the land.

Mayor Remp asked if the borough ordinances are available for residents to purchase or download. Residents may contact the office to view the books or obtain copies. All ordinances are currently scanned into the computer, but they are not codified. Vice President Botwright notes that the last quote to codify the ordinances was for \$25,000.

President Kline witnessed a tractor trailer go through a red light at Route 61 & Route 662. He e-mailed the company and received a response from the company's president, who apologized for the incident.

The director of corporate safety also responded and stated that the driver will spend time in a driving simulator and that all drivers will receive a message about safety.

Mayor Remp and Council discuss vehicles crossing the yellow line to enter and exit the Sheetz parking lot from Noble Ave.

*A motion is made by Vice President Botwright to approve R. D. Contracting's bid to build the ADA compliant bath house at the pool, option #1, at a cost not to exceed \$18,000. Seconded by Ms. Kennedy-Kline. Mayor Remp asks if the bid includes the prep work, with Foreman Zimmerman stating the bid includes everything. President Kline asks if they will be completing the sewer run from the pool house as well, with Foreman Zimmerman noting they are doing everything all at the same time. The work will then be inspected by Perry Twp. code enforcement for compliance. Council discusses permitting. Motion carried unanimously.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer