

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

August 21, 2018

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Tara Kennedy-Kline, Steve Gilbert, Joseph Wertz, Jr., Dana Smith, Dustin Remp – Mayor, and Brad Smith – Engineer – leaves after his report.

Absent from the meeting: John Leshner

Engineer's Report

Engineer Smith notes that the USDA will not be moving forward with the application until it is determined whether the borough or the authority will be applying for the loan. No action has been taken by Wolfe Dye & Bleach regarding ARRO's proposal to work with them. **President Kline will contact Mark Wolfe to schedule a meeting.** Engineer Smith has received two bids to perform the scum pump work: Blooming Glen for \$28,490 and Descoco for \$34,325.

*A motion is made by Vice President Botwright to approve the lowest bid for the scum pump installation from Blooming Glen for \$28,490 pending review by Solicitor Mooney. Seconded by Mr. Wertz. Motion carried unanimously.

Engineer Smith notes that the plans for the Main St. Bridge will be sent to the PennDOT bridge inspector to determine if what is being submitted will be sufficient to remove the weight restriction off the bridge. He notes that access in and out of town will be heavily affected by construction, as the Miller St. Bridge is currently closed and the Route 61 intersection work will begin in several months. PTMA will be performing their work as well. With advertising and bidding, the Main St. Bridge project will take about 9 months to complete, with the road being closed during construction. **Engineer Smith will schedule a meeting with PennDOT's project managers and the street committee to discuss when a good time would be for the borough to complete the Main St. Bridge work.** The project needs to be completed by June 2020. Council and Engineer Smith discuss a timeline for the projects.

Engineer Smith submits the estimates for the borough's share of the utility work for Miller St. (\$21,112.66) and the Route 61 intersection (\$33,502.75).

PADEP is waiting for a response from the borough regarding the source water protection information that had been distributed. Ms. Kennedy-Kline states that Ashley Showers from the planning commission is planning to attend a workshop meeting as there is a concern with the borough's source water management, as Perry Township is not under the same restrictions as the borough.

President Kline is unsure if PTMA resolved the issue with pressure regulation at Charles Estates. Council and Engineer Smith discuss Perry Township water customers.

Ms. Kennedy-Kline discusses the pool punch list and how it relates to Stoneridge's bond. Engineer Smith recommends not assigning a dollar value to the items, unless the borough had incurred any expenses to perform repairs.

Mayor's Report

Mayor Remp would like to include information regarding the Junior Council Person's Program in the next newsletter, as well as on the borough website. Mayor Remp and Council discuss the Hometown Heroes Program and the stop, standing, and parking ordinance.

Mayor Remp would like to place a note on the borough's website and/or Facebook page noting that anyone who wishes to donate to Hamburg's flood relief may do so by contacting Hamburg Mayor Holmes. Council sees no issue.

President Kline received a quote for radar signs similarly priced to those from Elan City, although these signs are battery operated. Council discusses the signs with **President Kline stating that he will forward the information to Council.**

Public Works Report

President Kline notes that part-time employee Max Kline is now back to school and not currently working for the borough, although he is available to work on Thursdays.

Property/Streets/Sanitation – Ms. Kennedy-Kline

Foreman Zimmerman forwarded Ms. Kennedy-Kline a quote from Folk Paving for street cut repairs at 9th St. & Apple Ln, 7th St. and the sewer plant for \$9,384. Council discusses the areas and contacts Foreman Zimmerman for clarification on the sewer plant work. He states that this work would be located inside the plant, with Mr. Wertz further noting that there were a series of valve replacements inside the plant that were left stoned. This would be the patch repair.

*A motion is made by Ms. Kennedy-Kline to authorize Folk Paving to perform the street repairs at a cost not to exceed \$9,400. Seconded by Mr. Wertz. President Kline notes that the work at the sewer plant should be expensed to sewer and not road repairs. Motion carried unanimously.

Ms. Kennedy-Kline submits the quote from Folk Paving for the road repairs, which includes complete reconstruction, overlay, base repair, and oil and chip options. Reber St. to the rear of the post office would not need to go out for bid, as the cost is only for 420 sq. yds. of base repair & paving for \$2,880. As the total quote is \$357,000 she recommends looking first at the roads in greatest need of repair. The majority could be budgeted for in 2019. **Ms. Kennedy-Kline will cross-reference this list with the sewer lines that are to be televised.** President Kline feels it would also be beneficial to determine the remaining amount of financing funds available and see what combination of roads could be repaired with those funds. Mr. Wertz recommends oil & chip on Franklin St. and the sealing of some roads before winter, in an effort to incur fewer future expenses on a larger scale. Council discusses the condition of specific roads.

Sewer – Mr. Wertz

Mr. Wertz and Mr. Dietrich previously discussed the bid for the pump replacement. The 2" pipes will be replaced with 4" pipes, which require re-piping and re-tapping into the line that leads to the digester. The product then has the opportunity to be pressed and thrown away, which should save the borough money on vacuuming. Mr. Dietrich is working with Floyd Dissinger to install the stairs at the plant.

Mr. Wertz has no issue if lines would not be televised this year, as steady progress was made over the last 3 to 4 years.

Council discusses the PTMA's cost share of sewer plant expenses and what is noted in the agreement. President Kline states that a letter should be sent to PTMA noting of the scum pump replacement and PTMA's share of the project costs. Ms. Kennedy-Kline states that Solicitor Mooney sent the letter and has not heard back from PTMA. **Mr. Wertz will confirm the letter was sent.** Vice President Botwright

recommends sending PTMA a copy of the borough's approved budget, which would include a list of anticipated projects and their costs.

Mr. Wertz notes that since removing the grinder pump that was ahead of the belt filter press, Mr. Dietrich was able to fill the dumpster with sludge in 10 days. The belt filter press has been extremely efficient.

Council discusses Wolfe Dye & Bleach, with Mr. Gilbert asking what would happen if Wolfe would exceed their color limit. President Kline states the borough would be fined if the product is not clear when it is discharged into the river. He asks if the borough is receiving any sewage from Bulk Chemical, as it does not appear that there are any containment pits nearby. Mr. Smith states that the line is from the south borough line on Main St. to at least the bridge off of Mohrsville Rd.

Water – President Kline

The tapping fee payment from Core 5 has not been received, although President Kline states they have not yet tapped into the line.

Parks & Recreation – Ms. Kennedy-Kline

Sean Kerschner sent Ms. Kennedy-Kline a picture of the smashed camera on the flagpole. **Vice President Botwright will review the video.**

Law/Planning/Zoning – Mr. Wertz

Ms. Kennedy-Kline notes that Solicitor Mooney has spoken with the bank's foreclosure attorney for 17 Main St. Solicitor Mooney is drafting the complaint for the demolition. The letter from the building inspector was sent to the prior owner of the property and not the bank.

Solicitor Mooney will be reaching out to Mark Koch regarding the pool property. No response has been received from PTMA regarding the roadwork or the billing for the water plant.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for August 7, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for August 21, 2018. Seconded by Mr. Smith. Motion carried unanimously.

New Business

Ms. Kennedy-Kline notes of a landlord/tenant matter with regards to the landlord's request to turn the water off due to non-payment of the bill by the tenant. The past due amount was paid to turn the water back on, however the check was returned for insufficient funds. Borough policy is to place the water bill in the landlord's name, so essentially, the landlord not the tenant would be considered delinquent. The property owner is given 10 days notice that the water will be turned off if payment is not received. President Kline notes that if an attempt to pay the bill with a bounced check is made, then an attempt to pay the bill has not been made. The tenant would have 10 days to resubmit payment or the water would be shut off. Mr. Wertz believes that the water should be turned off at the landlord's request. Ms. Kennedy-Kline states that this could not happen, as there are people living in the home. President Kline states there is liability present on the part of the borough.

President Kline states that in Pennsylvania, if a tenant requests that the water bill be placed in their name if the landlord fails to pay it, the borough is required to do so. **He will verify this with Solicitor Mooney.** Ms. Kennedy-Kline believes this to be true for PUC regulated utilities only.

President Kline would like Council to consider hiring a full time borough manager. This position would be in charge of the road crew and work with the secretary. He feels Council is not getting everything done that needs to be accomplished. Even though in comparison to other municipalities, this Council is very hands on and does more than may be required by a council. The manager could follow through on items such as Wolfe Dye & Bleach and PTMA, as well as have regular meetings with the code enforcement officer. Vice President Botwright notes that oversight of the sewer and water plants would be beneficial as well. Council discusses the position.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer