

**CHAMBER OF BOROUGH COUNCIL  
Shoemakersville Borough**

**September 18, 2018**

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9<sup>th</sup> St., Shoemakersville, PA at 7:04 p.m.

**In attendance:** Chris Kline – President, Tara Kennedy-Kline, Steve Gilbert, Dana Smith, and Brad Smith – Engineer – leaves at the end of the parks committee report.

Absent from the meeting: Amy Botwright, Joseph Wertz, Jr., John Leshner, and Dustin Remp

**Engineer’s Report**

Engineer Smith states that the borough was not selected to receive the PA Small Water & Sewer Grant for the wastewater treatment plant. It appears that no projects over \$400,000 were selected. ARRO is researching how the borough scored on the project. Local groups receiving a grant are Sinking Spring Borough, Fleetwood Borough, and the Mt. Penn Water Authority. ARRO has a grant writer who is also responsible for searching for grants as well, who may be of assistance to the borough.

Engineer Smith spoke with Susan Werner from DEP, who stated that the developer has permits for wells to provide public water onsite, which will be dedicated to PTMA once they are operational. Although the permits have been issued, they have not been inspected and approved for discharge. Pump tests were completed, but Shoemakersville’s wells were not monitored, as most likely there were wells closer that they could monitor the ground water surfaces to see how pumping of the wells affected them. Ms. Werner believes the borough’s wells are too far away to be affected. The hydrogeology study, which determines how the ground water will be affected by the pump, was reviewed and approved by PADEP. **Engineer Smith and President Kline will have a conference call with the PADEP geologist.** There is no known time frame for the project.

Engineer Smith and Council discuss the water agreement and how it would be impacted. President Kline states that the agreement allocates a guaranteed capacity of 85,000 gallons/day, by region, to PTMA. Engineer Smith performed a study several years ago based off of usage, and on paper, if the full 85,000 gallons/day is utilized, the borough would have a water deficiency. The matter is discussed further, with President Kline stating that the borough would lose approximately \$37,000/year in revenue from PTMA. Engineer Smith recommends converting PTMA’s meter pit into an emergency interconnection, so that either system could be covered in an emergency. President Kline states that according to the agreement, PTMA needs to provide 2 years notice if they wish to abandon the agreement.

Mr. Smith inquires about the road markings on Main St. just south of the pool, with Mr. Zimmerman stating that PTMA performed a PA One Call when they repaired their meter pit. The marking is for a UGI line. The UGI locator’s plans shows the proposed line traveling from Peach St. up to 5<sup>th</sup> St., over Noble Ave. up Park St. and between the shrubs and parking lot and down the other side.

The Core 5 tapping fees were received.

**Public Works Report**

Mr. Zimmerman notes that when wells 4 & 5 are run together, they each yield less. By itself, well #4 will put out between 40-50 gpm and well #5 will put out 60 gpm. When run together, one is between 20-29 gpm and the other is between 10-19 gpm. He believes the line in for well 5 is contaminated with manganese and

has obtained a price of \$5,000 to excavate and replace the pipe. Ductile pipe would cost \$8,300 and PVC is \$2,700. Stone would also be needed. Mr. Zimmerman will obtain a final price on the project. President Kline explains how wells 4 & 5 are laid out. Engineer Smith states that overall, ductile pipe may be preferred, as it has longer useful life. However, he recommends PVC if there is continual build up in the pipe, as it is less expensive to replace.

\*A motion is made by Ms. Kennedy-Kline to approve the Exeter Supply & R. D. Contracting quotes for a cost not to exceed \$10,900 for the pipe repair at wells 4 & 5. Seconded by Mr. Smith. Motion carried unanimously.

President Kline has not heard back from any of the companies he has contacted regarding the filter beds, and asks Engineer Smith if he is aware of any company to call. They discuss the matter, with **President Kline stating he will send the specs of what is needed to Engineer Smith.**

### **Property/Streets/Sanitation – Mr. Smith**

Mr. Smith has the application from St. Luke's Church to close off 5<sup>th</sup> St., between Peach & Franklin Sts.

\*A motion is made by Mr. Smith to allow St. Luke's Church to close 5<sup>th</sup> St., between Franklin St. and Peach St. on Saturday, September 22, from 10:00 a.m. – 2:00 p.m. Seconded by Ms. Kennedy-Kline. Ms. Kennedy-Kline asks if there is an alternative route for traffic, with Mr. Smith noting that Peach St. will remain open. Motion carried unanimously.

Mr. Smith states that when Mr. Herbst from Tri-County Heating and Cooling installed a secondary high temperature manual cut off on the borough office boiler, he notified Mr. Smith that there is no tempering valve on the hot water coil. Mr. Smith asks if it would be beneficial to eliminate the hot water coil and to install a smaller electric hot water heater. Council and Mr. Zimmerman discuss the project.

Ms. Kennedy-Kline would like potholes in the borough to be addressed, with Mr. Zimmerman stating that he is coordinating a time with Mr. Dietrich so that he can assist with the manpower. Council and Mr. Zimmerman discuss hiring another part-time seasonal employee. Notice will be placed on the borough's website and Facebook page.

President Kline states that the last communication regarding the paving of 2<sup>nd</sup> St. was with the borough responding to PTMA's request for a meeting. **He will contact Solicitor Koch for an update on the meeting.**

Mr. Zimmerman states that last week Dan Smaglinski was in the borough for leak detection and traced every valve box and line from the bottom of 6<sup>th</sup> & Main Sts. up to 9<sup>th</sup> St., as well as up 7<sup>th</sup> St. and down Franklin St. There is no leak in the area. It is surface water on the 600 block of Main St. Mr. Zimmerman notes that when the road was repaved, it partially blocked all of the drains for the sump pumps in the houses and that that could be pushing the water up from underneath. He will try digging out and sealing at the blockages, to see if that will help. Folk Paving will warranty the road work if it breaks out.

President Kline states that Mr. Wertz will be down south conducting insurance adjustments until December.

President Kline found battery operated radar signs that can be fitted on a standard breakaway pole. The batteries would need to be replaced every 2-3 weeks. He feels it would be beneficial to purchase the signs now, as traffic flow in the area will increase once the roadwork at the traffic light begins. Traffic calming devices are discussed. **President Kline will obtain an updated quote.**

### **Sewer – President Kline – no report**

## **Water – President Kline – no report**

### **Parks & Recreation – Ms. Kennedy-Kline**

Ms. Kennedy-Kline notes that there will be a skate jam at the skate park on Saturday, September 22 from 3:00 p.m. – 9:00 p.m. She would like the committee to work with FreshLife to resurface the skate park and to possibly obtain a grant for that work. As there will be a large event at the skate park on October 13 that will highlight the skate park in a positive way, Ms. Kennedy-Kline would like to have the skate park cleaned up as much as possible by then. FreshLife has been applying Quikcrete to the skate park surface. President Kline suggests obtaining pricing from Seal Masters, as they have a product which is a coating for skate parks. Mr. Zimmerman has catalogs he can research as well. As FreshLife has had such a positive influence, Ms. Kennedy-Kline would like to consider removing the middle fence and utilizing the remaining tennis court as part of the skate park. Mr. Zimmerman and Mr. Smith note that tennis was being played on the courts prior to FreshLife, with Mr. Zimmerman suggesting that perhaps part of that court could be used for hockey. President Kline agrees that the area could be converted to become a multi-use court.

Mr. Zimmerman notes that the basketball poles in the park are dangerous as they are right at the net. In order to remedy this, poles that bend back would be needed. If the new poles would be installed, they would encroach into the volleyball area. Ms. Kennedy-Kline and Mr. Zimmerman discuss how often the volleyball area is utilized vs. the basketball court.

Mr. Zimmerman notes that the buckle on the handicap swing broke and that he is unable to obtain a replacement, as the manufacturer does not make them. The entire chair would need to be replaced. He is researching prices for a new swing. President Kline notes that ADA requirements may have changed. **Ms. Kennedy-Kline will contact a designer of special needs playgrounds that she knows, to find out if ADA requirements have changed.**

Mr. Zimmerman measured the park property near the tennis court and feels that a dog park could be placed in the area behind the pool, with the parking lot in between. He has not yet obtained pricing on fencing, but there are millings remaining from the Main St. paving that could be used for the parking lot.

### **Law/Planning/Zoning – Ms. Kennedy-Kline**

President Kline notes that Solicitor Mooney has filed the paperwork for 17 Main St. The court will send notification to the owners. If that fails, the notice will be posted in the newspaper. The process will take a few months. Ms. Kennedy-Kline states that the towing company did not remove the van at the location as the inside is loaded full. She further notes that Rudy Arceo has offered his reptile removal services free of charge, for removing any snakes, etc. from the location.

Ms. Kennedy-Kline and Ms. Remp plan to walk through town and make note of any location with excessive shrubbery growth over the sidewalks. Mr. Zimmerman has begun sending letters for such violations.

The property at 626 Main St. has received a permit for their fence.

### **Employee Relations – President Kline**

President Kline and Mr. Zimmerman discuss Mr. Dietrich's request to attend two separate training sessions. President Kline notes that an employee is paid for their travel time to the class, as well as for their time spent in the class. If he were to drive directly to the class, his normal commute time to the borough would be deducted from the travel time to the class.

\*A motion is made by Ms. Kennedy-Kline to approve Mr. Dietrich to attend Method 334 Operator Training on September 24 at a cost of \$60. Seconded by Mr. Smith. Motion carried unanimously.

\*A motion is made by Ms. Kennedy-Kline to approve Mr. Dietrich to attend Common Sense Practices of a Well Run W/WW Facility in Clarks Summit on November 14 at a cost of \$120. Seconded by Mr. Smith. Mr. Smith asks if an overnight stay is involved, due to the location of the class. Mr. Dietrich plans to attend the class and return home the same day. Motion carried unanimously.

President Kline notes that Heather Stitzer who lives on Franklin St. has submitted an application for the temporary crossing guard position.

\*A motion is made by Mr. Smith to hire Heather L. Stitzer as a temporary crossing guard for the borough at a rate of \$15/hr. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

### **Approvals/Finance/Pension – President Kline**

\*A motion is made by Ms. Kennedy-Kline to approve the minutes for September 4, 2018. Seconded by Mr. Smith. Motion carried unanimously.

\*A motion is made by Ms. Kennedy-Kline to approve the bills payable for September 18, 2018. Seconded by Mr. Smith. Motion carried unanimously.

### **New Business**

\*A motion is made by Ms. Kennedy-Kline to approve the two 2018 per capita exonerations #56 & #57 on the list. Seconded by Mr. Smith. Motion carried unanimously.

### **Old Business**

President Kline has heard no update from Solicitor Mooney regarding a meeting with the Shoemakersville Municipal Authority to discuss the expired lease.

Mr. Gilbert references the borough manager discussion from a prior meeting and feels that the duties could potentially be divided among current staff, especially if Council is considering hiring another maintenance employee. He also suggests an intern. President Kline feels Council is very involved in the day to day operations of the borough more so than other municipalities. The idea is for Council to consider the role of a borough manager, which would be a hands-on administrative position. President Kline states that the borough is currently task oriented and feels it would be beneficial to become more strategic-minded. Mr. Zimmerman suggests the possibility of hiring a part-time secretary, so that Ms. Wagner would have time to handle some of the administrative duties of the position. If another full time road crew member were hired, he could then schedule his time to attend any necessary meetings. Council further discusses the position, noting the matter will be addressed during budget workshops.

*The streets committee will perform a final review of the dumpster ordinance and fee structure.*

Mayor Remp will announce trick-or-treat nights at the next meeting.

There being no further business, a motion is made by Ms. Kennedy-Kline to adjourn the meeting. Seconded by Mr. Smith. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,  
Melissa Wagner - Secretary/Treasurer