

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

December 18, 2018

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 6:03 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Tara Kennedy-Kline, Joseph Wertz, Jr., Dana Smith, Steve Gilbert, Dustin Remp – Mayor – arrives during Public Works Report, Keith Mooney – Solicitor – leaves after the hearing, Brad Smith – Engineer, and Chad Zimmerman – Borough Foreman.

Absent from the meeting: John Leshner

Public Hearing

Mark Kozar (Flaherty & O'Hara): Represents Sheetz in their pursuit to utilize a transferred liquor license from Paolo's Pizza & Grill in Robeson Township for the Sheetz location at 554 Shoemaker Ave. in Shoemakersville. Sheetz requests that the borough pass a resolution stating that Council approves the inter-municipal license transfer. If the borough passes a resolution, Sheetz would apply to the PLCB. It will take between 90-120 days for the PLCB to process the application. Attorney Kozar provides a history of the Sheetz store and a background of the liquor license transfer regulations. The liquor sales would be limited to a designated register in the store that will be clearly marked, with beer sales being permitted between 7:00 a.m. and 1:45 a.m., at which time the beer coolers would be locked. Wine sales would end at 11:00 p.m. Sales would be Monday through Saturday. Sunday sales would begin at 9:00 a.m. Sheetz has a comprehensive alcohol management program. Employees selling alcohol will be 18 or over and will receive RAMP training. An ID card scanner will be utilized for all alcohol sales.

Jeremiah Hoffman (Sheetz District Mgr.): Two of the stores he oversees currently sell alcohol. Although there is a two drink on premises consumption limit, Sheetz does not promote the consumption of alcohol on site. Any employee that is a minor will not be permitted to stock or sell the alcohol. Employees that are not RAMP certified will not be permitted to sell alcohol. Mr. Hoffman responds to questions from President Kline, noting that wine will not be located in the beer cave. All alcohol will be located in one area of the store, with nothing placed near the register. There will be one wine rack, with regular and single serve sized bottles.

Paul Yoder (105 Hall Rd.): Is present to observe the hearing.

Solicitor Mooney notes that he has marked Exhibit 1 as the request from Sheetz from Flaherty & O'Hara for the liquor license transfer. Exhibit 2 is the proof of publication from the Reading Eagle, showing that the hearing ad was run on two separate occasions, being December 4 and 11, and Exhibit 3, which is the notice of the hearing that was posted on the Sheetz property and in the building's window by the borough's code enforcement officer.

Solicitor Mooney states that if there are no further questions for Sheetz and if the borough does not have any evidence to be placed on record, the hearing may be closed and Council may take a vote to approve or deny the request.

President Kline closes the hearing.

*A motion is made by Ms. Kennedy-Kline to approve Resolution 116-2018 approving the transfer of the liquor license for Sheetz into the Shoemakersville Borough. Seconded by Vice President Botwright. Motion carried unanimously.

Engineer's Report

Engineer Smith presents the estimate of \$2,050 from E.R. Felty to provide a survey for the proposed Bioswale from Main St. to and along Apple Ln.

*A motion is made by Mr. Smith to approve the E.R. Felty quote to survey the land for the Bioswale for \$2,050. Seconded by Mr. Wertz.

Engineer Smith asks if there is an update regarding the ownership of the sewer plant and whether it would be the authority or the borough applying for the USDA loan. President Kline states that Solicitor Mooney has been in contact with Attorney Rauch regarding the signing of a new lease agreement.

Engineer Smith notes of the chlorine contact tank walkways, with President Kline stating that he had located pre-fab steps and forwarded the information to Ms. Brenner.

DEP is still requesting a meeting to discuss the source water protection plan. President Kline, Vice President Botwright, and Engineer Smith discuss the PSOC's. Council discusses the February 19 workshop as a possible meeting date.

Public Works Report

Mr. Zimmerman would like to have ARRO's structural engineer visit the 242 Main St. location to assess the front corner of the building, where the former law office was located, as the building is cracking. He would like to see how the crack would affect any future building renovations. Mr. Wertz and Engineer Smith discuss the potential process to have a new structure built in the floodplain.

Ms. Kennedy-Kline and Mr. Zimmerman discuss the handicap parking application for 135 Main St. that was submitted earlier in the year, with Mr. Zimmerman noting that before the current ordinance was passed, the previous process was that if the location had off-street parking, a handicap space was not granted. The application was not approved, as it did not meet the criteria for a space. Mr. Zimmerman notes that vehicles are now being parked on the street in front of the home. Mr. Zimmerman and Council further discuss the application. President Kline notes that just because the neighboring property, which is owned by the same individual, has a driveway, it can not necessarily be considered the driveway for that second property, as it is not a single deeded property. Mr. Zimmerman will investigate to determine if the property in question has an actual driveway.

Mr. Zimmerman and Council discuss the applications for the full time position. Council will review the applications for the full time position and make recommendations to Mr. Zimmerman, who is given permission to contact the applicants. Mr. Zimmerman anticipates interviews to be in January or early February, with the applicant beginning employment in March or early April.

Property/Streets/Sanitation – Mr. Smith

President Kline has not heard any updates from UGI on their project. Although they plan to dig in January, Mr. Zimmerman spoke with the UGI employee who performs the roadway markings for the gas lines, who noted that the project is not yet on their schedule.

No update was received from PTMA regarding the Second St. paving project. Council discusses filing a complaint against PTMA. President Kline will reach out to Donald Mast.

Sewer – Mr. Wertz

Mr. Wertz notes that Blooming Glen has dug a hole and identified which pipes need to be addressed. They are planning to address both projects; the scum pump, and the clarifier, at the same time. The digesters are currently 1/3 full. The grinder that was clogged before entering the belt filter press was repaired and is running.

President Kline discusses the chlorine contact tank and the needed walkway. He obtained information for a company that makes pre-fab kits for the walkway. Their cost is \$15,400 which is below the bid threshold and prevailing wage limit. Mr. Zimmerman states they will be able to put together and install the walkway. Council and Mr. Zimmerman discuss the installation.

*A motion is made by Mr. Wertz to authorize the Council president to enter into a contract with ErectaStep in an amount not to exceed \$16,500 for equipment and freight for a walkway for the chlorine contact tank. Seconded by Vice President Botwright. Mr. Wertz notes this is contingent upon the equipment being OSHA approved. Motion carried unanimously.

Water – President Kline – no report

Parks & Recreation – Ms. Kennedy-Kline

Judging for the holiday decorating contest will take place this week. Everyone agrees that more people have decorated this year.

Vice President Botwright notes that all necessary paperwork for the pool grant has been forwarded to DCNR. Ms. Kennedy-Kline and President Kline discuss the release of the final payment to Stoneridge, with the promise that they will paint the pool in the spring of 2019.

*A motion is made by Ms. Kennedy-Kline to withhold \$5,000 from the final payment to Stoneridge, in lieu of them painting the pool in the spring. Seconded by Mr. Wertz. Motion carried unanimously.

Engineer Smith and Ms. Kennedy-Kline discuss possible skate park grants. ARRO has a grant writer that could assist in the application process. **Vice President Botwright will research the two grants ARRO has located.**

Ms. Kennedy-Kline has received a request from the Wilderness Club at the high school, asking if the borough has any work available for club members to complete, as several students need to complete volunteer hours to attend their river float trip. Vice President Botwright suggests an Earth Day clean-up event, which would occur before the May deadline to complete the volunteer hours. Council and Mr. Zimmerman discuss several possible projects.

Law/Planning/Zoning – Mr. Wertz – no report

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for December 4, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for December 18, 2018. Seconded by Mr. Wertz. Motion carried unanimously.

Vice President Botwright notes that the borough's cost to pay for the Shoemakersville Municipal Authority's yearly audit would be \$4,200.

New Business - none

Old Business

President Kline notes that the third contract option for the Animal Rescue League is for the municipality to choose either one of the first two options that they presented, or to not act upon the contract. The contract based upon the census would only apply to 2019. Thereafter, it would be a 3 year contract. If no contract is signed, a resident would either need to pay the \$250 intake fee to leave an animal at the ARL facility or they would be turned away. Council discusses the options.

*A motion is made by Ms. Kennedy-Kline to authorize the Council president to sign the opt out contract for the ARL for 2019. Seconded by Mr. Wertz.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer