

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 19, 2019

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Tara Kennedy-Kline, Dana Smith, Steve Gilbert, Dustin Remp – Mayor, and Brad Smith – Engineer.

Absent from the meeting: John Leshner, Joseph Wertz, Jr.

Visitor – Lyn O’Hare, SSM

Ms. O’Hare is the consultant hired by the PADEP to carry out the borough’s source water protection plan. She asks that Council review the draft plan and contact Engineer Smith with any revisions. Engineer Smith notes that once the plan is in place, the borough will need to update factors annually, which may affect updating the plan itself. Potential sources of contamination would be an example. Council and Ms. O’Hare discuss the plan objectives, and how the recent warehouse developments will affect the plan. Engineer Smith states that a monitoring plan was submitted to the state for the NPDES permit for the sewer plant, and that one is needed for the MS4 Plan. He feels it would be beneficial to do the same with the source water protection plan. An overview of the water system is discussed, as well as surface water, the PSOC map, and an emergency contingency plan. Public education for the plan could be made available through social media, as well as in the annual water CCR or at the Children’s Fair. Vice President Botwright requests information on the plan is made available to residents at the April 22 Earth Day event.

In a few weeks Ms. O’Hare will submit an updated copy of the plan, which will include Council’s revisions. The plan can then be finalized and submitted to PADEP for technical review.

Engineer’s Report

Engineer Smith notes that there is a request for a business open sign to be placed in the area of the Main St. Bridge project. He notes that there are several businesses affected by the detour. Signs are \$125 each. Council discusses what businesses are impacted. **Engineer Smith can obtain a lead time for two signs.**

*A motion is made by Ms. Kennedy-Kline to approve two “Businesses open during construction” signs at a cost not to exceed \$250. Seconded by Vice President Botwright. Motion carried unanimously.

Engineer Smith notes that demolition of the clarifiers is scheduled to begin on Wednesday.

Engineer Smith discusses the USDA loan status. President Kline references the e-mail from Solicitor Mooney regarding the Shoemakersville Municipal Authority. The borough has three options on how to proceed; keep things as they are, disband the Shoemakersville Municipal Authority, which is not a viable option as the authority is needed to sell capacity and services to PTMA, or keep the authority; by either renewing the lease or transferring ownership of the plant to the borough. Council discusses the options. **President Kline will contact Solicitor Mooney** to see if matters can be dealt with through the solicitors or if a meeting with the authority and engineers is needed.

Engineer Smith and Council discuss the additional work at the sewer plant that was noted at the last meeting. President Kline suggests Ms. Brenner speak with Mr. Dietrich regarding the outstanding items.

Engineer Smith is waiting to hear back from DEP regarding the permit for the filter media.

Engineer Smith discusses the updated contract for the VLR #2 project, which includes liquidated damages and the project completion date. Repairs regarding any underdrain damage are also discussed. **Engineer Smith will send the contract to Solicitor Mooney for review.** President Kline notes that there is a change order for the wiring of the control panel for the scum pump project.

*A motion is made by Ms. Kennedy-Kline to ratify the approval of change order #1 for Blooming Glen for \$1,600 for the scum pump. Seconded by Vice President Kline. Motion approved unanimously.

Engineer Smith is waiting on the list of sewer repairs from Mr. Dietrich.

Engineer Smith states that the water line work on Miller St. has been completed.

Mayor's Report

Mayor Remp is continuing his work on the Hometown Hero banners project. President Kline notes that the electronic speed limit signs were delivered.

Property/Streets/Sanitation – Mr. Smith

Mr. Smith submits photos from a property owner regarding run-off from Apple Ln. onto his property on W. Noble Ave. This issue may be addressed if the grant for the road repairs is approved. Council discusses how much is personal property and how much is borough roadway.

*A motion is made by Ms. Kennedy-Kline to authorize **ARRO to investigate the run-off issue** at Apple Ln. and W. Noble Ave. Seconded by Mr. Smith. Engineer Smith will be able to determine if this is a personal property issue. Motion approved unanimously.

Council discusses the quotes for the employee cell phones. The borough can obtain 5 phone lines for what the borough is currently being charged for 3. Council discusses the unlimited data plan and notes that all 5 phones should be by the same manufacturer, whether it be all Apple or all Android. The quote does not include the cost of the phones.

*A motion is made by Ms. Kennedy-Kline to approve the purchase of 5 iPhones at a cost not to exceed \$1,000. Seconded by Vice President Botwright. President Kline discusses which model phone would be purchased. Motion carried unanimously.

*A motion is made by Ms. Kennedy-Kline to approve the FirstNet contract for cell phone service at an average monthly cost not to exceed \$290. President Kline asks to clarify the terms of the contract. Ms. Kennedy-Kline amends the motion pending clarification on the contract term. Seconded by Vice President Botwright. Motion carried unanimously.

Ms. Kennedy-Kline notes that Mr. Zimmerman is still obtaining quotes from Folk Paving for the Second St. roadwork. She and Mr. Smith discuss the response from PTMA on the repaving.

President Kline spoke with UGI representative Mike Landis, who stated the gas line project was delayed 2 to 3 months for DEP permits.

President Kline discusses the street cut permit fee and the \$75 deposit cost. PTMA took the \$9,000 they were charged for Main St. and deducted that from what they are offering the borough for the Second St. restoration. President Kline notes that the borough ordinance does not note the disposition of the deposit. Therefore, PTMA's offer of \$15,000 is truly for \$24,000. UGI's calculated fee is approximately \$84,000.

Council and Engineer Smith discuss the necessary project inspection time, with President Kline noting that UGI is exploring costs for boring under the driveway across the pool. Council discusses overlay of the driveway and the cost of an easement. **Ms. Kennedy-Kline will contact Folk Paving to obtain pricing on a wear coarse. President Kline will contact UGI** to request \$40,000 be placed in escrow, and to discuss a cost of \$12,000 to repave the pool parking lot.

Sewer – President Kline – no report

Water – President Kline

*A motion is made by Vice President Botwright to purchase a new water meter for well #5 at a cost not to exceed \$1,000. Seconded by Mr. Smith. Motion carried unanimously.

Parks & Recreation – Ms. Kennedy-Kline

Ms. Kennedy-Kline would like to have a meeting with Sean Kerschner to discuss the skate park condition and plan, now that On The Grind is no longer a viable option. She suggests obtaining a quote from Folk Paving to repair the cracks. **ARRO will move forward with obtaining grants** for the skate park.

President Kline discusses roll-up doors for the park pavilion.

Vice President Botwright states that the next Recreation Board meeting is March 31 at 4:00 p.m.

Law/Planning/Zoning – Vice President Botwright

Council discusses 17 Main St., with Ms. Kennedy-Kline researching and noting that the property will be up for Sheriff's Sale on April 5.

President Kline attended a meeting today with the Hamburg School District and the Berks County Planning Commission, regarding a joint planning commission. There are 7 municipalities in the school district, with Shoemakersville and Perry being the only ones not part of a joint plan. The district is proposing a joint planning commission, being facilitated through the Berks County Planning Commission. They are requesting a letter of intent by May if the borough is interested in a joint plan.

*A motion is made by Vice President Botwright to authorize the **Council President to write a letter of intent** for a joint planning commission. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for March 5, 2019. Seconded by Mr. Smith. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for March 19, 2019. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Vice President Botwright reviewed the calculations for the pension financial advisor quotes, noting that Beirne Wealth Consulting has the lowest fee schedule.

*A motion is made by Vice President Botwright to approve Beirne Wealth Consulting as the borough's pension fund financial advisors. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

New Business

Ms. Kennedy-Kline will fill out and submit the animal control survey to the Center for Excellence in Local Government.

*A motion is made by Vice President Botwright to exonerate Travis Fredricks and Robert Trowbridge, Jr. from the per capita tax, due to moving. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Old Business

Mr. Smith asks if UGI could run the gas line the other direction, with President Kline stating he can ask UGI if they would consider running the line down Franklin St.

Council discusses a resident's recent sewer issue.

There being no further business, a motion is made by Vice President Botwright to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer