

**CHAMBER OF BOROUGH COUNCIL  
Shoemakersville Borough**

**May 21, 2019**

Vice President Botwright called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9<sup>th</sup> St., Shoemakersville, PA at 7:28 p.m.

**In attendance:** Amy Botwright - Vice President, Joseph Wertz, Jr., Dana Smith, Steve Gilbert, Dustin Remp – Mayor, and Brad Smith – Engineer – leaves after his report.

Absent from the meeting: Chris Kline, Tara Kennedy-Kline, John Lesher

**Engineer's Report**

Engineer Smith states that beginning August 19, the borough will have a new reporting requirement to file with DEP for the water system, called the Comprehensive Monitoring Plan. This plan is to ensure that the borough's water that is produced and distributed meets water quality standards for all operating conditions. As the borough has multiple wells operating, the appropriate tests need to be conducted for all three wells going into the plant.

Engineer Smith references the e-mail from John Mott, which noted that the contractor for the Main St. Bridge construction has 4 items that they are asking that Council approve in a change order. The project is currently \$18,000 under cost. If all 4 items are completed, the project cost would be \$19,000 over the contract price. There is an inlet on the south side of the bridge, where the pipe is cracked. They recommend the inlet be raised, so that the water will pitch correctly down to the bridge. This will cost of approximately \$9,000. The grouting of the voids near the abutment for a cost of \$4,100 was already approved. The contractor further suggests that the sidewalk on the east side of the bridge be repaired, at cost of \$18,172.51. The cost is high, as the sidewalk and area is part of the bridge structure and must be connected. The unit price per square foot is \$61, which is fair. Council and Engineer Smith discuss the scope changes.

\*A motion is made by Mr. Wertz to authorize the scope changes as presented for the cost of \$31,814.35 for the Main St. Bridge project. Seconded by Mr. Smith. Motion carried unanimously.

Engineer Smith discusses the grant application for the skate park. This is to repair the cracks and resurface the tennis court. He and Dustin Folk reviewed the work, with Mr. Folk stating that a total rebuild should not be needed. A total rebuild would cost approximately \$68,000. Other items to be addressed with the funds include the installation of a yard drain, as well as replacement of as much of the fencing as possible. Vice President Botwright notes that FreshLife is fundraising and may be able to make a contribution towards the project as well. She and Engineer Smith discuss continuing the project of moving all of the skate park equipment into the same section, thereby reinstating one of the sections back to a tennis court. Council and Engineer Smith further discuss project costs.

\*A motion is made by Mr. Wertz to apply for the PA Greenways Grant for a project cost for the skate park grant, up to \$100,000. Engineer Smith will report back with fencing costs. Seconded by Mr. Smith. Mr. Gilbert asks how much of the project will be funded by the borough, with Mr. Wertz stating approximately \$15,000. Mr. Wertz discusses the project costs through 2019 and 2020, as well as any potential funding from FreshLife. Council discusses fencing and cameras for the skate park. Motion carried unanimously.

\* A motion is made by Mr. Wertz to approve Resolution 120-2019 to apply for the GTRP Grant, up to a total of \$100,000. Seconded by Mr. Smith. Motion carried unanimously.

A progress meeting for the Route 61 project will be held on May 22 at 10:00 a.m. at Penndot's office.

Engineer Smith states that the contractor is on schedule to perform the repairs on Clarifier #1 at the sewer plant. Fabrication should be completed this week and delivered to the plant.

The Pollutant Monitoring Plan for PCB was submitted to DEP. This will need to be implemented in the next 60 days.

Engineer Smith is waiting for pricing from contractors for the VLR #2 work. There may be up to 4 interested bidders. The clarifier's onsite coating is complete.

Engineer Smith reviewed the shop drawings for the filter media replacement and sent several back, requesting further information.

Engineer Smith notes that the sewer televising project information was delivered to borough staff, in order to obtain quotes from Costars vendors. A section of Main St. will be lined as part of this project.

The Source Water Protection Plan has been sent to PADEP for their review.

Engineer Smith notes that for the MS4 program, the borough has 6 items that need to be completed. MCM #1, Public Education, was addressed by Vice President Botwright and Ms. Kennedy-Kline via the Earth Day event at the park. The borough is to hold a public meeting and conduct a public event to fulfill requirements for MCM#2. The public event, which may be a stream clean-up or anything stormwater related, needs to be documented with the name, date, and location of the event, as well as who attended, what was accomplished, and any photos from the day. Vice President Botwright suggests having clean-up surrounding the skate park, during the FreshLife skate jams. Engineer Smith and Council discuss ways to have the public involved in improving the water quality.

Engineer Smith notes that a public hearing needs to occur regarding stormwater. He can handle this at the June monthly meeting, provided it is properly advertised. MCM #3, illicit discharge and #5, post construction, will both be addressed at the same time. Staff will be trained on item #5, so that the borough can fully manage this next year. MCM #4, stormwater during construction, has not yet affected the borough.

Engineer Smith notes that a revision to the borough's drainage maps is required to be submitted to DEP with the appropriate reports.

\*A motion is made by Mr. Wertz to authorize ARRO to revise the drainage maps as appropriate, to comply with MS4. Seconded by Mr. Smith. Motion carried unanimously.

### **Mayor's Report**

Mayor Remp notes that two of the four digital speed signs have been programmed. He will be attending a tentatively scheduled meeting on Friday to meet with Rick Snyder regarding the Hometown Heroes banners. Mayor Remp notes of the recent incident involving a dog being hit on E. Noble Ave. Although the damaged white truck involved appeared to be with Cardinal Trucking, which has cameras in their vehicles, it was determined that the vehicle suspected was not in the area at the time. He has relayed this information to the State Police, although he has not heard back from them on the matter.

### **Public Works Report**

Vice President Botwright has been working with Mr. Zimmerman to have the pool and park ready for the upcoming season.

Council discusses the drainage issue at the park, near the borough office. Staff raised and repaired the mower shed roof at the pool.

### **Committee Reports**

#### **Property/Streets/Sanitation – Mr. Smith**

St. Luke's Church has requested to place a sign along Route 61, similar to what the fire company has on site. Council discusses the fire company's sign location, with Vice President Botwright noting that Ms. Wagner will research the matter to determine who owns the property where the sign is located.

#### **Sewer – President Kline**

Mr. Wertz has received a thorough sewer report of construction activities. He has not received any updates on the borough's request for reimbursement from PTMA.

#### **Water – President Kline**

The bidding process for the filter media is ongoing.

#### **Parks & Recreation – Ms. Kennedy-Kline**

Vice President Botwright notes that Children's Fair is June 1.

\*A motion is made by Mr. Wertz to hire Mason Clery as a lifeguard at the Shoey Pool at a rate of \$9/hr. Seconded by Mr. Smith. Motion carried unanimously.

\*A motion is made by Mr. Wertz to pay Stoneridge Construction \$5,000 for the final payment for their pool renovation contract. Seconded by Mr. Smith. Mr. Gilbert asks if this was a portion of a prior payment, with Vice President Botwright stating that \$5,000 was withheld from their previous payment until they painted the pool. Mr. Wertz states that their warranty may still be valid if one was provided. Motion carried unanimously.

#### **Law/Planning/Zoning – Vice President Botwright**

Mr. Wertz is unaware of any further changes to the proposed zoning ordinance. As the public hearing for the ordinance was held earlier, he asks that the ordinance be forwarded to the county planning commission for their review period.

Vice President Botwright states that President Kline has asked if Council would consider a motion to have a letter of intent drafted and submitted for the borough to plan and proceed to have a joint planning committee with all of the municipalities in the Hamburg School District.

\*A motion is made by Mr. Wertz to authorize the Council President or Vice President to draft and sign a letter of intent to join the joint comprehensive plan initiative within the Hamburg Area School District. Seconded by Mr. Smith. Mr. Gilbert asks for clarification of the initiative, with Mr. Wertz stating that all municipalities are required by the state to have a comprehensive plan. He further explains the plan in relation to the borough's vision for the future, with regards to zoning, planning, and any related ordinances. Vice President Botwright states that the borough will have a financial obligation of approximately \$7,000. Motion carried unanimously.

**Employee Relations – President Kline**

Executive session requested by Mr. Wertz.

**Approvals/Finance/Pension – Vice President Botwright**

\*A motion is made by Mr. Wertz to approve the minutes for May 7, 2019. Seconded by Mr. Smith. Motion carried unanimously.

\*A motion is made by Mr. Wertz to approve the bills payable for May 21, 2019. Seconded by Mr. Smith. Motion carried unanimously.

**New Business**

Mr. Smith asks if there have been any updates on the quotes for the park pavilion doors. There has been no further action since the last meeting.

**Old Business – none**

**Executive Session**

The Board recessed into executive session at 8:28 p.m. to discuss employee relations. Regular session reconvened at 9:32 p.m.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Mr. Smith. Motion carried unanimously. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner  
Secretary/Treasurer