

Shoemakersville Borough Council

MEETING AGENDA

April 2, 2024

1. Call to Order
2. Pledge of Allegiance
3. Code Enforcement & Zoning: Paul
 - (1) Permits & notices
4. Solicitor's Report: Keith
5. Engineer's Report: David
 - (1) Approve the CMS Change Order of \$3,980 for the Bioswale Retrofit Project
 - (2) Review and take potential action on the Bell Warehouse land development plans
6. Fire Chief's Report: Rusty
7. Secretary's Report: Melissa
 - (1) Council signatures needed on promulgation once EOP resolution is adopted
 - (2) Request to close the office at noon on April 11
8. Mayor's Report: Dustin
 - (1) PA State Police Report
 - (2) Hometown Heroes
 - (3) Neighborhood Watch Program
9. Manager's Report: Paul
 - (1) Committee reports
 - (2) Review and advertise updated Snow Emergency Ordinance
 - (3) Review and approve 2022 PTMA Reconciliation
 - (4) Well house #6 address of 60 River Dr.
 - (5) Advertise the 2024 Road Project
 - (6) Authorize Moyer Well Drilling to pull and inspect well #6 equipment
 - (7) Review and approve Levan's invoice
10. Junior Council Person's Report: Brandon
11. Committee Reports
 - a. **Property/Streets/Sanitation:** Dana S, (Tara, Dana R, Mike)
 - b. **Sewer:** Joe (Chris, Dana S.)
 - c. **Water:** Chris (Joe, Mike)
 - (1) Suburban Testing Labs March 5 testing: Water sampled at Bell Trucking and the water plant: all requirements met
 - d. **Parks & Recreation:** Tara (Amy, Dana R.)
 - (1) Earth Day event scheduled for April 20 - Any suggestions from the Road Crew for projects?
 - (2) Motion to approve rental of 2 Port-A-Potties for Children's Fair at a cost not to exceed \$300
 - (3) Motion to approve donation of bikes for Children's Fair at a cost not to exceed \$600
 - (4) Status of License Agreement for land used by Baseball Assoc. not owned by the borough
 - (5) Responsibility of maintaining land not owned by the borough
 - (6) Approve 2024 pool rates
 - e. **Law/Planning/Zoning:** Joe (Amy, Tara)

- f. **Employee Relations:** Chris (Amy, Dana S.)

- g. **Approvals/Finance/Pension:** Amy (Joe, Chris)
 - (1) Approve the minutes for March 19, 2024
 - (2) Approve the bills payable for April 2, 2024
 - (3) Adopt Resolution 165-2024; allowing for an escalator clause for bituminous material to be included as part of the proposal for the 2024 road project
 - (4) Adopt Resolution 166-2024; approving the updated Emergency Operations Plan for the borough

- h. **Community Outreach:** Dana R (Michael, Tara)
 - (1) Deadline for May newsletter is April 12

- 12. New Business
 - (1) Public Comment

- 13. Old Business
 - (1) Upcoming borough events:
 - Earth Day: April 20
 - Children's Fair: June 1 at 11:00 a.m.
 - Community Yard Sale: June 8 from 7:00 a.m. – 1:00 p.m.

- 14. Adjournment

RESOLUTION NO. 165-2024

PRICE ADJUSTMENT OF BITUMINOUS MATERIALS FOR SMALL QUANTITIES

Whereas, the Borough of Shoemakersville, Berks County

Will allow an escalator clause for bituminous material to be included as part of the Proposal. The escalator clause will follow Pennsylvania Department of Transportation Publication 408 current edition Section 110.04 with the following exceptions:

1. Section 110.04(a): Delete “100 tons of asphalt cement”. Price adjustment of bituminous material will be applicable to all quantities of asphalt cement, including asphalt cement residue contained in emulsions or cutbacks, will be used in the bituminous materials specified or indicated for placement.

Section 110.04(b) 7: Delete “Cumulative price adjustment amounting to less than \$500.00 will be disregarded. Bituminous price adjustment will be calculated for any payment or rebate.

RESOLUTION 166-2024

THIS RESOLUTION, approved and adopted by the Borough Council of Shoemakersville Borough, Berks County, Pennsylvania, on the date hereinafter set forth.

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 et seq. mandates that Shoemakersville Borough prepare, maintain and keep current an emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within this Borough; and

WHEREAS, in response to the mandate stated above, this Borough has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster; and

WHEREAS, the Borough has also prepared an emergency operations plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of this Borough;

NOW, THEREFORE, we, the undersigned Council of Shoemakersville Borough do hereby approve, adopt and place into immediate effect the Emergency Operations Plan of Shoemakersville Borough. This Plan shall be reviewed every year to make certain that it conforms with the requirements of the Berks County Emergency Operations Guideline.