

Shoemakersville Borough Council
MEETING AGENDA
July 7, 2026

1. Call to Order
2. Pledge of Allegiance
3. Hamburg Police Chief Anthony Kuklinski & Mayor George Holmes – Police Services
4. Code Enforcement, Zoning & Permits: Paul
 - (1) Permits & Notices
5. Solicitor's Report: Chip
6. Engineer's Report: David
 - (1) Bell Warehouse revised land development plan
7. Fire Chief's Report: Rusty
 - (1) July report – 61 calls
8. Secretary's Report: Melissa
 - (1) Received a \$500 park donation from the Lion's Club
 - (2) Refuse & recycling contracts expire December 2026; renew or place out for bid?
 - (3) Electricity contract expires December 2026 – pricing being obtained
9. Mayor's Report: David
 - (1) PA State Police Report
 - (2) Neighborhood Watch Program
10. Manager's Report: Paul
 - (1) Committee Reports
 - AMS completed oil & chip work; will return to sweep the loose stones
 - The check valve is ready for installation at the sewer plant
 - (2) Action Item
 - Approve D.E. Gemmil quote for line painting
11. Committee Reports
 - a. **Utilities:** Chris (Joe, Mark)
 - (1) SPL testing results: Water was sampled on June 2 at the Kwik Shoppe and the sewer plant; all requirements being met
 - b. **Public Works:** Joe (Dana S., Mike)
 - c. **Rec & Community:** Dana R. (Amy, Mike, Mark)
 - (1) Deadline for August 1 newsletter (covering August 1 - October 31) is July 17
 - (2) Website update
 - d. **Admin & Finance:** Amy (Chris, Dana R.)
 - (1) Approve the minutes for June 16, 2026
 - (2) Approve the bills payable for July 7, 2026
 - (3) Approve employee medical insurance plan
 - (4) Budget planning
 - (5) Approve quote from D.E. Gemmil for line painting

e. **Employee Relations:** Chris (Amy, Dana S.)

- (1) Staffing transition plan
- (2) Review of current staff structure and position descriptions
- (3) Open position description & advertisement/recruitment plan

12. New Business

- (1) Public Comment

13. Old Business

- (1) Bell Warehouse Subdivision & Land Development time extension request

14. Adjournment

Follow-up List
July 7, 2026

Engineer: David

Solicitor: Keith/Chip

Utilities: Chris

Sewer

- 3rd Amendment to the Industrial Wastewater Transportation and Treatment Agreement
- PTMA Reconciliations

Water

- Agreement with PTMA
- Testing methods for water meters

Public Works: Joe

Rec & Community: Dana R.

- Park rules signage
- Directional signs to the park
- Joe to reach out to neighboring municipalities re: input on volunteer fire company

Admin & Finance: Amy

- FOG/Grease trap ordinance
- Simplified method for Stormwater Ordinance
- Review of permit fees
- Review of late fee for water bills

Employee Relations: Chris