

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

April 18, 2023

President Kline called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:07 p.m.

In attendance: Chris Kline – President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., and Paul Gruber – Manager

Absent from the meeting: Amy Botwright – Vice President, Dustin Remp – Mayor

Manager’s Report – Mr. Gruber

Mr. Gruber reviews the quote from Renegade Solutions, noting that the cost to install the valves is not included. He further notes that Engineer Smith confirmed that a DEP permit for the valve replacement is needed. Engineer Smith is applying for the permit.

*A motion is made by Mr. Wertz to approve the quote for installation of electric valves and actuators for \$12,000 to Renegade Solutions. Seconded by Mr. Grim. Motion carried unanimously.

Mr. Gruber discusses the hydrant flushing equipment, along with the dechlorination attachment and de-chlor tabs that are now required before hydrants may be flushed.

*A motion is made by Mr. Wertz to approve the purchase of dechlorination tablets and a diffuser for \$1,301.95. Seconded by Mr. Grim. Mr. Gruber notes that the diffuser connects to the Hydro-Hitch, which attaches to the truck. Council and Mr. Gruber discuss the difference between the hydrant diffuser and the Hydro-Hitch. President Kline researches Hydro-Hitch prices online. Mr. Wertz amends the motion to a cost not to exceed \$2,400 for the dechlorination tablets, the diffuser and the Hydro-Hitch. Seconded by Mr. Grim. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve Quote 01/704366 for \$4,008.82 to Exeter Supply for 2 well meters. Seconded by Mr. Grim. Motion carried unanimously.

Mr. Gruber reports that there is a freight charge of \$640 to ship the lamp pole for the park. President Kline further notes that Colonial Electric quoted for a direct variable pole, when a surface mount pole is needed. **Mr. Gruber will verify the height of the pole, as well as contact Colonial Electric for a revised quote for the correct pole, plus freight. He will also determine if the old park pole is at the garage.**

Mr. Gruber is reviewing the applications for the open full-time position.

Mr. Gruber reports that the polymer press and the headworks are up and running. Mr. Gruber and President Kline discuss the 19% solids requirement.

Property/Streets/Sanitation – Mr. Smith

Mr. Wertz discusses the status of the road project bid package. Council reviews quotes received from Folk Paving for patch work.

*A motion is made by Mr. Smith to approve the Folk Paving quote for asphalt paving of Chestnut St., from Noble Ave. to 8th St., Reber St. for base repair of 107 sq. yd. and 19 sq. yds, for a cost of \$8,150. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Mr. Wertz to advertise the 2023 road maintenance project, to include Chestnut St., Reber St., Washington St., and Karen Ct. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Mr. Smith reviews the letter received from Chief Kuklinski regarding the Blue Line Motorcycle Club ride on May 20 that will travel along Route 61, through the intersection at Route 61 and Noble Ave. Hamburg Police officers will be onsite at the intersection to direct traffic.

Sewer – Mr. Wertz

The plant project is substantially complete. Council discusses the new equipment. Mr. Wertz touches on the next borough newsletter and suggests including information discouraging residents from flushing flushable wipes, as they tend to clog the system.

Water – President Kline

The DEP water operator paperwork is being updated to remove Dean Miller and add Mr. Gruber as being the borough's operator.

Parks & Recreation – Ms. Kennedy-Kline

Mr. Gruber and Council discuss the purchase of new toilets for the pool. Updated pricing for the toilets will be obtained.

The base for the new light post in the park will be readied for the pole in the upcoming weeks.

Law/Planning/Zoning – Mr. Wertz

The zoning permit issued to Tractor Supply will allow the business to operate at the location and have outside storage areas. The borough has not yet received a building permit application or land development plans. Council discusses the project information that was submitted and the required permits. It appears that the property owner and Tractor Supply have not been in direct communication regarding the project details. **Mr. Wertz will contact Solicitor Mooney on the matter.**

Employee Relations – President Kline

Council discusses the Kutztown University internship program, noting that a student may be available to enter data into the ArcGIS.

Mr. Wertz reports that Ed Overberger from ARRO notes that the borough has until October 2024 to have a complete inventory of service lines and house connections, as related to the Lead & Copper Rule. The ArcGIS will aid in this effort. Council discusses how to obtain the pipe information. There may be grants available for any rehabilitation costs.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the minutes for April 4, 2023. Seconded by Mr. Grim. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the bills payable for April 18, 2023. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Community Outreach – Ms. Randazzo – nothing to report

New Business

Council discusses potential funding options for the TNR of feral cats. Shoey Strays TNRs approximately 4 cats per week, at a cost of \$15/cat, utilizing the C-SNIP grant. Once the grant funds are expended, the cost will be \$40/cat. Ms. Kennedy-Kline suggests using the borough funds for the voucher program, adding that to the previous ARL yearly donation of \$1,500 and putting that towards TNR expenses. **Ms. Randazzo will speak with Jillian Hyde regarding additional involvement in the TNR of borough cats.**

Rather than immediately providing contact information for borough staff on social media, Ms. Randazzo feels individuals should be directed to either the website or borough office, where the concern can then be routed to the proper person. This could reduce the number of erroneous calls to staff from township residents who believe they reside in the borough.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Meeting adjourned at 9:02 p.m.

Respectfully Submitted

Melissa Wagner - Secretary/Treasurer