

**CHAMBER OF BOROUGH COUNCIL  
Shoemakersville Borough**

**February 21, 2023**

Vice President Botwright called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:03 p.m.

**In attendance:** Amy Botwright –Vice President, Michael Grim, Dana Randazzo, Dana Smith, and Paul Gruber – Manager

**Absent from the meeting:** Chris Kline – President, Tara Kennedy-Kline, Joseph Wertz, Jr., Dustin Remp - Mayor

**Manager’s Report – Mr. Gruber**

Mr. Gruber and Council discuss the ArcGIS program, which would aid in asset management, preventative maintenance work orders, and documentation. ARRO would upload three categories to work with; sewer, water, and storm water. The approximate start-up cost is \$1,765. Additional user licenses are available. The information already entered into Asset Tiger could be transferred into the program.

As progress on the sewer plant project slowed down, Mr. Gruber contacted Engineer Smith and involved Mr. Wertz as well. Headway has since increased.

Mr. Gruber reports that 4 more valves are scheduled to arrive on Wednesday for the water plant project.

Mr. Gruber reviews the annual Hach service agreement for the new equipment at the water plant.

Mr. Gruber notes that the wastewater plant meter that tests for chlorine and ammonia needs to be calibrated. The cost for calibration is \$1,308.52.

\*A motion is made by Mr. Smith to add approval of the calibration of the testing meter at the wastewater plant meter to the agenda. Seconded by Mr. Grim. Motion carried unanimously.

\*A motion is made by Mr. Smith to have the wastewater plant testing meter calibrated, at a cost of \$1,308.52. Seconded by Mr. Grim. Mr. Grim asks if the budget allows for the testing, with Vice President Botwright stating that the testing amount would be permissible. Motion carried unanimously.

\*A motion is made by Mr. Grim to move forward with the ArcGIS program. Seconded by Ms. Randazzo. Vice President Botwright adds at a cost not to exceed \$2,400. Motion carried unanimously.

\*A motion is made by Ms. Randazzo to approve the Hach annual service agreement for the new equipment at the water plant, at a cost of \$4,411.93. Seconded by Mr. Smith. Motion carried unanimously.

Mr. Gruber discusses ARRO’s prior cost overage during the bidding phase of the Headworks project. They are requesting that the borough pay \$5,000 towards that overage. Mr. Gruber does not recommend paying, as the issue is well over a year old. Council discusses the matter and does not feel the payment is warranted.

**Property/Streets/Sanitation – Mr. Smith**

Mr. Smith and Mr. Gruber discuss the time frame for deciding which streets are to be included in this year's project. Mr. Gruber recommends the list be finalized as soon as possible, so that enough time is allotted for bidding. The matter will be added to the March 7 meeting agenda. Vice President Botwright discusses quotes for the work, with Mr. Gruber reporting that estimates should be available for the March 7 meeting. Council and Mr. Gruber discuss streets on the repair list.

Mr. Gruber reports that he and Mr. Zimmerman inspected Mr. Geschwindt's prior concern regarding water pooling by his driveway. Mr. Gruber notes that water does pool in the area. As there is no storm sewer nearby, the street would need to be cut into and a storm sewer added down to Chestnut St., in order to remove the water.

**Sewer – Mr. Wertz**

\*A motion is made by Ms. Randazzo to approve Change Order #4 for the EECI time extension request. Seconded by Mr. Smith. Motion carried unanimously.

**Water – President Kline**

Mr. Gruber reports that more valves are arriving on Wednesday.

**Parks & Recreation – Ms. Kennedy-Kline** – nothing to report

Mr. Gruber reports on the great work completed inside the park pavilion building by Mr. Bachman.

Vice President Botwright is working to hold a lifeguarding class at the pool.

**Law/Planning/Zoning – Mr. Wertz** – nothing to report

**Employee Relations – President Kline**

Mr. Smith would like to meet Mr. Bachman.

**Approvals/Finance/Pension – Vice President Botwright**

\*A motion is made by Mr. Grim to approve the minutes for February 7, 2023. Seconded by Ms. Randazzo. Motion carried unanimously.

\*A motion is made by Mr. Grim to approve the bills payable for February 21, 2023. Seconded by Ms. Randazzo. Motion carried unanimously.

Mr. Gruber asks if Ms. Wagner can update the borough's website with the 2023 minutes.

**Community Outreach – Ms. Randazzo**

Council reviews the latest revision of the Welcome to Shoemakersville packet drafted by Ms. Randazzo. Topics discussed include ordinances, fire safety, and fireworks. Phase 2 of the packet will include local businesses. The spring community yard sale is discussed.

**New Business**

Mr. Gruber discusses the open constable position.

There being no further business, a motion is made by Mr. Grim to adjourn the meeting. Seconded by Mr. Smith. Meeting adjourned at 7:56 p.m.

Respectfully Submitted - Melissa Wagner - Secretary/Treasurer