

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

January 21, 2025

Vice President Botwright called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:03 p.m.

In attendance: Amy Botwright – Vice President, Michael Grim, Tara Kennedy-Kline – arrives at 7:11 p.m., Dana Randazzo, Dana Smith, and Joseph Wertz Jr.,

Absent from the meeting: Chris Kline – President, Paul Gruber – Manager & Codes, Brandon Nabar – Junior Council Person and Dustin Remp – Mayor

Manager’s Report – Mr. Gruber

Mr. Wertz recommends not taking action on the garage roof repair quotes until Mr. Gruber has the opportunity to request additional information regarding decking materials, from the two low bidders.

Vice President Botwright discusses Mr. Gruber’s email regarding the 5th & Franklin Sts. fire hydrant that is out of service, as it is filled with ice. The water supply to the hydrant has been turned off.

Council reviews Mr. Gruber’s request for possible staff overtime to replace residential manual read water meters with radio read meters, with Vice President Botwright requesting the approximate amount of time needed to replace the meters and the scheduled timeframe for replacement. Mr. Wertz suggests adjusting staff’s hours to allow for regular time to be used to replace the meters. Mr. Smith reads the times noted in Mr. Gruber’s sample letter to residents regarding meter replacement. Ms. Kennedy-Kline arrives and notes that 70 manual water meters need to be updated. Council discusses staff scheduling for replacement of the meters, as well as the suggestion to update the letter to reflect a deadline for the meter replacement. Vice President Botwright suggests online sign-up for appointments. Mr. Wertz had reached out to Mr. Gruber to see what the borough can do to encourage residents to have their meters changed during normal business hours. **Mr. Gruber will be asked to supply Council with how many staff hours are needed to replace the meters, the scheduled timeframe for replacement and the borough’s course of action if residents do not comply with the replacement.** Vice President Botwright will work with Ms. Wagner on an updated letter to residents.

Mr. Wertz and Mr. Smith will be reviewing the list of street repairs for 2025.

Property/Streets/Sanitation – Mr. Smith – nothing to report

Sewer – Mr. Wertz – nothing to report

Water – President Kline - nothing to report

Parks & Recreation – Ms. Kennedy-Kline

Ms. Kennedy-Kline is working with Solicitor Mooney on the updated Rec Board ordinance, noting that a Council member will not be a named Rec Board member, but will act as a liaison between the Rec Board and Council. Rec Board members may be from either Shoemakersville Borough or Perry Township, provided they have a Shoemakersville mailing address. David Lindenmuth has requested to be a Rec Board member.

Law/Planning/Zoning – Mr. Wertz – nothing to report

Employee Relations – President Kline – nothing to report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the minutes for January 7, 2025. Seconded by Ms. Randazzo. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the bills payable for January 21, 2025. Seconded by Ms. Randazzo. Motion carried unanimously.

*A motion is made by Mr. Wertz to table the acceptance of a roof repair quote until Mr. Gruber receives updated information for replacement of the decking material. Seconded by Mr. Smith. Motion carried unanimously.

Community Outreach – Ms. Randazzo

Council discusses possible dates for the spring community yard sale, deciding on May 3.

Mr. Grim asks for an update on the Welcome to Shoemakersville packets, with Ms. Randazzo stating that focus shifted to the borough newsletter.

Mr. Grim asks if the borough can provide new residents with commonly referenced ordinances related to topics such as noise or snow removal, with Vice President Botwright reporting that regulations related to snow removal and leaf collection appear in the newsletters on a regular basis. Council discusses the noise ordinance, with Vice President Botwright reporting that violations of the ordinance would be with noise occurring between 7:00 p.m. to 7:00 a.m. across the property line, with the exception of emergency work. Evidence of the violation is required for enforcement. Information on the ordinance will appear in the next newsletter.

There being no further business, a motion is made by Mr. Grim to adjourn the meeting. Seconded by Mr. Smith. Meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Melissa Wagner - Secretary/Treasurer