

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 15, 2022

President Kline called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:03 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., and Paul Gruber – Manager – arrived at 7:13 p.m.

Absent from the meeting: Dustin Remp - Mayor

Mayor's Report – nothing to report

Manager's Report – Mr. Gruber

Mr. Wertz and Ms. Kennedy-Kline briefly discuss the T-Mobile agreement.

Mr. Wertz and President Kline discuss the purchase of a new pump for the water plant.

*A motion is made by Vice President Botwright to approve Axiom quote #193547 for \$16,855, plus freight, for a new pump, shaft, bell housing, so that there would be a back-up unit. Seconded by Mr. Wertz.

Ms. Kennedy-Kline asks if additional quotes are required due to the cost, with Mr. Wertz replying that no other quotes are needed, as this is a direct replacement for a water matter. Vice President Botwright notes that the bidding threshold is approximately \$19,000. Motion carried unanimously.

*A motion is made by Vice President Botwright to authorizing the signing of the T-Mobile final agreement upon acceptable receipt. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Wertz discusses the Yeager Supply quote for yard pipe, to have in-stock pipe for line replacements.

*A motion is made by Vice President Botwright to add the purchase of pipe and check valves for a cost not to exceed \$2,000 to the agenda. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the purchase of pipe and checks valves for a cost not to exceed \$2,000. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Gruber reports that Solicitor Mooney has submitted the final draft of the ordinance regarding truck traffic on W. Noble Ave. to Mr. Zimmerman for review.

Mr. Gruber asks if Council is aware of any mutual aid agreement with Perry Township, with President Kline noting that while an agreement was discussed, nothing was put into place. Mr. Wertz discusses the benefits of such an agreement. Vice President Botwright feels that stipulations to aid Perry Township may be included in the borough's Emergency Management Plan.

Mr. Gruber discusses the Employee Equipment Agreement that he drafted.

Mr. Gruber reports that the new borough cell phones are fully operational.

Mr. Gruber is waiting for an updated quote for a garbage truck. Council discusses further options for the truck and services.

Property/Streets/Sanitation – Mr. Smith

Mr. Wertz discusses Engineer Smith's email regarding a question received through Pennbid, on a provision in the road project contract, regarding the automatic escalation clause for oil related products when the amount of the product is over 100 tons. The borough is currently at 60 tons. The contractor is requesting to allow for the escalation. This would allow for de-escalation as well. Council discusses the matter and decides to remove the 100-ton minimum.

*A motion is made by Mr. Wertz to authorize the engineer to respond through Pennbid, with the borough's waiver of the 100-ton minimum for the pending road project. Seconded by Vice President Botwright. Vice President Botwright states that the borough is estimating the project to be for approximately 60 ton and asks if the tonnage could potentially change. She and Mr. Wertz discuss the project, with Mr. Wertz noting that the base repair is a separate line item and is not subject to the fluctuation. Items that could fluctuate, such as base repair, are not part of the tonnage calculation. Council and Mr. Gruber further discuss the threshold and a potential locked in price. Motion carried by a vote of 4 yes to 3 no, with Ms. Kennedy-Kline, Ms. Randazzo, and Mr. Grim voting opposed.

Mr. Smith and Council discuss Mr. Zimmerman's request for tool boxes on the new truck, noting that the tool boxes may not fit in the back of the truck with the salt spreader. **Ms. Kennedy-Kline will speak with a contact she has, who will be able to determine if the boxes would fit with the spreader.**

Mr. Smith discusses Mr. Zimmerman's request for an additional landscape trailer that was previously budgeted, but never purchased.

Sewer – Mr. Wertz

Mr. Wertz reports that the sewer committee received an email from ARRO, stating that the firm went over their internal budget for hours for the bidding phase, in part for additional unplanned work regarding Council's request to figure in a Costars purchase. ARRO has requested the borough consider a supplement to their engineering contract, splitting the additional \$5,000 with the firm. Council discusses the request, with **President Kline noting that he will contact ARRO regarding the matter.**

Water – President Kline

*A motion is made by Vice President Botwright to ratify the well#3 work completed by Duane Moyer Well Drilling, for a cost not to exceed \$28,170.28. Seconded by Mr. Wertz. Ms. Kennedy-Kline asks if this is a new charge or a change to an existing charge, with Mr. Wertz stating that this is the emergency repair work for well #3. Motion carried unanimously.

Parks & Recreation – Ms. Kennedy-Kline

*A motion is made by Vice President Botwright to purchase the Magnum Automatic Commercial Swimming Pool Cleaner from Recreonics for a cost not to exceed \$4,250 further noting that the purchase of a new cleaner was included in the budget. Seconded by Ms. Kennedy-Kline. Mr. Wertz asks if the cost includes installation, with Vice President Botwright stating that it does not, and that staff will be installing the unit. Council discusses operation of the cleaner. Motion carried unanimously.

Vice President Botwright discusses the meeting she attended on March 14 regarding review of the proposed Schuylkill River Trail from Muhlenberg to Hamburg. She notes of the online survey that can be completed for additional input on the project. The proposed route through the borough would be becoming from the east side of Main St., up to the fire company, north on Main St., turning down by Delong's Antiques, though the field, and up onto the toe path. At the trail meeting, Vice President Botwright provided feedback for informational markers along the route. She further discusses the project and potential funding for the trail.

Muhlenberg Township reached out to the borough, requesting that Council consider a letter of support for the grant application for their section of the trail.

*A motion is made by Vice President Botwright to approve the signing of letters of support for Muhlenberg Township's grant application for the Kelly's Lock Section of the Schuylkill River Trail. Seconded by Mr. Wertz. Motion carried unanimously.

Vice President Botwright reports that the gnomes are in place for the Recreation Board's Gnome Hunt.

Vice President Botwright notes of the mayor's request to hold the Hometown Heroes banner ceremony at Children Fair. She reports that this was discussed at the latest Rec Board meeting and that the board has agreed to have a table for the new banners at the fair. They would also permit the mayor to discuss the Hometown Heroes and Neighborhood Watch Programs during the event. The board suggested the banner applicants have their own ceremony, to potentially be held the day after the fair, as that Sunday is already reserved as a rain date for the fair. Mr. Grim suggests that Mayor Remp have a set schedule for the receipt of banner applications and the ceremony date. Council discusses promotion of the event.

*A motion is made by Ms. Kennedy-Kline to approve the expense of \$500 to purchase bikes and scooters for Children's Fair. Seconded by Mr. Wertz. Motion unanimously denied.

*A motion is made by Vice President Botwright to add the approval of the purchase of bikes and scooters for the Children's Fair to the agenda. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the purchase of bikes and scooter for the Children's Fair, at a cost not to exceed \$500. Seconded by Mr. Wertz. Motion carried unanimously.

President Kline reports that the Rileigh's order has been submitted.

Law/Planning/Zoning – Mr. Wertz

Mr. Wertz has reviewed Mr. Gruber's notes on the sign portion of the zoning ordinance. The final item to be included into the ordinance is the Small Wireless Facilities Deployment Act information. **Mr. Gruber will obtain information on recommended wording and forward it to the committee.**

*A motion is made by Ms. Kennedy-Kline to add the amending of Ordinance 297 to the agenda. Seconded by Mr. Wertz. Motion carried unanimously.

Council discusses the ordinance amendment related to vehicle length restrictions for travel on W. Noble Ave.

*A motion is made by Ms. Kennedy-Kline to advertise the ordinance amendment regarding vehicle length restrictions on W. Noble Ave. Seconded by Mr. Wertz. President Kline notes of the discrepancy of the length of vehicles in the amendment, with one section noting 48' and a second section referencing 47'. Solicitor Mooney will be contacted. Motion carried unanimously.

Employee Relations – President Kline - nothing to report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for March 1, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for March 15, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt Resolution 149-2022 to reimburse general funds used for the Headworks & Solids Handling upgrade project. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Community Outreach – Ms. Randazzo

Ms. Randazzo continues working on the letter to local businesses for advertising funds.

Ms. Kennedy-Kline asks if events such as National Night Out should fall under the community outreach committee. Council discusses the topic, deciding that similar events be overseen by the committee. Community yard sales are also noted, with Ms. Randazzo recommending May 14 as a potential spring date.

Mr. Smith discusses the possibility of having emails sent in addition to Facebook and website notifications. Vice President Botwright will research the matter. Mr. Grim also discusses some possibilities.

Mr. Grim suggests updating the website to become more of a tool to convey information to residents. He and Vice President Botwright discuss the website format and hosting. **Mr. Grim will create a list of changes he would like to see to the website.**

New Business - none

Old Business – none

Executive Session

The Board recessed into executive session at 9:14 p.m. to discuss employee relations. Regular session reconvened at 9:35 p.m.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned at 9:15 p.m.

Respectfully Submitted,

Melissa Wagner - Secretary/Treasurer