

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 21, 2023

Vice President Botwright called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:00 p.m.

In attendance: Amy Botwright –Vice President, Michael Grim, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., and Paul Gruber – Manager

Absent from the meeting: Chris Kline – President, Tara Kennedy-Kline, Dustin Remp – Mayor

Kevin Mohn is present to discuss the Wolfe Textiles construction easements for the lowlands off Church Ave. He presents exhibits, with Mr. Wertz noting that he has already reviewed a set of the plans. The owner would like to consolidate several contiguous parcels they own in the area, remaining with 2 lots. One lot would consist of land on the south side of Ridge Rd. in Perry Township, with the other lot being land on the north side of Ridge Rd., in the borough. Mr. Wertz reports that this project would be a subdivision, with part of the ground being in the borough. He had asked the owner to consider extending an easement, so that the borough can access the right of way, to perform any required maintenance on the sewer lines.

Mr. Wertz reports that Wolfe Textiles and Mark Koch are requesting the borough waive the subdivision review. Mr. Mohn, Council, and Mr. Gruber discuss the plan.

*A motion is made by Mr. Wertz to amend the meeting agenda to include the approval of the final plan of Wolfe Textiles consolidation. Seconded by Ms. Randazzo. Mr. Mohn recommends approval be contingent upon Wolfe showing the line from the metering pit at the sewer plant over to the borough's manhole, as well as deciding upon what form approval will be granted. Motion carried unanimously.

*A motion is made by Mr. Wertz to waive the SALDO as it relates to the final plan of Wolfe Textiles and to defer all review to Perry Township, condition upon 1 plan revision, which includes the location of the effluent line and the showing of such on the plan. Seconded by Ms. Randazzo. Mr. Smith asks if this includes the right of ways and easements. Mr. Wertz states that the information will be on the plan. Motion carried unanimously.

Manager's Report – Mr. Gruber

Mr. Gruber discusses the three no parking areas reviewed at the March 7 meeting; 2nd & Main Sts., 4th & Franklin Sts, and 6th St. from Main St. to Washington St. He no longer feels 2nd & Main Sts. would be appropriate for no parking, as residents in the area would have nowhere to park. Council discusses the no parking areas.

Mr. Grim asks how the borough enforces parking in a yellow zone, with Vice President Botwright reporting that the borough can enforce the matter if it is included in an ordinance, as well as being posted by signs. Mr. Gruber further notes that the state police will not enforce a yellow curb, but would enforce no parking if the area is posted. In order for the borough to post signage, an ordinance must be approved.

Mr. Gruber will review the streets named as no parking in borough ordinances, to be certain the appropriate curbs are painted yellow.

Mr. Grim and Vice President Botwright briefly discuss codification of borough ordinances.

Mr. Gruber received a quote of \$900 from Colonial Electric, for a new light and lamppost near the ticket booth in the park. He will forward the quote to Council for further review.

Mr. Wertz reports that the battery in the electronic speed limit sign on Franklin St., heading north is out.

Property/Streets/Sanitation – Mr. Smith

Council discusses the ARRO revised street quotes received by Mr. Wertz. Mr. Wertz discusses the proposed engineering costs for the scope of the project. He proposes receiving an alternate bid for Washington St. and Karen Ct., in the event the bids received for the project are too high.

*A motion is made by Mr. Wertz to request that ARRO create a bid package per the revised spreadsheet, with Washington St. as alternate #1 and Karen Ct. as alternate #2. Seconded by Mr. Smith. Motion carried unanimously.

Mr. Wertz spoke with Jane Meeks regarding Responsible Recycling, who charges 60¢/lb., plus the cost of their manpower and equipment to be on site. They also discussed the county's electronic recycling center, where residents can dispose of their electronics for free. Ms. Meeks noted that the borough would have permission once a month, to deliver residents' televisions for them to the county center, provided no more than 10-12 properly packaged televisions be delivered at one time. She also suggested that the borough's website provide a link to the county's recycling website. Council discusses the transport of residents' electronics. **Ms. Randazzo and Ms. Wagner will work on setting up a voucher system for residents.**

The committee will review the trash & recycling contract specs in May-June, as the current contracts will expire October 31.

Sewer – Mr. Wertz

The borough may need to haul sludge in the near future. **Mr. Gruber will be obtaining quotes for the service.**

Mr. Wertz reports that Mr. Gruber is working on polymer for the new system, which will be online in 2-3 weeks. Polymer was not included in the contract documents. Mr. Gruber scheduled an appointment for bench testing for polymer Thursday at 9:00 a.m.

Water – President Kline

Mr. Gruber and President Kline met with Renegade Engineering regarding a quote for the wiring connections. Mr. Gruber reports that the borough will need to submit a change request letter for the grant.

Staff is working with Perry Elementary to install their new water meter.

Vice President Botwright states that the borough utilizes a third party software to import the meter reading data into Quick Books Desktop to create the water bills. The financial data for the bills is then entered into Quick Books Online, when bills are paid. She will be researching the matter to see if the process can be streamlined.

Parks & Recreation – Ms. Kennedy-Kline

Vice President Botwright reviews the 2023 pool rates, noting that they will remain unchanged from 2022.

Season Passes:

	<u>Shoey Borough & Perry Twp. Residents</u>	<u>Outside Residents</u>
Single (Adult or Student)	\$125	\$165
Senior	\$25	\$50
Pair (significant others or parent & child)	\$175	\$235
Family (2 Adults and up to 4 dependent children)	\$225	\$300
Additional dependent children	\$20	\$25

Daily Rate:

	<u>Guests of Pass Holders</u>	<u>General Public</u>
Adult	\$10	\$15
Senior	\$6	\$10
Student	\$6	\$10

*A motion is made by Mr. Wertz to approve the 2023 pool rates as reported. Seconded by Ms. Randazzo. Motion carried unanimously.

The Egg Hunt has been scheduled for April 1 at the park. Earth Day events will take place at the park on April 22.

Law/Planning/Zoning – Mr. Wertz – nothing to report

Employee Relations – President Kline – nothing to report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the minutes for March 7, 2023. Seconded by Mr. Grim. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the bills payable for March 21, 2023. Seconded by Mr. Grim. Motion carried unanimously.

Community Outreach – Ms. Randazzo – nothing to report

Old Business

Mr. Gruber reports that the borough office was denied permission to become the polling location for the borough, due to too few handicap parking spaces and the ramp slope. He took photos of the ramp slope from the sidewalk to the doors at St. Luke's Church, a former polling site for the borough. This slope is greater than the slope at the borough office. There is also less handicap parking at the church than the borough office. He is reviewing the DOJ requirements as well.

Mr. Smith discusses his involvement with the process, including his communication with Christian Leinbach on the matter.

The county's opinion is that while the borough building is ADA compliant, the ramp system and parking lot are not. Mr. Gruber did propose to make all but 1 of the parking spaces in front of the borough building handicap for the elections. Council discusses the requirements.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Randazzo. Meeting adjourned at 8:20 p.m.

Respectfully Submitted

Melissa Wagner - Secretary/Treasurer