

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

November 1, 2022

President Kline called the monthly meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St. Shoemakersville, PA at 7:01 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., Dustin Remp – Mayor, Bradley Smith – Engineer – leaves at 7:16 p.m., Keith Mooney – Solicitor – leaves at 7:16 p.m., Paul Gruber – Manager, Chad Zimmerman – Zoning/Public Works, and Melissa Wagner – Secretary/Treasurer.

Code Enforcement – Mr. Zimmerman

- **Permits:** One permit was issued last month for a shed & pergola.
- **Notices:** All notices sent last month were addressed, except for the home on Pine St., where the Department of Aging is working with the owner.

Solicitor’s Report – Solicitor Mooney

- **Stormwater Ordinance:** The ordinance is ready for adoption.
- **Tax Collection Penalty Waivers:** The resolution is ready for adoption.
- **Costars Vendors:** Mr. Wertz asks if the borough must bid out a project that exceeds the bidding threshold, if Costars quotes have been received. Solicitor Mooney notes that if the valves are on Costars, they can be purchased, provided the vendor is authorized to sell the specific item through Costars. Multiple bids would not be required in that case. **Mr. Gruber will research the quotes received for valves.** If the quote is Costars approved, the purchase will be added to the November workshop agenda. Mr. Gruber will contact Engineer Smith if the quoted valves are not on Costars. Borough staff will install the valves. Mr. Gruber and President Kline discuss the two quotes received.
- **2023 Borough Rates:** Solicitor Mooney can assist with the advertising of any 2023 rate resolutions or ordinances.

Engineer’s Report – Engineer Smith

- **Headworks & Solids Handling, Bidding & Construction:** ARRO has responded to a request for information concerning the installation of the influent pipe. ARRO has informed EECI that the borough would like the top section of the headworks structure to be replaced. Delivery of the new section has been scheduled for November 9.

ARRO recommends payment of application #4 to Eastern Environmental Contractors, Inc. for \$66,942.

*A motion is made by Mr. Wertz to approve payment application #4 for \$66,942 to EECI. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

The change order for the new gate needs to be signed by the borough.

*A motion is made by Mr. Wertz to approve change order #1 for \$4,339 to EECl, to replace the current gate with a wider slide gate. This change order is not funded by Pennvest and is to be paid using general funds. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

- **H2O & Small Project Grant:** ARRO has started the permit application.

*A motion is made by Mr. Wertz to authorize ARRO to apply for the PADEP permit for the water treatment plant valve replacement. Seconded by Vice President Botwright. Motion carried unanimously.

Engineer Smith, President Kline, and Mr. Gruber discuss the valve specs for the project.

- **Growing Greener Grant:** The grant was issued on October 13, 2022 and expires on December 31, 2022. As this is insufficient time to finish the project, ARRO has completed a request form to extend the grant for one year.

*A motion is made by Mr. Wertz to authorize the Council President to sign the form for the Growing Greener Grant time extension. Seconded by Vice President Botwright. Motion carried unanimously.

Secretary's Report/Correspondence – Ms. Wagner

The borough office will be closed from November 21-25.

Mayor's Report – Mayor Remp

The deadline to submit applications for the next round of Hometown Heroes banners is March 1, 2023.

Mayor Remp thanks the fire police for crossing pedestrians during Trick-or-Treat.

Mayor Remp will have the 2023 Neighborhood Watch meeting schedule at the December meeting.

Mayor Remp asks when the Eagle Disposal contract expires, with Mr. Gruber reporting in October 2023.

Mayor Remp and Council discuss the Hometown Heroes banner relocation form.

Mayor Remp was contacted by Larry Sundberg, the borough's Judge of Elections, to state that poll workers are needed in the borough for next week's election. Council discusses the position. Vice President Botwright will post a notice for poll workers on the borough's Facebook page. Ms. Kennedy-Kline notes that elected officials are not able to work or volunteer at the polls.

Operator/Manager's Report - Mr. Gruber

Mr. Gruber reports that raw sewage pump #1 has a leak. Axiom measured the pump for parts. The company is also scheduled to look at raw sewage pump #3, which seized today. Mr. Gruber and President Kline discuss the issues.

Mr. Gruber notes that the VLR repair has been made.

Mr. Gruber discusses the three valves in the utility pump room that need to be replaced.

*A motion is made by Mr. Wertz to approve Exeter quote # 1/697698 for \$2,486.70 for the wastewater treatment valves. Seconded by Mr. Smith. Motion carried unanimously.

Mr. Gruber asks Council to consider combining vacation time, personal days, and sick time into a combined PTO grouping.

Property/Streets/Sanitation – Mr. Smith

Mr. Smith discusses the meeting with Eagle Disposal that he, Mr. Gruber, and Ms. Wagner attended on October 19.

Sewer – Mr. Wertz – nothing to report

Water – President Kline – nothing to report

Parks & Recreation – Ms. Kennedy-Kline

Trunk-or-Treat at the park was well attended. Ms. Kennedy-Kline thanks the Lion's Club and Park Committee for their assistance and donations.

Details are being finalized for the Santa in the Park event in December.

Mr. Wertz asks for an update on the Park Master Plan, with Vice President Botwright reporting that she will be making adjustments to the RFP so it may be put out for bids.

Law/Planning/Zoning – Mr. Wertz

The draft zoning ordinance is under review by the Berks County Planning Commission. Two public hearings will need to take place before adoption of the ordinance.

Employee Relations – President Kline

The committee will review the request regarding PTO.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for October 18 & 25, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for November 1, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt Ordinance 461-2022 for Stormwater Management. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to adopt Resolution 152-2022 for the tax collection penalty waivers. Seconded by Mr. Wertz. Motion carried by a vote of 6 yes to 1 no, with Mr. Wertz voting no.

*A motion is made by Vice President Botwright to adopt Resolution 153-2022 naming Klacik & Associates as auditor for the borough's 2022 records. Seconded by Mr. Wertz. Motion carried unanimously.

Community Outreach – Ms. Randazzo

Ms. Randazzo continues to work on the Welcome to Shoemakersville packet.

New Business

Public Comment

Mark Paine (25 Main St.): Mr. Paine asks when the paving locations near the traffic light and on the south end of Main St. will be repaired, with Mr. Zimmerman stating that while Folk Paving is able to finish the repairs at a reduced cost, the borough will need to wait until the work fits into the company's schedule.

Mr. Paine notes of the 3 manhole covers at the south end of town that rattle when they are driven over. Council and Mr. Zimmerman discuss the manhole locations. Mr. Wertz & Mr. Zimmerman state that risers are needed. **Perry Township will be contacted, as the manholes are not in the borough.**

Mr. Paine asks what can be done regarding the junk vehicles parked in the rear of 398 Main St. Mr. Zimmerman states that the property has been abandoned and reports that as the owner has not responded to the borough's notices, the matter has been turned over to the Hamburg District Justice office.

Mr. Paine asks for further clarification on the ordinance and resolutions that were passed earlier in the meeting and requests more information on such matters at future meetings. President Kline reports that the Stormwater Ordinance contains the requirements for managing stormwater on properties. Resolution 152 allows property owners to request a waiver for not paying the penalty if the real estate tax is paid late.

Old Business

Mr. Wertz reports that the pedestrian crossing sign at 4th & Franklin Sts. was hit and drug 150' on the road. Council discusses ideas to slow traffic and make drivers more alert.

President Kline notes of the upcoming Meet the Manager event at the borough office on November 5 at 10:00 a.m.

A motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned at 7:48 p.m.

Respectfully Submitted,

Melissa Wagner - Secretary/Treasurer