

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

November 5, 2025

Vice President Botwright called the monthly meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St. Shoemakersville, PA at 7:00 p.m.

In attendance: Amy Botwright – Vice President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo, Joseph Wertz, Jr., Dustin Remp – Mayor, Lowell Leaman – Engineer – leaves at 7:14 p.m., Keith Mooney – Solicitor – leaves at 7:22 p.m., Paul Gruber – Borough Manager & Codes and Melissa Wagner – Secretary/Treasurer.

Absent from the meeting: Chris Kline – President, Dana Smith

Code Enforcement, Zoning & Permits – Mr. Gruber

- **Notices & Permits:** Mr. Gruber & Ms. Wagner are working with Mr. Wessner to create a new building application form, as the previous form utilized through BIU is copyrighted. A new permit fee structure will be presented at the workshop. The zoning board hearing for the Blankenbiller property has been rescheduled to December 17.

Solicitor’s Report – Solicitor Mooney – nothing to report

Engineer’s Report – Mr. Leaman

- **LSA Grant for Park Stormwater Upgrades:** Mr. Wertz and Mr. Kee have been discussing the park drainage upgrades.

*A motion is made by Mr. Wertz to authorize ARRO to prepare the state LSA grant application for park stormwater upgrades. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

- **Borough Hall ADA Improvements:** Mr. Gruber asks Council to review the new ADA drawings that were emailed by Mr. Kee.

Fire Chief’s Report – Chief Wagner

Vice President Botwright reports that an email was received noting that the department continues their work on the report formats with the new reporting system.

Secretary’s Report/Correspondence – Ms. Wagner

The borough office will be closed from November 26 – 28.

Mayor’s Report – Mayor Remp

Mayor Remp reviews the 56 calls on the October monthly PA State Police report.

The current cycle for Hometown Heroes applications is closed. Three applications will be processed.

The final meeting of the Neighborhood Watch Program will be on November 19 at 7:00 p.m.

Manager’s Report – Mr. Gruber

Seven of the eight “Children at Play” signs have been installed along Apple Ln.

The cleaning of the water tower is complete.

Mr. Gruber reports that the team did a great job in devising a plan to complete the utility water conversion without the use of scaffolding. The parts have arrived and the work is scheduled to be completed on Thursday.

Mr. Gruber and Council review the quote from BK Computers for a new drive for the borough office computer. Provided the quote for \$144.18 would not exceed the total approved amount of \$1,957.64 for the project, the work can continue.

Property/Streets/Sanitation – Mr. Smith – nothing to report

Sewer – Mr. Wertz – nothing to report

Water – President Kline

Mr. Wertz reports that Suburban Testing Labs tested the water on October 7 at the Kwik Shoppe and the sewer plant, with all requirements being met.

Mr. Wertz requests that ARRO create a scope of work for the preliminary engineering report that was discussed at the October 21 workshop, in time for Council’s review at the November workshop.

Parks & Recreation – Ms. Kennedy-Kline

Mr. Methax is still waiting for pricing on reduced cost park mulch. There has been no update from the Lion’s Club regarding the Santa in the Park event.

Law/Planning/Zoning – Mr. Wertz – nothing to report

Employee Relations – President Kline

Vice President Botwright requests an executive session for employee relations matters.

Executive Session

Council recesses into executive session at 7:15 p.m. for employee relations matters. Regular session reconvened at 7:54 p.m.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the minutes for October 28, 2025. Seconded by Ms. Randazzo. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the bills payable for November 5, 2025. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Mr. Wertz to adopt Resolution 178-2025 naming Klacik & Associates as auditor for the 2025 borough records. Seconded by Ms. Randazzo. Motion carried unanimously.

Community Outreach – Ms. Randazzo – nothing to report

New Business

Public Comment

Mark Paine (25 Main St.): Asks Ms. Kennedy-Kline about park rental income, with Mr. Wertz requesting that Mr. Paine receive a copy of the budget.

*A motion is made by Mr. Wertz to advertise the 2026 budget. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Mr. Grim to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Motion carried unanimously. Meeting adjourned at 7:57 p.m.

Respectfully Submitted

Melissa Wagner - Secretary/Treasurer