

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

October 18, 2022

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:08 p.m.

In attendance: Chris Kline – President, Amy Botwright –Vice President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., Paul Gruber – Manager, and Melissa Wagner – Secretary/Treasurer

Absent from the meeting: Dustin Remp - Mayor

Manager’s Report – Mr. Gruber

Mr. Gruber provides an update on the headworks project at the sewer plant. Council opts for a new ring as opposed to the repair.

Mr. Gruber and Vice President Botwright discuss the KLR quote for new adapters that was approved 1-2 years ago, but could not be purchased due to supply issues.

*A motion is made by Ms. Kennedy-Kline to approve KLR quote #364 for new fire hydrant adapters at a cost of \$7,350. Seconded by Mr. Wertz. Motion carried unanimously.

Mr. Gruber discusses the Pick Up Pennsylvania event and asks Council to review the emailed information and forward any comments to him. The event is focused on cleaning outdoor recreation areas.

President Kline discusses the legislation requiring boroughs to waive penalties and interest for real estate taxes if a property owner follows the process and meets the necessary criteria. Council discusses the legislation and decides that Solicitor Mooney should draft the required resolution for the borough.

Mr. Gruber discusses the quotes from Exeter Supply and Yeager Supply for the valves for the water grant, which expires in June 2023. Mr. Gruber and Council discuss the quotes, noting that Exeter Supply is registered with Costars, while Yeager Supply is not registered. After further discussing Costars and reviewing the quotes, it is determined that the Exeter Supply estimate does not include two 8” valves and four 3” valves. **Mr. Gruber will contact Exeter Supply to obtain quotes for the missing valves.** Staff will install the valves.

Property/Streets/Sanitation – Mr. Smith

Mr. Smith discusses the continued issues with the trash hauler. A meeting with the hauler will take place at the borough office on October 19. The cost to put the contract out for bid could be up to 3 times more than the one-year extension.

Sewer – Mr. Wertz – nothing to report

Water – President Kline – nothing to report

Parks & Recreation – Ms. Kennedy-Kline

Trunk-or-Treat will be held on Friday, October 28.

Law/Planning/Zoning – Mr. Wertz

The draft zoning ordinance has been forwarded to the Berks County Planning Commission for their review. A borough planning commission/public hearing could potentially be scheduled for the November workshop. President Kline will not be in attendance for the workshop.

Employee Relations – President Kline

The new road crew employee is working well.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Ms. Kennedy-Kline to approve the minutes for October 4, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Ms. Kennedy-Kline to approve the bills payable for October 18, 2022. Seconded by Mr. Wertz. Motion carried unanimously.

Community Outreach – Ms. Randazzo

Ms. Randazzo distributes the first draft of the Welcome to Shoemakersville packet to be distributed to new borough residents. Council provides recommendations, which Ms. Randazzo will use to update the packet.

Mr. Grim is working on a website for the Neighborhood Watch Group, as there is no current app that would help the group perform tasks such as logging their watch routes.

New Business

Council has no issue with Ms. Wagner’s request to close the office at noon on October 20 and at 4:00 p.m. on October 31.

Old Business

Mr. Grim and Vice President Botwright discuss the process for obtaining a soliciting permit in the borough. Mr. Grim would like “No soliciting without a permit” signs to be posted in the borough.

Vice President Botwright discusses the Microsoft SharePoint groups she set up for the budget committees.

Budget Workshop

The board recessed into a budget workshop at 8:13 p.m. Regular session reconvened at 9:45 p.m.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Meeting adjourned at 9:46 p.m.

Respectfully Submitted - Melissa Wagner - Secretary/Treasurer