

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

September 19, 2023

President Kline called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 846 Main St., Shoemakersville, PA at 7:01 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Michael Grim, Tara Kennedy-Kline, Dana Randazzo - arrived late, Dana Smith, David Kee – Engineer – leaves at 8:27 p.m., and Paul Gruber – Manager & Codes.

Absent from the meeting: Joseph Wertz Jr., Dustin Remp – Mayor

Planning Commission – Tractor Supply Minor Subdivision Plan
Mark Koch, Laura Cheeseman, Margaret Baugham, Brian Elliot

Mr. Kee reports that ARRO reviewed the revised submitted plans and responded via letter dated September 5, 2023. The planning commission is to make recommendations to Council regarding the plans and comments. Waivers had been submitted; to allow the infiltration volume to not be increased based upon uncaptured imperious surface area and to allow for the raingarden to have an embankment height providing 6 inches of freeboard in lieu of the 1-foot requirement. Mr. Kee, Council, and Attorney Koch discuss the waiver requests.

Mr. Kee reads the review letter from the fire marshal, whose main concern is that the closest hydrant is at Reber & 9th Sts. As access to the front of the building is closed off, the only way to get water to that area is to lay hose around the back of the building, which would cause a time delay. There is no water protection to the propane tank in the front. Chief Wagner explains the process for laying the hose. The fire company will have a pre-plan in place. This plan will show the locations of alarms, fire department connections and any chemicals on the property.

Mr. Kee notes that the building is located in a wellhead protection zone. The intent of the ordinance is to not have infiltration. As the raingarden would be considered infiltration, a variance may be required. Mr. Kee, Council, Mr. Gruber, and Attorney Koch discuss retention basins, detention basins and infiltration.

Access from Reber St. to the building is discussed. Vice President Botwright states that the plan shows a turn around for the delivery trucks behind the building, which would not be feasible if traffic was to be able to flow through. Mr. Kee reports that the plans do not show a travel lane, with Attorney Koch noting that the delivery trucks could temporarily disrupt access around the back of the building while unloading. Mr. Smith and Attorney Koch discuss the potential noise of the trucks idling and unloading.

Mr. Kee and Attorney Koch discuss the September 5 review letter and the associated response email dated September 14. Mr. Kee reviews the stormwater management concerns. Michael Baginski from Robert Blue is working on the stormwater report. Mr. Kee and Attorney Koch continue to discuss the waivers.

Attorney Koch reports that Tractor Supply has provided a copy of their trash enclosure drawings. The bollards will be placed flush across the front of the parking lot where the sidewalk is located.

Ms. Kennedy-Kline notes of a previously discussed agreement related to use of the ballfields and bleacher area. Attorney Koch will review the matter with Scott Homel.

*A motion is made by Vice President Botwright for the Planning Commission approval of the final Minor Subdivision and Land Development Plan for Shoemakersville Plaza, contingent upon resolution of ARRO's comments on the September 5 letter and the fire marshal letter. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the requested waivers from 304.C, to allow the required infiltration volume to not be increased based upon uncaptured impervious surface area and 308.A, to allow for the raingarden to have an embankment height providing 6 inches of freeboard in lieu of the 1 foot of freeboard, from the Stormwater Management Ordinance. Seconded by Mr. Grim. Motion amended to include the first waiver being specific to infiltration carrying over to Perry Township. Motion carried unanimously.

Planning Commission meeting ends at 8:03 p.m.

Council is waiting for the temporary certificate of occupancy from Bill Murphy for Tractor Supply. Council has no issue forwarding it on to Tractor Supply once received.

Manager's Report – Mr. Gruber

Mr. Gruber provides a quote and sample photo from Main Stream Industries for 4 "No Solicitation" signs for a cost of \$15/sign. **Mr. Gruber will research any PennDOT regulations for the signage.**

Mr. Gruber discusses the Seal Master crack sealing quote. The crack sealing would take place the beginning of October.

*A motion is made by Vice President Botwright to approve the Seal Master crack sealing quote for \$6,607. Seconded by Mr. Smith. Motion carried unanimously.

Mr. Kee reviews the Bioswale retrofit project, which would be across the street from the pool entrance. He and Council discuss the associated contingencies and costs. Mr. Gruber reports that Perry Township did not charge a fee for the required road permit.

*A motion is made by Ms. Kennedy-Kline to approve the Construction Masters Services, LLC quote for the Bioswale retrofit project at a cost not to exceed \$48,500. Seconded by Ms. Randazzo. Motion carried unanimously.

Mr. Gruber mailed the paperwork to have filter #2 go online with DEP.

Mr. Gruber reviewed the latest draft of the Hometown Heroes banner relocation form. He notes that Mayor Remp is not in agreement with the associated fee to move the banners. Council discusses the fee.

*A motion is made by Vice President Botwright to add to the agenda the approval of the relocation fee for Hometown Heroes banners. Seconded by Mr. Grim. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve a Hometown Heroes banner relocation fee of \$25 to be paid by the requestor and an additional \$25 fee to have a current banner moved, if the relocation requires such. Seconded by Mr. Grim. Motion carried unanimously.

Ms. Kennedy-Kline and Mr. Kee discuss the oil and chip road project. The work corresponds with the contract.

*A motion is made by Vice President Botwright to add to the agenda the recommendations of the Planning Commission for the Tractor Supply project. Seconded by Mr. Grim. Motion carried unanimously.

Property/Streets/Sanitation – Mr. Smith

Mr. Smith asks Mr. Gruber if he is aware of what occurred the day Met-Ed shut down power in certain areas to make repairs. Mr. Gruber is unsure of the specific work, but reports that a crew was working at the last pole behind the water tower and following the line north.

Sewer – Mr. Wertz – nothing to report

Water – President Kline

The water tower will be cleaned the first week of November.

Parks & Recreation – Ms. Kennedy-Kline

President Kline notes of the repairs staff made to the park benches.

Upcoming community events include the Fall Festival in Perry Township, the Lion’s Club Carnival in the borough park, Trunk-or-Treat, and Trick-or-Treat.

Law/Planning/Zoning – Mr. Wertz – nothing to report

Employee Relations – President Kline – nothing to report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for September 5, 2023. Seconded by Ms. Randazzo. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for September 19, 2023. Seconded by Ms. Randazzo. Motion carried unanimously.

Vice President Botwright notes that 2024 budget input forms should be returned to her by October 13.

Community Outreach – Ms. Randazzo

Ms. Randazzo reports that there were 29 homes that participated in the community yard sale.

New Business

Public Comment

Billy Blankenbiller (For 146 Main St.): Submits and discusses two rough sketches, one of the current layout and one of the proposed rebuild, for the four properties that burned. There would be two parking spaces per unit in the rear of the building. Mr. Blankenbiller forwarded zoning and building information to his builder, who will be in contact with Mr. Murphy. Mr. Blankenbiller and Council discuss demolition of the building and permitting for new construction.

Council and Chief Wagner discuss access to a building once it is condemned after a fire. Once the insurance company completes the investigation and releases the building to the property owner, it would be up to the property owner to grant or deny access to the building. Chief Wagner recommends that a professional enter the building to retrieve any contents.

*A motion is made by Vice President Botwright to appoint Brandon Nabar as a Junior Councilperson for Shoemakersville. Seconded by Mr. Grim. Term length will be for the current school year. Motion carried unanimously.

There being no further business, a motion is made by Mr. Grim to adjourn the meeting. Seconded by Mr. Smith. Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Melissa Wagner - Secretary/Treasurer