

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

March 17, 2020

President Kline called the workshop meeting of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:00 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President, Tara Kennedy-Kline, Dana Randazzo, Dana Smith, Joseph Wertz, Jr., Bradley Smith – Engineer, and Chad Zimmerman – Foreman.

Absent from the meeting: Dustin Remp, John Leshner

Engineer’s Report

Engineer Smith presents and briefly reviews three road studies for inlet improvements at 4th & Main Sts. Mr. Wertz discusses the project and the railroad’s potential involvement with the process.

Engineer Smith discusses the completed annual source water protection program update, which notifies DEP of what the borough accomplished for the year. He and Council discuss source water protection and how it relates to MS4 requirements. **Engineer Smith will schedule a time for ARRO staff to meet with borough staff, for training on how to perform inspections on existing DMDs.**

Engineer Smith also provides a sample wellhead protection ordinance, which will be forwarded to Solicitor Mooney, **after review by Council.**

Engineer Smith and Ms. Kennedy-Kline discuss the DCNR grants. **Engineer Smith will review the borough’s project list and contact the DCNR representative to schedule a meeting.**

Public Works – Mr. Zimmerman

The beginning steps have been taken to ready the park and pool for the upcoming season.

The spill at 321 Park St. was partially cleaned.

Property/Streets/Sanitation – Mr. Smith

Mr. Smith has received contact from Kerry Herbst, who will be making repairs to the boiler at the sewer plant. Engineer Smith notes that DESCCO plans to begin the VLR work at the sewer plant on March 30.

Mr. Wertz discusses road projects and asks that ARRO calculate the chip seal, in gross area, for the balance of Franklin St. He feels Apple Lane could be added as an alternate for the road project bids. Council, Engineer Smith, and Mr. Zimmerman discuss Apple Lane and other potential roadways. Ms. Kennedy-Kline notes of the prior quotes received for the following streets: Franklin St., from 5th St. to Noble Ave.: \$17,600.00, Franklin St., from Noble Ave. to 8th St.: \$35,000.00, Washington St., from 6th St. to Water St.: \$15,000.00, and 5th St., from Peach St. to Franklin St.: \$8,000.00. Council discusses the roads and budget. **Mr. Wertz will forward additional road information for the bid package to Engineer Smith next week.**

Sewer – Mr. Wertz

Mr. Wertz briefly discusses the municipal authority.

*A motion is made by Mr. Wertz to clarify Kerry Clark's appointment to the municipal authority, to fill Julie Roth's term, to end in 2023. Seconded by Vice President Botwright. Motion carried unanimously.

Water – President Kline

Moyer pulled well #1 and found a hole in the bottom pipe. They have suggested replacing this with PVC, although President Kline and Mr. Dietrich have opted not to do so, as the pipes are still fine. They removed the 20' section of the pipe with the hole, and also replaced the pump and motor. Mr. Dietrich will be obtaining a price to move the mast and weatherhead for the electrical connection at the well, as they are on the opposite side of the well house.

President Kline and Mr. Zimmerman discuss the rust spots on the tank. Mr. Zimmerman noted that the last time the company was on site, they cleaned and painted the tank.

Mr. Zimmerman notes that the PTMA pump house is online and running. He took photos and showed them to Mr. Dietrich.

Parks & Recreation – Ms. Kennedy-Kline

The Recreation Board meetings have been postponed until further notice. Vice President Botwright notes that the recent Scibble tournament was a success. Volunteers are needed to staff the kitchen for the Children's Fair, as the regular crew will be out of town.

Law/Planning/Zoning – Mr. Wertz

Council discusses the remaining items to be reviewed for the proposed zoning ordinance. Council discusses group homes, and where schools would be permitted, which would be in all districts, by special exception. Mr. Wertz notes of the definition of domestic animals. Sign and tower regulations had previously been received from Solicitor Mooney. Mr. Wertz notes of the remaining item, which obligates the borough to allow for all types of uses, such as forestry. Council and Engineer Smith discuss the matter and feel that forestry could be permitted in the same zoning areas as agriculture. I-1 and I-2 are discussed. Adult bookstores and dispensaries could be in the C-3 district.

Employee Relations – President Kline

There were no questions from staff regarding the COVID-19 letter that was distributed. A cleaning of the labs and break room was completed.

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Vice President Botwright to approve the minutes for March 3, 2020. Seconded by Mr. Wertz. Motion carried unanimously.

*A motion is made by Vice President Botwright to approve the bills payable for March 17, 2020. Seconded by Mr. Wertz. Motion carried unanimously.

Safety – Mayor Remp

Mr. Smith would like to be sure that the borough's emergency management documents are all up to date. Engineer Smith notes that the water and sewer plans should be updated every year. Mr. Zimmerman will speak with Mr. Dietrich regarding the plans for both plants. Mr. Emes will be contacted regarding the borough's EOP.

New Business

The deadline to include content in the next newsletter will be Thursday, March 26. Vice President Botwright states that the cub scouts are on the same schedule as schools, so provided school is back in session on March 30, the newsletter will be delivered on April 4.

President Kline notes that the borough is \$45,000.00 under budget for income and \$33,000.00 over budget for expenses. He notes that the Wolfe Dye & Bleach income is currently \$4,800.00 under budget for the first quarter. Water and garbage revenue are also under budget.

President Kline discusses the line item for government building – repair & maintenance, and asks if the doors for the park pavilion were possibly miscoded. He also notes that street lighting is \$2,500.00 over budget, to date. He will contact Ms. Wagner regarding the income and expense items.

Old Business - none

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Vice President Botwright. Meeting adjourned.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer