

**CHAMBER OF BOROUGH COUNCIL
Shoemakersville Borough**

October 27, 2020

President Kline called the workshop of the Shoemakersville Borough Council to order in the Shoemakersville Borough Office, 115 E. 9th St., Shoemakersville, PA at 7:10 p.m.

In attendance: Chris Kline – President, Amy Botwright – Vice President – attending via Zoom, Tara Kennedy-Kline, Dana Smith, Joseph Wertz, Jr., Bradley Smith – Engineer - attending via Zoom, leaves at 8:03 p.m., Chad Zimmerman – Foreman, and Melissa Wagner – Secretary.

Absent from the meeting: John Leshner, Dana Randazzo, Dustin Remp

Engineer’s Report

Engineer Smith states that the Water Quality Management Part 2 permit for the wastewater treatment plant was mailed to DEP.

PTMA and Perry Township have received their Act 14 notification for the project.

Council action is needed for three items for the Pennvest loan: A letter is needed stating that the project complies with the local zoning and comprehensive plans; A letter of responsibility is required to state the borough’s collateral; A resolution agreeing to apply for the Pennvest loan needs to be passed.

President Kline and Vice President Botwright discuss the letter of responsibility, which would state whether the borough is repaying the loan via promissory note, general obligation note, or a guaranteed revenue note.

*A motion is made by Mr. Wertz to adopt Resolution 134-2020, for the Pennvest application. Seconded by Mr. Smith. Motion carried unanimously.

*A motion is made by Mr. Wertz to authorize the Council President to sign the letter stating that the sewer project is in compliance with planning and zoning requirements. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Mr. Wertz to authorize the Council President and Secretary to sign and send the letter stating that the borough has selected the promissory note for the financial obligation to Pennvest. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Engineer Smith and Mr. Wertz discuss having a member of the ARRO design team attend the meeting that is being scheduled between the Shoemakersville Municipal Authority and the Perry Township Municipal Authority.

Engineer Smith states that a check for \$1,800 is needed to accompany the Chapter 106 permit application to PADEP.

*A motion is made by Mr. Wertz to authorize the council President to sign the Chapter 106 permit application. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Public Works Report – Mr. Zimmerman

Mr. Zimmerman and President Kline discuss the quote for a new water meter for the Holly House.

Mr. Zimmerman states that the owners of 328 Apple Ln. plan to install a new water line to their property, as the current line runs through the properties at 326 & 328 Main St., which they do not own. They may attend the November monthly meeting to ask for a reduction in the street cut permit fees. Council and Mr. Zimmerman discuss the permit fee structure, as well as Fink Ln., the roadway that would be affected by the work.

Mr. Zimmerman notes that a representative from Exeter Supply will be in the borough on November 12 to discuss RAFA, an automated system to adjust the pump via cell phone. President Kline will attend the meeting if he is able.

Property/Streets/Sanitation – Mr. Smith – no report

Sewer – Mr. Wertz – no report

Water – President Kline

Ms. Wagner states that a borough resident is requesting forgiveness on the \$76.80 sewer overage portion of their water bill, as the majority of water used was due to a leak in their ground cellar.

*A motion is made by Mr. Wertz to approve a reduced sewer bill for 519 Reber St. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Parks & Recreation – Ms. Kennedy-Kline

The Shoemakersville Lion's Club has donated drinks and snack for Trunk-or-Treat.

Ms. Kennedy-Kline notes that a request has been made to rent the park on November 7. Winterization of the park typically takes place following Trunk-or-Treat. Council and Mr. Zimmerman have no issue with renting the park on November 7.

Council briefly discusses the Agreement of Sale for the pool property. **Ms. Kennedy-Kline will speak with Solicitor Mooney on the matter.**

Law/Planning/Zoning – Mr. Wertz

Ms. Kennedy-Kline will forward her comments on the proposed zoning ordinance to Mr. Wertz.

Vice President Botwright states that the survey for the Joint Planning Commission is out and available until November 15.

President Kline asks for the results of the recent zoning hearing, with Mr. Zimmerman stating that the salon was approved at 615 Water St., provided a handicap ramp is installed.

Employee Relations – President Kline – no report

Approvals/Finance/Pension – Vice President Botwright

*A motion is made by Mr. Wertz to approve the minutes for October 6, 2020. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

*A motion is made by Mr. Wertz to approve the bills payable for October 27, 2020. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Safety – Mayor Remp

Council discusses the Hometown Heroes Program, noting that the banners look nice.

Council discusses the Neighborhood Watch Program, with President Kline stating that program participants no longer perform patrols. The purpose of the program is to create community awareness on safety and to focus on reporting incidents as they occur.

New Business

Council discusses the increase in the per capita exoneration list provide by the tax collector. Vice President Botwright suggests that some prior exonerations were inadvertently placed back on the list, as the school is wrapping up the process of their involvement with the per capita bills.

Vice President Botwright will discuss per capita tax collection at the Berks EIT meeting on Thursday.

*A motion is made by Mr. Wertz to exonerate the per capita list as presented. Seconded by Ms. Kennedy-Kline. Motion carried unanimously.

Council discusses the application and sketch plan for record received for 326 & 328 Main St. Both properties are on the same deed, with the owner wishing to separate them out. Council and Mr. Zimmerman review and discuss the plans and the current locations of any cleanouts or standpipes. Mr. Zimmerman will verify the cleanout. **President Kline will forward an electronic copy of the plans to Engineer Smith** to review. The Berks County Planning Commission has not yet commented on the application.

Budget Workshop

The board recessed into a budget workshop at 8:03 p.m. Regular session reconvened at 9:55 p.m.

There being no further business, a motion is made by Mr. Wertz to adjourn the meeting. Seconded by Ms. Kennedy-Kline. Meeting adjourned at 9:55 p.m.

Respectfully Submitted,

Melissa Wagner
Secretary/Treasurer